

**Audit Report
of
Promoting Rights and Empowerment Through Initiatives of
People (PREIP)
A Project of
Institute for Environment and Development (IED)
For the period from 01 July 2023 to 30 June 2024**



Since-1985

S.K.BARUA & CO.
CHARTERED ACCOUNTANTS

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**Audit Report
of
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A Project of
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For the period from 01 July 2023 to 30 June 2024**

Submitted By



S.K. BARUA & CO.
CHARTERED ACCOUNTANTS

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Table of Contents

SL. No.	Particulars	Page No.
01.	Auditor's Report	01-03
02.	Statement of Financial Position	04
03.	Statement of Comprehensive Income	05
04.	Statement of Receipts & Payments	06
05.	Notes to the Financial Statements	07-18
06	Schedule of Property, Plant & Equipment	19
07.	এফডি-৪ ফরম	20
08	Form FD-4	21
09.	Notes to the FD-4	22
10	এফডি-৪ (১) ফরম	23-37
11	Annexure – A/1	38-47
12	Schedule of VAT & TAX	48-109
13	NGO Affairs Bureau-Requirements	110-116



S.K. BARUA & CO.
CHARTERED ACCOUNTANTS



Independent Auditor's Report

To

Executive Director of

Institute for Environment and Development (IED)

Address: Kolpana Sundor, 13/14 Babar Road (2nd floor) Block B,
Mohammadpur Housing Estate, Mohammadpur, Dhaka.

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of “**Promoting Rights and Empowerment Through Initiatives of People (PREIP)**” a project of “**Institute for Environment and Development (IED)**” for.” which comprise the statement of financial position as at July 30, 2024 and Statement of Comprehensive Income and Statement of Receipts & Payments for the year then ended and a summary of significant accounting policies and other explanatory information.

In our opinion, accompanying financial statements present fairly, in all material respects of the financial position of “**Promoting Rights and Empowerment Through Initiatives of People (PREIP)**” project as at July 30, 2024 and its financial performance for year then ended in accordance with Generally Accepted Accounting practice, guideline of NGO Affairs Bureau and other applicable laws and regulations

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the entity in accordance with the International Ethics Standards Board for Accountants Code of Ethics for Professional Accountant (IESBA Code) and we have fulfilled our other ethical responsibilities in accordance with the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements and Internal controls

Management is responsible for the preparation and fair presentation of the financial statements in accordance with IFRSs, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the project's duration, disclosing, as applicable, matters related to projects period and using the going concern basis of accounting unless management either intends to liquidate the project or to cease operations, or has no





realistic alternative but to do so those charged with governance are responsible for overseeing the projects financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with International Standards on Auditing (ISAs) would always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on these bases of financial statements. As part of an audit in accordance with International Standards on Auditing (ISAs) we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the project's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust's ability to the continue in project's activities up to the projects period. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, further events or conditions may cause the projects to cease to continue its operation up to end of the project period.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.





- Obtain sufficient appropriate audit evidence regarding the financial information of the project's or activities within the institute to express an opinion on the financial statements. We are responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

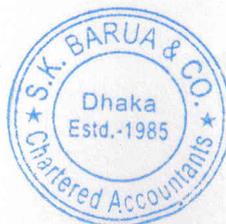
We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence and where applicable, related safeguards. From the matters communicated with those charged with governance, we determine those matters that were of most significance in the audit of the financial statements of the current period. We describe these matters in our auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

Report on the legal and regulatory requirement:

In accordance with the Foreign Donations (Voluntary Activities) Regulation Act, 2016 and other applicable laws and regulations; we also report that:

- a) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit and made do verification thereof;
- b) In our opinion, proper books of accounts as required by law have been kept by the organization so far as it appeared from our examination of these books;
- c) The statement of financial position, statement of comprehensive income and statement of receipts & payments dealt with by the report are in agreement with the books of accounts; and
- d) The expenditure was incurred for the purposes of the project activities.

Dated: Dhaka
30 SEP 2024



Pear Ali FCA

Partner

Enrollment No. 0249

S.K. Barua & Co.

Chartered Accountants

DVC 2409300249AS 243285



INSTITUTE FOR ENVIRONMENT AND DEVELOPMENT (IED)
Project title : Promoting Rights and Empowerment Through Initiatives of People (PREIP)

Funded by- Bread for the world (BfdW), Germany

Statement of Financial Position

As at 30th June,2024

Particulars	Notes	Amount in Taka 30th June 2024
PROPERTY AND ASSETS:		
NON-CURRENT ASSETS		
Property, plant and equipment's	6.00	3,552,584
		3,552,584
CURRENT ASSETS :		
Advance, deposit and prepayments	7.00	51,000
Cash and Cash Equivalent	8.00	712,984
		712,984
TOTAL:		4,316,568
FUND & LIABILITIES		
FUND ACCOUNT:		
Fund Account	12.00	4,241,568
		4,241,568
CURRENT LIABILITIES :		
Liabilities & Provision for expenses	13.00	75,000
		75,000
TOTAL:		4,316,568

The annexed notes form an integral part of the financial statements.


Head of Finance
IED


Executive Director
IED

Signed in terms of our annexed report of even date.



Date: Dhaka

29 SEP 2024



Pear Ali FCA
Partner
Enrollment No.0249
S.K.Barua & Co.
Chartered Accountants

PEC 2409300249AF 843885

INSTITUTE FOR ENVIRONMENT AND DEVELOPMENT (IED)
Project title : **Promoting Rights and Empowerment Through Initiatives of People (PREIP)**
Funded by- **Bread for the world (BfdW), Germany**
Statement of Income and Expenditure
For the period from 1st July, 2023 to 30th June, 2024

Particulars	Notes	Amount in Taka
		July 1,2023 to June 30, 2024
<u>INCOME</u>		
Grant Received from Donor	10.00	39,456,711
IED- Contribution	11.00	333,000
Interest earned on Bank Account		17,316
TOTAL		39,807,027
<u>EXPENDITURE</u>		
Programme cost		
Women groups for empowerment and livelihood	8.00	3,372,833
Promoting Peoples Initiatives for Just society–Jonouddyog	9.00	3,631,605
Indigenous Peoples (IP) Activities	10.00	1,548,519
Organizational Capacity Development & PME	11.00	1,373,382
External Evaluation	12.00	-
		9,926,339
Personnel cost	20.00	22,077,021
Administration & Operational cost	14.20	2,650,478
Depreciation		911,621
Total expenditure :		35,565,459
Excess of income over expenditure		4,241,568
TOTAL		39,807,027

The annexed notes form an integral part of the financial statements.


Head of Finance
IED


Executive Director
IED

Signed in terms of our annexed report of even date.





Pear Ali FCA
Partner
Enrollment No.0249
S.K.Barua & Co.
Chartered Accountants

Date: Dhaka

29 SEP 2024

INSTITUTE FOR ENVIRONMENT AND DEVELOPMENT (IED)

Project title : Promoting Rights and Empowerment Through Initiatives of People (PREIP)

Funded by- Bread for the world (BfdW), Germany

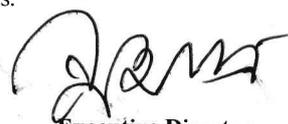
Statement of Receipts and Payments

For the period from 1st July, 2023 to 30th June, 2024

Particulars	Notes	Amount in Taka
		July 1,2023 to June 30, 2024
RECEIPTS		
Opening cash and cash equivalents		-
Cash in hand		-
Cash at bank		-
Grants received during the period		39,807,027
Bread for the world (Bftw),Germany	10.00	39,456,711
Partner own resource-IED Contribution	11.00	333,000
Interest earned on Bank Account		17,316
	TOTAL	39,807,027
PAYMENTS		
Programme Cost		9,926,339
Women groups for empowerment and livelihood	15.00	3,372,833
Promoting Peoples Initiatives for Just society–Jonouddyog	16.00	3,631,605
Indigenous Peoples (IP) Activities	17.00	1,548,519
Organizational Capacity Development & PME	18.00	1,373,382
External Evaluation	19.00	-
Personnel cost	20.00	22,077,021
Administration & Operational cost	21.1	2,575,478
Procurement cost	22.00	4,464,205
Total Project cost		39,043,043
Advance, deposit and prepayments	7.00	51,000
Total Payment		39,094,043
Closing cash and cash equivalents		712,984
Cash in hand	3.00	380
Cash at bank	3.00	712,604
	TOTAL	39,807,027

The annexed notes form an integral part of the financial statements.


Head of Finance
IED


Executive Director
IED

Signed in terms of our annexed report of even date.




Pear Ali FAC
Partner
Enrollment No.249
S.K.Barua & Co.
Chartered Accountants

Date: Dhaka

29 SEP 2024



Project title: Promoting Rights for Empowerment through Initiatives of People (PREIP)

A Project of

INSTITUTE FOR ENVIRONMENT AND DEVELOPMENT (IED)

Project number. N-BDG-2023-0048

Funded by- Bread for the world (BfdW), Germany

Notes to the Financial Statement

For the period from 01 July to 30 June, 2024

1. Organization Vision, Mission & Goal

About Organization

Institute for Environment and Development (IED) is a Non- Government, Voluntary, Non-Profitable Development Organizations in Bangladesh, IED has been working since 1994 for developing and promoting responsive citizenship among civil society members including community people with special emphasis on the poor, women, youth, indigenous and religious minorities. IED is registered with Social welfare Dept. and NGO Affairs Bureau, Government of Bangladesh and functioning in different parts of Bangladesh especially hard to reach, hoar, char and coastal area of Bangladesh. It is playing facilitating role through supporting and nurturing Jonoudyog (people's initiatives) involving youth, women, students, poor, ethnic and religious minority, civil society members and with community organizations.

Over the period, IED has gained considerable experiences on voter and civic awareness, youth activism, women empowerment, health rights, environment, climate change, disaster management and capacity building of local government through implementing different projects.

Vision Statement:

A just, prosperous and democratic society where all the people are living in a healthy and clean environment, access to all health and education services, possessing creative and professional skills, active in cultural participation, solving conflicts with mutual respect and cooperation, dignity and respect for all, and equal opportunity to enjoy a mental well-being and peace.

Mission

Promoting community and peoples' initiatives for community wellbeing, livelihood security, gender equality, environmental sustainability, cultural diversity and indigenous rights, conflict resolution and violence prevention, and creative opportunities for all by facilitating community organisations, civil society organisation and advocacy for relevant policies contributing to structural change.

Goal:

Contribute to establish an enabling environment for the disadvantaged people to demand their rights and improve access to quality services for livelihoods security

2. General Information:

2.1 Legal status of the legal holder of the project:

01.	Name of the Organization	Institute for Environment and Development (IED)
02.	Year of Establishment	1994
03.	Legal Status	Registered Social Welfare Directorate, GoB ;Reg, No – Dha-03553 Dated . 08.04.1996





		NGO Affairs Bureau, GoB Vide Reg, No – 1866 Dated: 13.08.2003 and renewed on 13.08.2018 for 10 years
04.	Name of Operation	Social Development program
05.	Date of last GM held (Committee for every three year)	04.05.2024 (Duration :05.05.2024 to 14.05.2027)

2.2 Status, by laws, legal personality;

The affairs of the organization have been entrusted to an Executive Committee consisting of 7 (Seven) Members elected in the AGM. The lists of the members of executive committee are given below:

Sl. no.	Name	Designation	Personal Background	Date of joining in the Committee
01	Dr. Rashid-E-Mahbub	Chairman	Physician, and Social Activists	05.05.2024
02	Shantanu Majumder	Vice-Chairman	Academician and Social Activists	-do-
03	Mr. Numan Ahmed Khan	Secretary	Environmental Researcher and Organizer	-do-
04	Dr. Laila Arjumandu Banu	Treasurer	Social Service Activists	-do-
05	Ms. Naznin Pappu	Member	Social Service Activists	-do-
06	Mr. Zahid Mostafa	Member	Social Service Activists	-do-
07.	Mr. Jahangir Hossain Sharif	Member	Service & Researcher, Activist	-do-

3. Project Description

Name of the project: Promoting Rights for Empowerment through Initiative of People (PREIP)

Duration: July 2023 to June 2026

Donor: Bread for the World (BfdW) - Protestant Development Services, Germany.

Project Number: N-BDG-2023-0048

Project total Budget: EURO 10,50,000 and BDT. 10,50,00,000

Revised from NGOAB total Project Budget: EURO 10,50,000 and BDT. 12,01,58,392





Development is a continuous process and it takes longer time to bring changes in the lives of the people. IED is implementing PREIP project during the phase of July 2020 to June 2023 that has created a good impact towards empowerment and livelihood of women, indigenous peoples and poor towards establishing rights and empowerment of women, poor and minorities (ethnic and religious) and protection of environment. A flow has been created for creating a vibrant society taking into account for raising women voices. People are becoming aware to raise voice for establishing rights. Ethnic and religious minorities are becoming confident for establishing their rights and they have started the process to develop their skills to create opportunities in different sectors other than agriculture. Women and IP youths are involving themselves in income generating activities. People have started the process to find out the government facilities for them. Now, it has become necessary to make all the initiatives strengthen to get greater impact in the project area to address the empowerment, livelihood, rights and environment issues. It is the demand of the people and considering the present situation it is highly necessary to continue the project for longer period. So, IED proposes to extend the PREIP project with high importance for another three years (July 2023 – June 2026).

3.1 Grant Income

International Accounting Standard (IAS)

04. Project & Reporting Period

The financial statements covered for the period from 1st July, 2023 to 30th June ,2024

05. Significant accounting policies & Scope of the Examination:

1. The Financial Statements have been prepared in accordance with Bangladesh Accounting Standard (BAS) on Cash basis and of the year report preparation modified cash basis;
2. All receipts actually received during the period treated as Income and all payments actually made during the period are considered as expenses for that period;
3. Fixed assets acquired during this audit period for the said project purpose, was shown in the fixed assets schedule and Fixed assets/Deed/Tenancy Agreement and other assets are in the name of the organization.
4. These notes form an integral part of the annexed financial statements and are to be accordingly read in conjunction therewith.
5. Head of expenses duly made as per budget.
6. The Financial Statements are expressed in Bangladeshi Currency.
7. Each page of the audit report has been signed with common seal.



Promoting Rights and Empowerment Through Initiatives of People (PREIP)
A Project of
INSTITUTE FOR ENVIRONMENT AND DEVELOPMENT (IED)
Funded by- Bread for the world (BfdW), Germany
Notes to the Financial Statements

As at 30th June, 2024

Notes	Particulars	Amount in Taka
		30th June 2024
6.00	Property, plant and equipment's	
	A. Cost	
	Opening Balance	-
	Add: Addition this period	4,464,205
	Less: Disposal during the year	-
	Closing balance	<u><u>4,464,205</u></u>
	B. Accumulated Depreciation	
	Opening Balance	-
	Add: Charged during the year	911,621
	Less: Adjustment during the year	-
	Closing balance	<u><u>911,621</u></u>
	Written Down valu (A-B)	<u><u>3,552,584</u></u>
	Details are as shown in Annexure - A	
7.00	Advance, deposit and prepayments	
	Advance-office rent Note-7.01	51,000
	Total	<u><u>51,000</u></u>
7.01	Advance-office rent	
	Opening balance	-
	Add: Paid during this period	51,000
		<u>51,000</u>
	Less: Adjusted/realized during this period	-
	Closing balance	<u><u>51,000</u></u>
8.00	Cash and Cash Equivalent	
	Cash in hand Note-8.01	380.00
	Cash at bank Note-8.02	712,604.10
	Total	<u><u>712,984.10</u></u>
8.01	Cash in hand	
	Central Office, Dhaka	380.00
	Jessore Centre	-
	Mymensingh Centre	-
	Total	<u><u>380.00</u></u>
8.02	Cash at bank	
	IFIC Bank Ltd Elephant Road Br. CA 1014-174450-001 (Mother Accounts)	-
	Pubali Bank Ltd. Shatmosjit Road of Central -A/c. No.STD-3478-102-711	674,321.10
	Pubali Bank Ltd, Jessore Sadder Branch, of Jashore Centre-A/C No.STD- 0650102001144	23,793.50
	Pubali Bank Ltd Mymensingh main branch-Myn centre-A/c. No. STD- 0313102000974	14,489.50
	Total	<u><u>712,604.10</u></u>

- 9.00 **Grant Income**
Transferred from Foreign Fund
- 10.00 **Grant Received from Donor Details are as follows:**

Date of fund release with memo No.	Relesed Amount -NGOAB (Instalment)	Received Amount (BDT)
03.07.2666.663.68.023. 2023-215 dated : 16.05.2023	36,961,971	39,456,711
03.07.2666.663.68.023.203-134 dated 09.04.2024.	2,540,697	
	39,502,668	

During the financial period ended 30 June, 2024 the organization has received a sum of Tk. 39,456,711 for "**Promoting Rights and Empowerment Through Initiatives of People (PREIP)**" from Bread for the world through its Mother Account, A/C No. 1014174450001 maintained with IFIC Bank Ltd, Elephant Road Branch, Dhaka. Details are as follows

Mother Bank Information			Project Bank Information			Donor Name	Remarks
Bank Name & Address	Fund Receiving Amount	Fund Receiving Date	Bank Name & Address	Fund Receiving Amount	Fund Receiving Date		
IFIC Bank Ltd. Elephant Road Branch, Dhaka. A/C-101417445-0-001	11,539,072	03.07.2023	Pubali Bank Ltd. Shatmosjid Road Branch, Dhaka	3,000,000	04.07.2023	Bread for the world	
	8,788,857	14.09.2023		3,000,000	09.07.2023		
	977,130	21.11.2023		3,000,000	17.07.2023		
	7,206,331	21.11.2023		2,539,072	07.08.2023		
	8,020,999	21.03.2023		3,000,000	17.09.2023		
	2,924,324	28.05.2024		3,000,000	10.10.2023		
				2,788,857	29.10.2023		
				1,399,929	26.11.2023		
				15,000	28.12.2023		
				3,000,000	01.01.2024		
				3,000,000	28.01.2024		
				768,531	29.01.2024		
				3,000,000	24.03.2024		
				3,000,000	18.04.2024		
		2,020,999	18.04.2024				
		2,924,324	04.06.2024				
	39,456,711		39,456,711				

11.00 IED- Contribution		
IED- Contribution (Local contribution approved by NGOAB)		333,000
		333,000
12.00 Fund Account		
Opening Balance		-
Add: Excess of income over expenditure		4,241,568
Closing balance		4,241,568
13.00 LIABILITIES AND PROVISION FOR EXPENSES		
Provision for audit fees Note-13.01		75,000
		75,000
13.01 Provision for audit fees :		
Opening Balance		-
Add: Addition during the period		150,000
		150,000
Less : Paid during the period		75,000
Closing balance		75,000

Note	Particulars	Amount in Taka
		30th June 2024
14.00	Women groups for empowerment and livelihood	
	Baseline survey & documentation in 2 centers [Jashore and Mymensingh center]	20,166
	Re-organize existing women groups [Jashore and Mymensingh]	-
	Organize groups' planning exercise for three years and six monthly review meeting at women group level (100 groups), [Jashore and Mymensingh Center] Participants 20 in each event	105,320
	Monthly meeting and sensitizing session at women group level (50 group x 10 Month x 2 Center), [Jashore & Mymensingh center]	-
	Organizing life skill training on leadership for women and male group leaders (3 days course) at 2 Center level, Participants 20 (Women 15 and Men 5) in each course.	-
	Organizing gender and development sensitivity training (3 days course for 20 leaders community forum members) at 2 Center, Participants 20 each event.	56,974
	Preparation and produce project related module for conducting different training programs with project staff and group/community members'. - Develop 4 modules/manuals	744,320
	Re-organize women groups' cluster committees at ward level (20 clusters in 2 Centers and average 5 groups in a cluster)	-
	Organize yearly action plan exercise at cluster level based on group plan, (Jashore & Mymensingh) Participants-20 women in each event. protection)	25,077
	Organize six monthly cluster committees meeting and review of cluster plan [20 cluster X 2], (Jashore & Mymensingh center), Participants-20 women in each event.	47,612
	Organize quick response during emerging situation at groups & local level by cluster committee (Jashore & Mymensingh), Participants 20 women in each event	7,974
	Organize yearly group members' social gathering program for inspiring and motivating followed by fair and games of women groups in 2 Center, Participants 100 in each event.	85,764
	Re-organizing male Group at 2 center level- (20 Groups), Jashore & Mymensingh	-
	Organize quarterly sensitizing session and meeting of male group Participants 20 in each event.	93,627
	Re-organizing women forum at center level- (2 Forums), Jashore & Mymensingh	-
	Organize quarterly women Forum meeting Participants 20 in each event.	10,743
	Sensitizing sessions for school students on health and hygiene at school /community level. Yearly 2 in each Center, (Jashore and Mymensingh), Participants 50.	14,061
	Organize gathering program with school students focusing social and environment issues followed by sports and games. Yearly 1 in each Center) Participants 200	-
	Re-organizing youth & cultural forum at center level-(2 Forum)	-
	Half yearly youth & cultural forum meeting [2 Forum X 2], (Jashore & Mymensingh), (Including social, health hygiene and COVID-19 protection). Participants 20 in each event	24,324
	Facilitate youths' sensitizing session using audio visual aids on social development and change issues of ages 18-35 (4 events). Participants 100 for each event, at Center level.	37,329
	Organize 10 events for issue based advocacy-lobbying and cultural actions addressing environment, minorities, gender and rights issues by youth forums in each Center. Participants 100 (at least 30% female) in each event.	46,044
	Formation of 12 adolescent girls' groups at community 2 Center, (Jashore & Mymensingh)	-
	Organize quarterly adolescent girls' group awareness meeting in 2 Center, Participants 20 in each event.	56,897
	Organize gender sensitivity training for adolescent group members including social, health hygiene. 2 days course, 4 courses in two Centers, Participants 20 girls in each event.	38,565



Organize yearly cultural/ sports program with the 12 adolescent groups (Including social, health hygiene) in 2 Center each, Participants 100 (at least 30% female) in each event.	-
Re-organizing Women entrepreneurs group (16 groups in 2 Centers with 12 members).	-
Organize monthly meeting with women entrepreneurs group [32 Groups x 12], (Jashore & Mymensingh), Participants 12.	-
Organize needs based skills training (5 days course at the center level) total 12 courses for total 12x 20 = 240 members , (Jashore & Mymensingh), Participants 20 in each event.	195,338
Skill training on electrician/ refrigerator/TV repairing/ parlor/ tailoring/ automobile/ plumbing / mobile servicing/salesmanship/ Physiotherapy/ any other income earning skill activities (10 months course for family members of women groups and community people at 2 Center level 6 persons for each center and give material kit to each participants to start work	55,947
Organize training for capacity development on enterprise and business development process (3 days course at center) 12 courses for 240 members, Participants 20 women in each event.	121,681
Organize meeting/ workshop with Market Committee representatives at Center level (1 meetings in each Center (Jashore & Mymensingh), Participants 20 (at least 30% female) in each event.	11,688
Re-organization of community forums (6 Forums in each 2 Centers)	-
Organize meeting of community forum on social development issues. (2 Meetings in a year) [12 Forum X 2 meetings] yearly 6 in each center, Participants 20 in each event.	36,221
Facilitate sensitizing session for community people using audio visual aids on social development issues. Yearly 6 in each center, Total 72, Participants 80 (at least 30% female) in each event.	214,066
Organize interactive meeting with group, cluster and community forum leaders on social, health hygiene. (Yearly 2 meetings in each Center), Participants 20 in each event.	11,393
Organize events on information collections related to resources and facilities group members (yearly 2 events in each 2 Center), Participants 20 in each event.	9,132
Organize interactive meeting between GoB officials/ service providers/local govt. representatives and women group members for creating access to resources and facilities 2 Center, Participants 25 in each event.	12,214
Organize debate competition for developing knowledge and analytical skills at school/ college at Center level, Yearly 1 in each Center level, Participants 150 in each event.	-
Organize network meeting with women and male group members, youths, community forum, middle class women leaders, civil society members, cultural activist & social leaders on social issues. (Yearly 2 meetings in each 2 Center), Participants 30 in each event.	22,325
Counseling event with group members on legal issues at group level. (Yearly 6 in each 2 Center), (Jashore and Mymensingh), Participants 20 female in each event.	42,990
Organize workshop on legal issues with community leaders/ civil society groups/cluster leader (yearly 1 meeting in each 2 Center, Participants 20 in each event.	9,110
Facilitate day observation event through mobilization/ rally at center level. (Yearly 5 events in each 2 center), Participants 80 in each event.	139,777
Self-defense and confidence building skill training for adolescent students (Duration- 16 days), 20 girls students participants for each training in Jashore & Mymensingh.	144,653
Counseling and networking sessions using connectivity aid/video conferencing device with tools sets connecting with grassroots women/ marginal beneficiaries. Participants 30 in each event	466,360
Staff coordination and staff capacity session, other visitor refreshment & staff development meeting at center level –twice in a month, Participants 20 (at least 60% female) in each event.	50,908
Program monitoring and supervision/support by local management staffs (Center Manager, DO & ACT (Travel related cost)	161,488
Liaison with groups & community level communication - conveyance support to PO /Front line staff to program activities implementation at field level	111,599



Dhaka slum activities/Programs :	-
Formation of 6 women group at slum in Dhaka with 15 women in a group	-
Formation of 2 slum community forum with 15 (at least 30% female) members in a forum taking representation from all sections in the community	-
Organize monthly women group meeting at slum on social, health hygiene. (6 groups x 10	-
Organize quarterly slum community forum meeting on social, health hygiene, 2 x 4 meetings, participants 20 (at least 30% female) in each event.	8,955
Hands on income generating skill training of women group members (5 days course) 1 course, Participants 20 in each course	45,735
Facilitate legal awareness meeting for women (1 day x 2 meetings). Participants 20 in each event.	2,908
Develop adolescent group at slum, 2 groups, and Participants 15 girls in each group.	-
Organize gender sensitivity training for adolescent, 2 days course, Participants 20 girls in each course.	20,218
Organize campaign (rally) program on women, adolescent and child security, 1 event, Participants 50 female in each event.	3,145
Organize training on health and hygiene for adolescent, 2 days course, Participants 20 girls in	21,244
Facilitate home visit by adolescent member for addressing health and hygiene at family in the community level (1 adolescent will cover 10 family), 150 family, Participants 15 girls in each event.	-
Develop youth group at slum, 1 group, participants 20 (at least 30% female) and quarterly meeting (4x 3 Year) =12 meeting on social, health hygiene.	5,750
ICT skill based orientation of youth (must have smart phone/tab) on process to use of Apps for getting services from govt. and other agencies to promote socialization, 1 day long course, Participants 20.	-
Organize campaign (rally) program by youth groups on social environment (eve teasing, security) 1 event, Participants 20 (at least 30% female) in each event.	2,530
Organize cultural and sports Program /open air popular theatre by youth forum and adolescent forum involving women and community members focusing social environment and promoting unity, peace and cooperation (Participants 200 at least 50% female).	30,661
Total Cost : (Outcome 1) women groups for empowerment and livelihood	3,372,833

15.00 Promoting Peoples Initiatives for just society – Jonouddyog program

Organize campaign events and sports, fair, cultural program on environment, women, ethnic & religious minorities related and emerging issues at local level , Participants 80 .	374,142
Organize advocacy event through roundtable/ dialogue/ human chain/ rally/ demonstration/ art/ debate/ award giving/ move and making linkages with institutions for mobilizing resources and facilities involving youth focusing women, minority and environment issues (5 programs in each 5 districts, participants 50 (at least 30% female) in each event.	545,100
Organize press conference/ press meet/ media campaign on social awareness including health hygiene (3 programs in each 5 districts, participants 40 at least 30% female).	295,612
Training on ICT skill for youth (must have smart phone/tab) to use of different Apps for getting services from govt. and other agencies and develop social network. 2 days course, 5 districts (Sherpur, Netrakona, Gaibandha, Khulna and Rajshahi) participants 20 at least 30% female)	103,957
Facilitate greater mobilization through social gathering followed by sports/ cultural/ debate/ youth carnival/parliament event involving Janaudyog members focusing social environment and promoting unity, peace, cooperation at 2 district level. Street mobile cultural event / rally /demonstration on environment, women, ethnic & religious minorities related and emerging issues, (Jashore, Mymensingh), Yearly 1 in each district. Participants 100 at least 30% female).	125,364
Organize advocacy event through roundtable/ human chain/ demonstration on women, minority and environment issues including social, health hygiene. (12 programs in each 2 Centers, Jashore and Mymensingh), Participants 50 (at least 30% female).	51,717

Organize press conference/press meet/media campaign on social development, health hygiene (6 programs in each 2 Centers, Jashore and Mymensingh, Participants 40).	43,480
Organize 6 monthly Janaudyog (JU) committee meeting at local & center level on social, health hygiene , (Sherpur, Netrakona, Gaibandha, Rajshahi and Khulna) Participants 25).	139,159
Organize 6 monthly Janaudyog (JU) committee meeting at local & center level on social, health hygiene (Yearly 2 meetings in 3 districts), Participants 25 at least 30% female).	7,244
Organize press conference/ press meet/ media campaign advocacy event through round table/ human chain/ rally/ demonstration on women, minority and environment issues at Dhaka, Participants 80 at least 30% female).	40,447
Organize ward level Janaudyog (JU) events related to women, ethnic and religious minority rights and environment in Dhaka, Participants 60 at least 30% female).	36,653
Workshop on ideas and change of mindset based on culture at national level involving cultural activists, writers, actors and singers in Dhaka JU (day long each), Participants 20).	-
Provide fellowship to 3 youth team guided by academicians on IP/women/minority/environment and rights issues at national level in Dhaka.	90,190
Yearly meeting for Janaudyog members in Dhaka. Participants 28 at least 30% female) 1 day	83,385
Quick response during emerging situation, Participants 6	58,587
TV talk show on women, minority and environment and rights issues	-
Develop space/folk center for analysing and developing efforts for social transformation, promoting peace and harmony involving youth, women, open thinkers and Janaudyog activists through open discussion, workshop, idea sharing, video presentation, cultural program in Dhaka, Participants 35 at least 30% female (daylong 2 events in a month)	870,864
Self-defense and confidence building skill training for youth girls and adolescent (Duration- 16 days), 20 girls participants for each training, at 5 JU district [Involving govt. departments, local govt. & civil society members to develop self-protection skills, attitude and changed behavior.]	207,788
Provide orientation on posting processes, editing and practicing support on use of digital management information system (MIS) including annual technical service charges	117,000
Material supports & notepad distribution for project staff and others official /associate stakeholder for smooth implementation of programs at all level	67,042
Communication through cell phone cost support to staff for smooth implementation of programs [26 staff x 12 month]	114,824
Publish half yearly newsletter/ documents [200 Copies each x 2 issue per year]	19,800
Posters /calendar on emerging issues [1000 Copies each issue x 3 issue per year]	59,400
Leaflets/stickers on emerging 3 issues [1000 Copies each issue per year]	23,320
Publish and disseminate annual report of the ongoing project [200 copies per year]	64,350
Develop and publish IEC materials with related useful information on women, ethnic & religious minorities and environment issues (300 copies x 1 issues	92,180
Total Cost : (Outcome -2) Janoudyog Programs [IE Account]	3,631,605

16.00 Indigenous Peoples (IP) Programs/ Activity :

Re-organizing IP human rights defenders and HRD forum at 3 districts level	-
Six monthly meeting of IP HRDs at 3 districts level .	83,265
Training on leadership development for IP HRD at 3 districts level (3 days Course) 20 person per course, Participants 21 at least 30% female in each event.	366,065
Sharing meeting with IP HRDs on training learning from Leadership development course, Participants 20 at least 30% female in each event.	10,708
Hands on skill training on automobile repairing/ sanitary and plumbing/ electrician/refrigerator, TV repairing/ tailoring/ driving skills/beauty parlor/ saloon or any other income generating skills , Participants 45 at least 30% female in each training)	501,592
Six monthly meeting with hands on skill trainees and guardian and Workshop owner & Civil Society at 3 district level, Participants 20 at least 30% female in each event.	78,030

	Bi-monthly sensitizing sessions of IP community people on child education, gender issues, rights, early marriage, health and hygiene on skill training facilitated by HRDs at 3 districts level (Sherpur, Rajshahi and Natore) Participants 20 at least 30% female in each event.	283,140
	Gathering/rally/ campaign/ advocacy/ demonstration/ press conference/ move and making linkages with institutions for mobilizing resources and facilities involving HRDs on IP issues at 3 district level (Sherpur, Rajshahi and Natore) by HRDs, Participants 50 in each event.	68,184
	Gathering/rally/ campaign/ advocacy/demonstration/press conference/ move and making linkages with institutions for mobilizing resources and facilities involving HRDs on IP issues at Dhaka by HRDs, Participants 50 at least 30% female in each event.	14,097
	Advocacy event with Union Parishad and Poursava at Sherpur, Rajshahi and Natore (1 day), Participants 50 at least 30% female each event.	49,661
	Cultural Program/ conference for promoting diversity, peace and harmony at national level at Dhaka (1 day), Participants 2000 at least 50% female	-
	IP Network meeting at national level, Participants in Dhaka, 20 in each event.	14,914
	IP Defenders yearly Coordination Meeting at Dhaka (20 person), Participants 20 in each event.	78,863
	Total Direct IP Program/activities Cost : (Outcome-3)	1,548,519
17.00	Organizational Capacity Development & PME	
	Organize Staff development training on gender & development and advocacy skills/family budgeting process/record keeping system/time management techniques/resource management in Dhaka, Participants 20 at least 40% female in each event.	75,426
	Financial management training 2 days course and refreshers course (Finance & Non Finance Person) Participants 20 in each event.	67,329
	Training for staffs on peace building and conflict resolution/sensitivity and transformation and refreshers course at central office, Dhaka. 3 days course. Participants 25 at least 30% female. (Field staff 10, JU fellow 5, IP fellow 3, Central office 7	-
	Cross learning/exposure visit (abroad/home) for learning and sharing development thoughts, Participants senior staffs, and development thinkers for 4 days] Total 6 persons	-
	Participation at international seminar/ conference/ meeting, Participants event. (for 13 days)	-
	Half-yearly program review & planning workshop, Participants 20 in each event.	149,737
	Staff coordination meeting (monthly) & other meeting at central level and other visitor refreshment Cost [20 staffs], Participants 20 at least 20% female) in each event.	65,802
	Staff capacity development session (monthly) at central Dhaka Participants 20 in each event.	25,920
	Internal program monitoring and evaluation visit to field & center level staff capacity building session & local level by central staffs (Transport, lodging, meal, local conveyance)	365,677
	Lobbying & expedition expenses for organize events for advocacy & lobbying with relevant ministry & department approval from govt. and movement as per needs on emerging issues	88,000
	Organise training workshop for project staff (day long) on project activities, implementation strategies, process facilitation by Bftw-CSS-MDF requirement	87,791
	Organizational Strategic Plan review for the period [2024-2030]	447,700
	Total : ('Outcome level-4) Organizational Capacity Development & PME)	1,373,382





18.00 Evaluation :

External Evaluation

-

-

19.00 Personnel Costs :

Program Staff : Central level (100%)

Executive Director (1) [Over all Management] (90%)	3,052,400
Senior Coordinator(2) central office [PME-1; Capacity Building -1]	3,467,320
Coordinator (2) central office [Peoples Initiatives-JU 1 ; Field Operation -1]	2,031,580
Associate Coordinator(2) central office [ME & Documentation-1; IP Field Operation 1]	1,527,632

Sub Total : 10,078,932

Assistant Coordinator (1) central office -[IT administrator]	527,184
Program Facilitator for Dhaka slum field (1)	179,146
Driver -(1) at central level	380,592
Support Staff - Office Peon & Security night guard(2) at central office level	502,842
Support Staff - cook/aya cum cleaner and (4) at central office level	557,358

Sub Total : 2,147,122

Total Salary of the Program Staff : at central level 12,226,054

Program Staff : Center/field level (100%)

Center Manager (2) at center/field level	1,489,272
Development Officer (2) at center/field level	1,142,540
Program Organiser- (6) at center/field level	2,508,944
Support Staff -Peon cum night guard (2) at center	393,947
Support Staff - Cook/aya cum cleaner (2) at center	197,060

Total Salary of the Program Staff : at center level 5,731,763

Total Salary of the Program staff 17,957,817

Admin & Accounts Staff :

Central level : (100%)

Assistant Admin Officer (1) Central office	591,048
Accounts Officer (1) - Central Office	1,708,320
Assistant Accounts Officer - (1) Central office	778,656

Admin & Accounts Staff Salary : Central 3,078,024

Center/field Level : (100%)

Center Accountant- (2) at center level	1,041,180
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Admin & Accounts Staff Salary: Centre 1,041,180

Total salary of the Admin & Accounts Staff : 4,119,204

Total Personnel Cost : 22,077,021

20.00 Administration/OPERATING COST:

Administration Cost :

Office Rent [Central office] including 15 % VAT & 5% TAX	1,027,689
Stationary and Supplies	185,427
Printing, photostate and TonnerCartige etc	194,287
Postage, fax and phone-email, internet & office communication	186,396
Utility charges, IPS, UPS & stabilizer related management cost	174,920
Travel, per diem and local conveyance for communication & any others movement	166,767
Fuel and maintenance/fitness of vehicle related cost	235,400
Maintenance of office equipments and cleaning materials related cost	186,411
Books, periodicals, newspaper & notebook, etc	24,234
Office general expenses/unseen necessary cost	87,485
Bank charges & commission	31,462
Audit fee (with 10% Tax & 15% VAT) [Six month basis x 6 reports with NGOAB 3 reports]	75,000

Total : (As per receipts & Payments Accounts) [21.1] 2,575,478

Add: Audit fee provision out of foreign donation (July 2023- June 2024) 75,000





Total : (As per Income & Expenditure Accounts) [21.2]	2,650,478
21.00 Procurement: Computer,Office Equipments & Motor Vehicle etc.	
Computer with Peripherals*(6 Sets)	455,907
Printer (3 sets)	80,625
Digital Camera (for 2 Center)	49,343
Overhead Projector with screen for program show for 3 Centre office area/Group/Cluster level	169,634
Laptop for connectivity with modem for connectivity for 2 center	227,332
Air condition for meeting/conference room at central office	156,622
Motor vehicle replacement/purchase with registration cost- against car hire [80%]	3,324,742
Total operating cost [Center+Central]	4,464,205
22.00 Reserve :	
Reserve fund for emergency-Relief & Rehabilitation, exchange loss and others related issues coverage	-
Total Cost :	-



Promoting Rights and Empowerment Through Initiatives of People (PREIP)

A Project of

INSTITUTE FOR ENVIRONMENT AND DEVELOPMENT (IED)

Schedule of Fixed Assets

As at 30th June, 2024

Annexure-A

SL. No.	Particulars	Cost				Rate of Dep.	Depreciation			W.D.V	
		Balance as on '1.07.2023	Addition During the year	Disposal/A djustment during the year	Balance as on '30.06.2024		Balance as on '1.07.2023	Charged during the year	Disposal/ Adjustme nt during the year		Balance as on '30.06.2024
1	Computer & Printer	-	763,864	-	763,864	20%	-	152,773	-	152,773	611,091
2	Office Equipments	-	326,256	-	326,256	25%	-	81,564	-	81,564	244,692
3	Vehicle Motor& Bi-Cycle	-	3,324,742	-	3,324,742	20%	-	664,948	-	664,948	2,659,794
4	Digital Camera	-	49,343	-	49,343	25%	-	12,336	-	12,336	37,007
	Total		4,464,205		4,464,205			911,621		911,621	3,552,584



এফডি-৪ ফরম

আমি নিম্নস্বাক্ষরকারী এই মর্মে প্রত্যয়ণ করছি যে, আমার এস. কে. বড়ুয়া এন্ড কোং., চার্টার্ড একাউন্টেন্টস সিএ ফার্ম কর্তৃক নিম্নবর্ণিত ইনস্টিটিউট ফর এনভায়রনমেন্ট এন্ড ডেভেলপমেন্ট (আইইডি) সংস্থার বর্ণিত প্রকল্পের ০১/০৭/২০২৩ থেকে ৩০/০৬/২০২৪ মেয়াদের হিসাব নিরীক্ষা করা হয়েছে। নিরীক্ষাকালে যাবতীয় বহি, বিল-ভাউচার ও প্রয়োজনীয় প্রমাণক যাচাই করা হয়েছে। নিরীক্ষাকৃত হিসাব অনুসারে প্রাপ্ত তথ্যাদি নিম্নরূপঃ

		ইনস্টিটিউট ফর এনভায়রনমেন্ট এন্ড ডেভেলপমেন্ট (আইইডি)
(১) এনজিওর নাম	:	১৮৬৬
(২) নিবন্ধন নম্বর	:	কল্লনা সুন্দর, ১৩/১৪, বাবর রোড (২য় তলা), ব্লক-বি, মোহাম্মদপুর হাউসিং এস্টেট ঢাকা-১২০৭। ফোন : (+৮৮-০২) ৪১০২২৫০৯, ৪১০২২৫১০,
(৩) ঠিকানা (টেলিফোন নম্বর, ওয়েবসাইট, ইমেল এড্রেসসহ)	:	email: E-mail : ieddhaka@gmail.com Website: www.iedbd.org
(৪) প্রকল্পের নাম ও মেয়াদকাল	:	প্রোমোটিং রাইটস এন্ড গ্রামপাওয়ারমেন্ট ফ্র ইনিশিয়েটিভস অফ পিপল (পিআরইআইপি), ০১/০৭/২০২৩ থেকে ৩০/০৬/২০২৬
(৫) নিরীক্ষায় বিবেচ্য সময়কাল	:	০১/০৭/২০২৩ থেকে ৩০/০৬/২০২৪
(৬) বর্ষের প্রারম্ভিক জের	:	-
(৭) নিরীক্ষা বর্ষে গৃহীত বৈদেশিক অনুদান	:	৩৯,৪৫৬,৭১১
(৮) নিরীক্ষা বর্ষে ব্যয়িত বৈদেশিক অনুদান	:	৩৮,৭১০,০৪৩
(৯) নিরীক্ষা বর্ষ শেষে অবশিষ্ট বৈদেশিক অনুদান	:	৭৪৬,৬৬৮

এনজিও বিষয়ক ব্যুরো প্রকল্পের অনুমোদিত বাজেট খাতভিত্তিক বিবরণী এফডি-৪ যথাযথভাবে পূরণকৃত।

ঘোষণা

আমি এই মর্মে ঘোষণা করছি যে, আমি সংশ্লিষ্ট সকল আইন-কানুন পড়েছি, অনুমোদিত খাতের আলোকে ব্যয় বিবরণী পরীক্ষান্তে উল্লিখিত সকল তথ্য সত্য ও সঠিক।



সিএ ফার্ম প্রধানের স্বাক্ষর ও সিল



নামঃ পেয়ার আলি এফসিএ

এস. কে বড়ুয়া এন্ড কোং

নিবন্ধন নম্বর: ২৪৯

চার্টার্ড অ্যাকাউন্ট্যান্টস

ঠিকানাঃ বাড়িঃ ১৮৪, রাস্তাঃ ০২, নিউ ডিওএইচএস, মহাখালী, ঢাকা- ১২০৬

তারখঃ 30 SEP 2024

Dy # 2409300240/14 843885



FORM FD-4

Certificate given by the Auditors

We have audited the Accounts of “**Promoting Rights and Empowerment Through Initiatives of People (PREIP)**” (Reg. no.1866 dated 13 August, 2003, Renewed on 13 August 2018 which valid up to 12 August , 2028. We examined all relevant books and vouchers and certify that according to the audited accounts:

1. The brought forward Foreign Donations at the beginning of the period was Tk. 0.
2. Total Foreign Donation amount BDT 39,456,711 was received by the organization during the reporting period from July 01, 2023 to June 30, 2024.
3. The Balance of unutilized Foreign donations by the organization was Tk. 746,668
5. All expenses amount BDT 39,043,043 was paid mention in Annexure-A/1.
Project Name: “Promoting Rights and Empowerment Through Initiatives of People (PREIP)”
6. **Project Period:** 01 July 2023 to 30 June 2024.

Foreign donation received	39,456,711
Foreign Donation Utilized	38710043
Unutilized foreign donation during the period	746,668
7. Certified that the organization has maintained the accounts of foreign donation and records relating thereto in the manner specified as in section 5 of the foreign donations (Voluntary Activities) Regulation, Ordinance 1978 read with rule 6 and 7 to the said ordinance and Regulations Act 2016.
8. The information furnished above is correct and checked by us.

Pear Ali FCA

Enrollment: 0249

Partner

S.K Barua & Co.

Chartered Accountants

Dated: Dhaka

30 SEP 2024



DVC 2909300249 AC 843885



Promoting Rights and Empowerment Through Initiatives of People (PREIP)

Implemented by

INSTITUTE FOR ENVIRONMENT AND DEVELOPMENT (IED)

Notes to the FORM FD-4

As at 30th June,2024

Particulars	Foreign	Local	Total Amount in Taka
The brought forward foreign donations at the beginning of the year was Tk.	-	-	-
Add: Foreign donations Received during the year	39,456,711		39,456,711
Add: IED Contribution during the year		333,000	333,000
Add: Bank Interest during the year		17316	17,316
Foreign Donation available for use	39,456,711	350,316	39,807,027
Less: Foreign donation Utilized during the year (As per Annexure-A/1)	38,710,043	333,000	39,043,043
Unutilized Foreign Donations at the end of the period	746,668	17,316	763,984

Reconciliation Between Cash & Cash Equivalents and Foreign Fund

Unutilized Foreign Donations at the end of the period	763,984
Less: Advanced office rent	51,000
Closing Cash & Bank Equivalents	712,984



এফডি-৪ (১) ফরম

প্রকল্পের নামঃ

প্রোমোটিং রাইটস এন্ড এমপাওয়ারমেন্ট থ্রু ইনিশিয়েটিভস অফ পিপল (পিআরইআইপি)

প্রকল্পের অনুমোদনের স্মারক নং ও তারিখঃ

০৩.০৭.২৬৬৬.৬৬৩.৬৮.০২৩.২০২৩-২১৫ তারিখ: ১৬.০৫.২০২৩ এন্ড রিভাইসড লেটার নং. ০৩.০৭.২৬৬৬.৬৬৩.৬৮.০২৩.২০৩-১৩৪ তারিখ ০৯.০৪.২০২৪

প্রকল্পের বর্ষঃ

০১/০৭/২০২৩ থেকে ৩০/০৬/২০২৪

ছাড়কৃত অর্থের পরিমাণ ও তারিখ (বাংলাদেশী মুদ্রায় খরচ):

তারিখ	টাকা
১৬.০৫.২০২৩	৩৬৯৬১৯৭১
০৯.০৪.২০২৪	২৫৪০৬৯৭

গৃহীত অর্থের পরিমাণ ও তারিখঃ

নোট	গৃহীত অর্থের পরিমাণ
০৪	৩৯৪৫৬৭১১

ক্রম নং	খাত/উপখাত সমূহ	অনুমোদিত বাজেট অনুযায়ী অর্থের পরিমাণ	প্রকৃত ব্যয়	পার্থক্য	শতকরা হার (%)	পার্থক্যের কারণ
১.০০	জীবনমান উন্নয়ন ও ক্ষমতায়নের জন্য নারী দল গঠন	-				
১.১	বেজলাইন জরিপ ও ডকুমেন্টেশন-কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ	২০,১৬৬	২০,১৬৬	-	০%	
১.২	বিদ্যমান নারী দল পুনর্গঠন (যশোর ও ময়মনসিংহ)	-	-			
১.৩	নারী দল পর্যায়ে তিন বছরের বার্ষিক পরিকল্পনা অনুশীলন এবং সাম্মাসিক পর্যালোচনা সভা ১০০ টি দল কেন্দ্র পর্যায়ে যশোর ময়মনসিংহ প্রতিটিতে অংশগ্রহণকারী ৩০ জন।	১০৫,০০০	১০৫,৩২০	-৩২০		
১.৪	নারী দল পর্যায়ে মাসিক সভা ও সচেতনতা সেশন-(৫০ দল* ১০ মাস* ২ কেন্দ্র) (যশোর ও ময়মনসিংহ কেন্দ্র)	-	-	-		
১.৫	নারী ও পুরুষ দলনেতাদের নেতৃত্ব বিষয়ক ৩ দিনব্যাপী জীবন দক্ষতা প্রশিক্ষণ- কেন্দ্র পর্যায়ে (যশোর ও ময়মনসিংহ কেন্দ্র) (২০ জন অংশগ্রহণকারী (নারী ১৫ ও পুরুষ ৫ প্রতিটি কোর্স)	-	-	-		
১.৬	জেল্ডার সংবেদনশীলতা ও উন্নয়ন বিষয়ে প্রশিক্ষণ (২০ জন নেতার জন্য ৩ দিনের কোর্স, যথাক্রমে ১০ পুরুষ, ৫ নারী দলনেতা ও ৫ জন কমিউনিটি ফোরাম সংসদের জন্য)-কেন্দ্র পর্যায়ে প্রতিটিতে অংশগ্রহণকারী ২০ জন	৫৬,৮০০	৫৬,৯৭৪	-১৭৪	০%	
১.৭	প্রকল্প স্টাফ এবং দল কমিউনিটি সদস্য নিয়ে বিভিন্ন প্রশিক্ষণ কর্মসূচি পরিচালনার জন্য প্রকল্প সংক্রান্ত মডিউল অথবা ম্যানুয়াল প্রস্তুত ও তৈরি করা	৭৩৮,৭৫০	৭৪৪,৩২০	-৫,৫৭০	-১%	

১.৮	ওয়ার্ড পর্যায়ে নারী দলের ক্লাস্টার কমিটি পুনর্গঠন (২ কেন্দ্রে ২০ টি ক্লাস্টার এবং প্রতিটি ক্লাস্টারে গড়ে ৫টি দল-কেন্দ্রীয় পর্যায়ে যশোর ও ময়মনসিংহ	-	-	-		
১.৯	ক্লাস্টার পর্যায়ে দলীয় পরিকল্পনা বিবেচনায় রেখে বার্ষিক স্টার উন্নয়ন পরিকল্পনা অনুশীলন-দুটি কেন্দ্রে (যশোর ও ময়মনসিংহ) প্রতিটিতে ২০ জন অংশগ্রহণকারী	২৫,০০০	২৫,০৭৭	-৭৭	০%	
১.১০	ক্লাস্টার কমিটির ষাণ্মাসিক পরিকল্পনা ও পর্যালোচনা সভা (২০ ক্লাস্টার কেন্দ্র ২)- কেন্দ্র পর্যায়ে প্রতিটিতে ২০ জন অংশগ্রহণকারী	৫৪,৪০০	৪৭,৬১২	৬,৭৮৮	১২%	
১.১১	উদ্ভূত পরিস্থিতিতে ক্লাস্টার কমিটি কর্তৃক দল ও স্থানীয় পর্যায়ে কুইক রেসপন্স প্রদান- কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ প্রতিটিতে ২০ জন অংশগ্রহণকারী	১০,০০০	৭,৯৭৪	২,০২৬	২০%	
১.১২	দিনব্যাপী মেলা ও খেলাধুলার মাধ্যমে নারীদলের অনুপ্রেরণা ও উদ্দীপনা তৈরিতে দল সদস্যদের বার্ষিক সামাজিক সমাবেশ অনুষ্ঠান কর্মসূচি কেন্দ্র পর্যায়ে প্রতিটিতে ১০০ জন অংশগ্রহণকারী যেখানে ৮০ জন নারী ও ২০ জন পুরুষ	৮৮,২০০	৮৫,৭৬৪	২,৪৩৬	৩%	
১.১৩	পুরুষ দল পুনর্গঠন-কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ ২০ টি দল	-	-	-		
১.১৪	পুরুষ দলের ত্রৈমাসিক সচেতনতা সেশন ও সভা কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ (২০টি দল *৪) প্রতিটিতে ২০ জন অংশগ্রহণকারী	১১৬,৮০০	৯৩,৬২৭	২৩,১৭৩	২০%	
১.১৫	নারী ফোরাম পুনর্গঠন (২টি ফোরাম)- কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ	-	-	-		
১.১৬	নারী ফোরামের ত্রৈমাসিক সভা-কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ (২টি ফোরাম *৪) প্রতিটিতে ২০ জন অংশগ্রহণকারী	২০,৮০০	১০,৭৪৩	১০,০৫৭	৪৮%	
১.১৭	বিদ্যালয়/কমিউনিটি পর্যায়ে বিদ্যালয় শিক্ষার্থীদের জন্য স্বাস্থ্য ও স্বাস্থ্যবিধি বিষয়ক সচেতনতা সেশন- কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ প্রতিটিতে ৫০ জন অংশগ্রহণকারী।	১৬,০০০	১৪,০৬১	১,৯৩৯	১২%	
১.১৮	বিদ্যালয় শিক্ষার্থীদের সাথে খেলাধুলার মাধ্যমে সামাজিক ও পরিবেশ ইস্যুতে সমাবেশ কর্মসূচি বছরে একটি প্রতি কেন্দ্র পর্যায়ে (যশোর ও ময়মনসিংহ) প্রতিটিতে ২০০ জন অংশগ্রহণকারী কমপক্ষে ৩০% নারী	-	-	-		
১.১৯	যুব ও সাংস্কৃতিক ফোরাম পুনর্গঠন (২টি ফোরাম)- কেন্দ্র পর্যায়ে	-	-	-		

১.২০	যুব ও সাংস্কৃতিক ফোরামের ষান্মাসিক সভা (২টি ফোরাম*২)-কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ (সামাজিক বিষয়াদি, স্বাস্থ্যবিধি ও কোভিড ১৯ সুরক্ষাসহ) প্রতিটিতে ২০ জন অংশগ্রহণকারী কমপক্ষে ৩০% নারী	২৫,০৪০	২৪,৩২৪	৭১৬	৩%
১.২১	যুবদের (১৮-৩৫ বছর বয়সী) সামাজিক উন্নয়ন ও পরিবর্তন ইস্যু নিয়ে অডিও ভিজ্যুয়াল উপস্থাপনায় সচেতনতা সভা (৪টি ইভেন্ট)-কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ প্রতিটিতে ১০০ জন অংশগ্রহণকারী কমপক্ষে ৩০% নারী	৪১,২০০	৩৭,৩২৯	৩,৮৭১	৯%
১.২২	ইস্যু ভিত্তিক অ্যাডভোকেসি লবিংয়ের জন্য পরিবেশ, সংখ্যালঘু, জেল্ডার ও অধিকার বিষয়ে যুব ফোরামের সাংস্কৃতিক অনুষ্ঠান আয়োজন, মোট ৬ (২+২+২) কেন্দ্র পর্যায়ে যশোর ময়মনসিংহ প্রতিটিতে ১০০ জন অংশগ্রহণকারী কম পক্ষে ৩০% নারী	৫১,৬০০	৪৬,০৪৪	৫,৫৫৬	১১%
১.২৩	১২টি কিশোরী দল গঠন (কমিউনিটি পর্যায়ে)-কেন্দ্র পর্যায়ে যশোর ময়মনসিংহ	-	-	-	০%
১.২৪	কিশোরী দলের সচেতনতামূলক ত্রৈমাসিক সভা (১২ দল *৪ কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ প্রতিটিতে ২০ জন অংশগ্রহণকারী	৬৫,২৮০	৫৬,৮৯৭	৮,৩৮৩	১৩%
১.২৫	কিশোরী দল সদস্যদের নিয়ে দুই দিনের জেল্ডার সংবেদনশীলতা প্রশিক্ষণ (সামাজিক বিষয়াদি, স্বাস্থ্যবিধি সহ) ৪টি কোর্স *২ কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ প্রতিটিতে অংশগ্রহণকারী ২০ জন	৩৮,৪০০	৩৮,৫৬৫	-১৬৫	০%
১.২৬	১২টি কিশোরী দলের সাথে বার্ষিক সাংস্কৃতিক/খেলাধুলা কর্মসূচি (সামাজিক বিষয়াদি, স্বাস্থ্যবিধিসহ)- কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ প্রতিটিতে ১০০ জন অংশগ্রহণকারী কমপক্ষে ৩০% নারী	-	-	-	
১.২৭	নারী উদ্যোক্তা দল পুনর্গঠন (১৬ টি দল দুইটি কেন্দ্র)-কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ প্রতিটিতে ১২ জন অংশগ্রহণকারী	-	-	-	
১.২৮	নারী উদ্যোক্তা দলের মাসিক সভা (৩২ টি দল *১২)-কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ প্রতিটিতে ১২ জন অংশগ্রহণকারী	-	-	-	

১.২৯	চাহিদাভিত্তিক দক্ষতা উন্নয়ন প্রশিক্ষণ (৫ দিনব্যাপী) ১২টি কোর্স ১২*২০=২৪০ সদস্য (প্রতিবছর ৮০ জন সদস্য প্রতি কেন্দ্রে ৪০)- কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ প্রতিটিতে ২০ জন অংশগ্রহণকারী	১৯৫,২০০	১৯৫,৩৩৮	-১৩৮	০%
১.৩০	ইলেক্ট্রিশিয়ান/রেফ্রিজারেটর/টিভি মেরামত/পালার/সেলাই/অটোমোবাইল/প্লাস্টিং/মোবাইল সার্ভিসিং/সেলসম্যানশিপ/ফিজিওথেরাপি/অন্যান্য আয় বৃদ্ধি মূলক বিষয়ক দক্ষতা প্রশিক্ষণ (নারী দলের পরিবার সদস্যদের ১০ মাস মেয়াদী কোর্স)-কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ প্রতি কেন্দ্রে ৬ জন এবং কাজে শুরুর লক্ষ্যে উপকরণ সহায়তা (কিট) প্রদান করা হবে।	৫৪,০০০	৫৫,৯৪৭	-১,৯৪৭	-৪%
১.৩১	উদ্যোক্তা তৈরি ও ব্যবসা উন্নয়ন বিষয়ক দক্ষতা প্রশিক্ষণ (কেন্দ্রের পর্যায়ে ৩ দিনব্যাপী কোর্স), ১২টি কোর্স ২৪০ জন সদস্যের জন্য (প্রতি কেন্দ্রে ২টি কোর্স প্রতি বছর) যশোর ও ময়মনসিংহ প্রতিটিতে ২০ জন নারী অংশগ্রহণকারী	১২১,৬০০	১২১,৬৮১	-৮১	০%
১.৩২	বাজার কমিটির প্রতিনিধিদের সাথে সভা/কর্মশালা- কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ ১টি সভা প্রতি কেন্দ্রে প্রতিটিতে ২০ জন অংশগ্রহণকারী কমপক্ষে ৩০ জন নারী	১২,১২০	১১,৬৮৮	৪৩২	৪%
১.৩৩	কমিউনিটি ফোরাম পুনর্গঠন-কেন্দ্র পর্যায়ে ৬টি ফোরাম প্রতি ২ কেন্দ্রে	-	-	-	
১.৩৪	সামাজিক উন্নয়ন ইস্যুতে কমিউনিটি ফোরামের সভা, বছরের ২টি সভা (১২ ফোরাম *২সভা)-কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ বার্ষিক ৬টি ফোরাম প্রতি কেন্দ্রে মোট ৬*২*২*৩=৭২ প্রতিটিতে ২০ জন অংশগ্রহণকারী কমপক্ষে ৩০ জন নারী।	৪০,৮০০	৩৬,২২১	৪,৫৭৯	১১%
১.৩৫	কমিউনিটি সদস্যদের সাথে সামাজিক উন্নয়ন ইস্যু নিয়ে অডিও ভিজুয়াল উপস্থাপনায় সচেতনতামূলক সভা আয়োজনে সহায়তা- যশোর ও ময়মনসিংহ কেন্দ্র পর্যায়ে প্রতি কেন্দ্রে বছরে ৬টি। মোট ৬*২*২*৩=৭২, অংশগ্রহণকারীর সংখ্যা ৮০ জন কমপক্ষে ৩০% জন নারী।	২৩০,৪০০	২১৪,০৬৬	১৬,৩৩৪	৭%
১.৩৬	সামাজিক ও স্বাস্থ্যবিধি বিষয়ে দল, ক্লাস্টার ও কমিউনিটি ফোরাম নেতাদের ইন্টারেক্টিভ সভা, - কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ প্রতি কেন্দ্রে বছরে ২টি সভা অংশগ্রহণকারী ২০ জন কমপক্ষে ৩০% জন নারী	২০,৮০০	১১,৩৯৩	৯,৪০৭	৪৫%

১.৩৭	দল সদস্যদের জন্য সহায়তা ও সেবা প্রাপ্তি সংক্রান্ত তথ্য সংগ্রহ বিষয়ে কর্মসূচি-কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ বছরে প্রতি ২ কেন্দ্রে ২টি সভা, অংশগ্রহণকারী ২০ জন কমপক্ষে ৮০ জন নারী।	৯,৫২০	৯,১৩২	৩৮৮	৪%
১.৩৮	নারী দল সদস্য এবং সরকারি কর্মকর্তা/সেবা দানকারী প্রতিষ্ঠান/স্থানীয় সরকার প্রতিনিধিদের সাথে স্থানীয় সেবা ও সহায়তা প্রাপ্তিতে ইন্টারেক্টিভ সভা-কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ বছরে ২টি সভা প্রতি ২ কেন্দ্রে অংশগ্রহণকারী ২৫ জন কমপক্ষে ৩০ জন নারী।	২১,২০০	১২,২১৪	৮,৯৮৬	৪২%
১.৩৯	জ্ঞান এবং বিশ্লেষণী দক্ষতা বৃদ্ধির লক্ষ্যে বিদ্যালয়/ মহাবিদ্যালয় পর্যায়ে বিতর্ক প্রতিযোগিতা-কেন্দ্র পর্যায়ে, বার্ষিক ১টি ইভেন্ট প্রতি কেন্দ্রে যশোর ও ময়মনসিংহ প্রতিটিতে অংশগ্রহণকারী ১৫০ জন কমপক্ষে ৫০% নারী।	-	-	-	-
১.৪০	নারী ও পুরুষ দল সদস্য, যুব কমিউনিটি ফোরাম, মধ্যবিত্ত নারী নেতা, সিভিল সমাজ সদস্য, সংস্কৃতিকর্মী ও সমাজ নেতাদের সাথে সামাজিক ইস্যুতে নেটওয়ার্কিং সভা আয়োজন-বার্ষিক ২টি সভা প্রতিটিতে অংশগ্রহণকারী ৩০ জন, কমপক্ষে ৫০% নারী।	৩১,২০০	২২,৩২৫	৮,৮৭৫	২৮%
১.৪১	দল পর্যায়ে আইনি ইস্যুতে দল সদস্যদের সাথে কাউন্সিলিং সব আয়োজন করা-বার্ষিক ৬টি সভা প্রতি দুই কেন্দ্রে যশোর ও ময়মনসিংহ প্রতিটিতে অংশগ্রহণকারী ২০ জন নারী	৪৫,১২০	৪২,৯৯০	২,১৩০	৫%
১.৪২	আইনি ইস্যুতে কমিউনিটি নেতা/সুশীল সমাজের বিভিন্ন দল/ ক্লাস্টার নেতাদের সাথে কর্মশালা-কেন্দ্র পর্যায়ে যশোর ও ময়মনসিংহ বার্ষিক একটি কর্মশালা প্রতিটিতে অংশগ্রহণকারী ২০ জন, কমপক্ষে ৩০% নারী	১২,৬০০	৯,১১০	৩,৪৯০	২৮%
১.৪৩	মোবাইল ইজেশন/র্যালি মাধ্যমে বিভিন্ন দিবস পালনে সহায়তা-কেন্দ্র পর্যায়ে বার্ষিক ৫টি ইভেন্ট প্রতি ২ কেন্দ্রে, যশোর ও ময়মনসিংহ প্রতিটিতে অংশগ্রহণকারী ৮০ জন কমপক্ষে ৫০% নারী।	১৭১,০০০	১৩৯,৭৭৭	৩১,২২৩	১৮%
১.৪৪	কিশোরী শিক্ষার্থীদের জন্য আত্মরক্ষা ও আত্মবিশ্বাস তৈরি বিষয়ক দক্ষতা প্রশিক্ষণ (১৬ দিনব্যাপী) যশোর ও ময়মনসিংহে ২০ জন কিশোরী শিক্ষার্থী অংশগ্রহণকারী	১৫৪,৪০০	১৪৪,৬৫৩	৯,৭৪৭	৬%

১.৪৫	তৃণমূলে নারী/উপকারভোগীদের সাথে সংযোগ স্থাপনের লক্ষ্যে কানেক্টিভিটি এইড/ ভিডিও কনফারেন্স ডিভাইস ব্যবহারের মাধ্যমে কাউন্সেলিং ও নেটওয়ার্ক সেশন। প্রতিটিতে অংশগ্রহণকারী ৩০ জন কমপক্ষে ৩০% নারী।	৪৭৯,৫৬০	৪৬৬,৩৬০	১৩,২০০	৩%
১.৪৬	কর্মী সমন্বয় ও কর্মী দক্ষতার সেশন, অন্যান্য পরিদর্শকদের ও কর্মী উন্নয়ন সভা কেন্দ্র পর্যায়ে, মাসে দুইবার, প্রতিটিতে অংশগ্রহণকারী ২০ জন কমপক্ষে ৬০% নারী।	৫৭,৬০০	৫০,৯০৮	৬,৬৯২	১২%
১.৪৭	স্থানীয় পর্যায়ে প্রত্যক্ষ কর্মসূচি মনিটরিং ও সুপারভিশন/সহায়তা-কেন্দ্র পর্যায়ে	১৮০,০০০	১৬১,৪৮৮	১৮,৫১২	১০%
১.৪৮	ফিল্ড পর্যায়ে কর্মসূচি বাস্তবায়নের লক্ষ্যে দলের সাথে যোগাযোগ ও কমিউনিটি পর্যায়ে যোগাযোগের লক্ষ্যে- পিওফ্রন্ট লাইন কর্মীদের যাতায়াত সহায়তা	১৪৪,০০০	১১১,৫৯৯	৩২,৪০১	২৩%
***	ঢাকা বস্তির কার্যবলী/প্রোগ্রাম:			-	
১.৪৯	৬ নারী দল গঠন-ঢাকা বস্তি পর্যায়ে প্রতি দলে ১৫ জন নারী	-	-	-	
১.৫০	২টি কমিউনিটি ফোরাম গঠন (সমাজের বিভিন্ন পেশার সদস্যদের নিয়ে) ঢাকা বস্তি পর্যায়ে প্রতিটিতে ১৫ সদস্য কমপক্ষে ৩০% নারী।	-	-	-	
১.৫১	সামাজিক ও স্বাস্থ্যবিধি বিষয়ক নারী দলের মাসিক সভা-ঢাকা বস্তি পর্যায়ে (১০ মাস*৬ টি দল)	-	-	-	
১.৫২	সামাজিক ও স্বাস্থ্যবিধি বিষয়ক কমিউনিটি ফোরামের ত্রৈমাসিক সভা-(২*৪ টি সভা) প্রতিটিতে ২০ জন অংশগ্রহণকারী, কমপক্ষে ৩০ % নারী।	১৪,০৮০	৮,৯৫৫	৫,১২৫	৩৬%
১.৫৩	নারী দল সদস্যদের জন্য হাতে-কলমে আয় বৃদ্ধি মূলক দক্ষতা বিষয়ক প্রশিক্ষণ (৫ দিনব্যাপী) ১টি প্রশিক্ষণ প্রতিটিতে ২০ জন অংশগ্রহণকারী।	৪৬,০৫০	৪৫,৭৩৫	৩১৫	১%
১.৫৪	নারীদের জন্য আইন বিষয়ক সচেতনতা সভা-(১ দিন ব্যাপী *২টি সভা) প্রতিটিতে ২০ জন অংশগ্রহণকারী।	৮,৮৭০	২,৯০৮	৫,৯৬২	৬৭%
১.৫৫	বস্তিতে ২টি কিশোরী দল তৈরি/গঠন, প্রতিটিতে ১৫ জন অংশগ্রহণকারী।	-	-	-	
১.৫৬	কিশোরীদের জন্য জেল্ডার সংবেদনশীলতা বিষয়ক প্রশিক্ষণ, ২ দিনব্যাপী কোর্স, প্রতিটিতে ২০ জন কিশোরী অংশগ্রহণকারী	২৬,২০০	২০,২১৮	৫,৯৮২	২৩%
১.৫৭	নারী, কিশোরী ও শিশু নিরাপত্তা বিষয়ক ক্যাম্পেইন (র্যালি) কর্মসূচি, ১টি ইভেন্ট, প্রতিটিতে ৫০ জন নারী অংশগ্রহণকারী	৪,৮০০	৩,১৪৫	১,৬৫৫	৩৪%

১.৫৮	কিশোরীদের জন্য স্বাস্থ্য ও স্বাস্থ্যবিধি বিষয়ক প্রশিক্ষণ, দুই দিন ব্যাপী কোর্স, প্রতিটিতে ২০ জন কিশোরী অংশগ্রহণকারী	২৬,৬০০	২১,২৪৪	৫,৩৫৬	২০%
১.৫৯	কমিউনিটিতে পরিবার পর্যায়ে স্বাস্থ্য ও স্বাস্থ্যবিধি মেনে চলার জন্য কিশোরী সদস্যদের পরিবার পরিদর্শন (১ কিশোরী ১০টি পরিবার পরিদর্শন) ১৫*১০=১৫০ টি পরিবার প্রতিটিতে ১৫ জন কিশোরী অংশগ্রহণকারী	-	-	-	
১.৬০	বস্তিতে ১টি যুব দল তৈরি, অংশ গ্রহণকারী ২০ জন, কমপক্ষে ৩০% নারী এবং ত্রৈমাসিক সভা সামাজিক ও স্বাস্থ্যবিধি বিষয়ে (৪*৩বছর)= ১২ টি সভা	৯,২৮০	৫,৭৫০	৩,৫৩০	৩৮%
১.৬১	বিভিন্ন অ্যাপস ব্যবহারের মাধ্যমে সরকারি ও অন্যান্য প্রতিষ্ঠানের সেবা প্রাপ্তিতে যুবদের আইসিটি দক্ষতা বিষয়ক অরিয়েন্টেশন ও সামাজিকীকরণ জোরদার করণ (প্রত্যেকের অবশ্যই স্মার্টফোন/ট্যাব থাকতে হবে) ১দিন ব্যাপী কোর্স, অংশগ্রহণকারী ২০ জন, কমপক্ষে ৩০% নারী।	-	-	-	
১.৬২	যুবদল কর্তৃক ক্যাম্পেইন (র্যালি) আয়োজন, সামাজিক পরিবেশ বিষয়ে (যেমন ইভটিজিং, নিরাপত্তা) ইত্যাদি ১টি ইভেন্ট, প্রতিটিতে ২০ জন অংশগ্রহণকারী, কমপক্ষে ৩০% নারী।	৩,০৬০	২,৫৩০	৫৩০	১৭%
১.৬৩	যুব ফোরাম কিশোরী ফোরাম কর্তৃক নারী ও কমিউনিটি সদস্যদের সম্পৃক্ত করে সামাজিক পরিবেশ, একতা, শান্তি ও সহযোগিতা জোরদারকরণ বিষয়ে সাংস্কৃতিক ও খেলাধুলা কর্মসূচি/উন্মুক্ত নাটক আয়োজন, প্রতিটিতে ২০০ জন অংশগ্রহণকারী, কমপক্ষে ৫০% নারী।	৩৩,১০০	৩০,৬৬১	২,৪৩৯	৭%
	মোট ব্যয়: নারী দলের ক্ষমতায়ন এবং জীবন নির্বাহ	৩,৬২৬,৫৯৬	৩,৩৭২,৮৩৩	২৫৩,৭৬৩	৭%
২.০০	প্রমোটিং পিপলস ইনিশিয়েটিভস ফর জাস্ট সোসাইটি-জনউদ্যোগ: (ন্যায়ভিত্তিক সমাজ তৈরীর লক্ষ্যে জনউদ্যোগ কার্যক্রমকে বাড়ানো/শক্তিশালী করণ জোরদারকরণ)			০	
২.১	স্থানীয় পর্যায়ে পরিবেশ, নারী, গ্রন্থনিক ও ধর্মীয় সংখ্যালঘু এবং স্থানীয় উদ্ভূত জরুরী ইস্যুতে স্থানীয় পর্যায়ে ক্যাম্পেইন ইভেন্ট ও খেলাধুলা, মেলা, ৫ জেলায় প্রতিটিতে অংশগ্রহণকারী ৮০ জন, কমপক্ষে ৩০% নারী	৩৭১,০০০	৩৭৪,১৪২	-৩,১৪২	-১%
২.২	প্রতি জেলায় যুবদের সম্পৃক্ত করে নারী, সংখ্যালঘু ও পরিবেশ ইস্যুতে গোল টেবিল/ডায়ালগ/ মানববন্ধন/ র্যালি/ডেমোনেস্ট্রেশন/ আর্ট/ বিতর্ক/ সম্মাননা প্রদান/ পদক্ষেপ এবং সম্পদ ও সেবা প্রাপ্তির জন্য বিভিন্ন প্রতিষ্ঠানের সাথে লিঙ্কেজ মাধ্যমে অ্যাডভোকেসি ইভেন্ট আয়োজন-প্রতি ৫ জেলায় পাঁচটি কর্মসূচি প্রতিটিতে অংশগ্রহণকারী ৫০ জন কমপক্ষে ৩০% নারী।	৬০৭,৫০০	৫৪৫,১০০	৬২,৪০০	১০%

২.৩	স্বাস্থ্যবিধিসহ সামাজিক সচেতনতা বিষয়ক সংবাদ সম্মেলন/প্রেস মিট/ মিডিয়া ক্যাম্পেইন আয়োজন করা-প্রতি ৫ জেলায় ৩টি কর্মসূচি, প্রতিটিতে অংশগ্রহণকারী ৪০ জন, কমপক্ষে ৩০% নারী।	২৯৮,৫০০	২৯৫,৬১২	২,৮৮৮	১%
২.৪	বিভিন্ন অ্যাপস ব্যবহারের মাধ্যমে সরকারি ও অন্যান্য প্রতিষ্ঠানের সেবা প্রাপ্তিকে যুবদের আইসিটি দক্ষতা বিষয়ক প্রশিক্ষণ ও সামাজিকীকরণ/সামাজিক দায়িত্ব পালন জোরদার করা (প্রত্যেকের অবশ্যই স্মার্টফোন/ ট্যাব থাকতে হবে)। ২ দিনব্যাপী প্রশিক্ষণ, ৫ জেলায় (শেরপুর, নেত্রকোনা, গাইবান্ধা, খুলনা ও রাজশাহী) প্রতিটিতে অংশগ্রহণকারী ২০ জন, কমপক্ষে ৩০% নারী।	১০৮,০০০	১০৩,৯৫৭	৪,০৪৩	৪%
২.৫	জন উদ্যোগ সদস্যদের সম্পৃক্ত করে সামাজিক পরিবেশ ইস্যুতে একতা, শান্তি ও সহভাগিতা জোরদার করণের লক্ষ্যে খেলাধুলা/ সাংস্কৃতিক/বিতর্ক/ইয়োথ কানিভাল/ পার্লামেন্ট ইভেন্টের মাধ্যমে সামাজিক সমাবেশের লক্ষ্যে বৃহত্তম মোবাইলাইজেশনে সহায়তা, দুই জেলায় (যশোর ময়মনসিংহ), পরিবেশ, এথনিক ধর্মীয় সংখ্যালঘু এবং উদ্ভূত ইস্যুতে রাস্তায় ভ্রাম্যমান সাংস্কৃতিক ইভেন্ট/র্যালি/প্রদর্শন ইভেন্ট, প্রতিটি জেলায় বার্ষিক ১টি ইভেন্ট, প্রতিটিতে অংশগ্রহণকারী ১০০ জন, কমপক্ষে ৩০% নারী।	১৩৮,০০০	১২৫,৩৬৪	১২,৬৩৬	১%
২.৬	সামাজিক ও স্বাস্থ্যবিধিসহ নারী সংখ্যালঘু ও পরিবেশ ইস্যুতে গোলটেবিল/ মানববন্ধন/ ডেমোস্ট্রেশনের মাধ্যমে অ্যাডভোকেসি ইভেন্ট আয়োজন করা-১২টি কর্মসূচি দুই কেন্দ্রে যশোর ও ময়মনসিংহ, প্রতিটিতে অংশগ্রহণকারী ৫০ জন, কমপক্ষে ৩০% নারী।	৫৩,২০০	৫১,৭১৭	১,৪৮৩	৩%
২.৭	সামাজিক উন্নয়ন ও স্বাস্থ্যবিধি বিষয়ক সংবাদ সম্মেলন/প্রেস মিট/ মিডিয়া ক্যাম্পেইন আয়োজন- ৬টি কর্মসূচি প্রতি ২ কেন্দ্রে যশোর, ময়মনসিংহ, প্রতিটিতে অংশগ্রহণকারী ৪০ জন কমপক্ষে ৩০% নারী।	৫৫,২০০	৪৩,৪৮০	১১,৭২০	২১%
২.৮	সামাজিক ও স্বাস্থ্যবিধি বিষয়ক স্থানীয় ও কেন্দ্র পর্যায়ে ষাণ্মাসিক জনউদ্যোগ কমিটির সভা- ৫ জেলায় (শেরপুর, নেত্রকোনা, গাইবান্ধা, রাজশাহী ও খুলনা) বার্ষিক ২টি সভা, প্রতিটিতে অংশগ্রহণকারী ২৫ জন, কমপক্ষে ৩০% নারী	১৫০,৬০০	১৩৯,১৫৯	১১,৪৪১	৮%
২.৯	সামাজিক ও স্বাস্থ্যবিধি বিষয়ক স্থানীয় ও কেন্দ্র পর্যায়ে ষাণ্মাসিক জনউদ্যোগ কমিটির সভা- ৩ জেলায় (ঢাকা, যশোর ও ময়মনসিংহ) বার্ষিক দুটি সভা, প্রতিটিতে অংশগ্রহণকারী ২৫ জন, কমপক্ষে ৩০% নারী।	১২,৪০০	৭,২৪৪	৫,১৫৬	৪২%

২.২২	ষান্মাসিক নিউজলেটার/ডকুমেন্টস মুদ্রণ (২০০ কপি ২টি সংখ্যা বছরে)	২০,০০০	১৯,৮০০	২০০	১%	
২.২৩	জরুরী উদ্ভূত পরিস্থিতি/ ইস্যুতে পোস্টার/ক্যালেন্ডার মুদ্রণ (প্রতিটি ১০০০ কপি ৩টি ইস্যু, প্রতিবছর)	৬০,০০০	৫৯,৮০০	৬০০	১%	
২.২৪	জরুরী উদ্ভূত পরিস্থিতি/ ইস্যুতে লিফলেট/ স্টিকার মুদ্রণ (প্রতিটি ১০০০ কপি ৩টি ইস্যু, প্রতিবছর)	২৪,০০০	২৩,৩২০	৬৮০	৩%	
২.২৫	সংস্থার বার্ষিক প্রতিবেদন মুদ্রণ ও বিতরণ (বছর ১টি, ২০০ কপি)	৬০,০০০	৬৪,৩৫০	-৪,৩৫০	-৭%	
২.২৬	আইইসি উপকরণ তৈরি ও মুদ্রণ (নারী, জাতিগত ও ধর্মীয় সংখ্যালঘু ও পরিবেশ বিষয়ে প্রয়োজনীয় তথ্যসম্বলিত)- বছরে ১টি ইস্যু, ৩০০ কপি	৯০,০০০	৯২,১৮০	-২,১৮০	-২%	
	মোট: পিপলস ইনিশিয়েটিভ ফর জাস্ট সোসাইটি- জনউদ্যোগ প্রোগ্রাম কস্ট	৩,৭৪৯,০০০	৩,৬৩১,৬০৫	১১৭,৩৯৫	৩%	
৩.০০	ইন্ডিজেনাস পিপলস (আইপি) কার্যক্রম, ডিফেন্ডার ও দক্ষতা প্রশিক্ষণ গ্রহণকারীদের কার্যসমূহ:			০		
৩.১	আইপি হিউম্যান রাইটস ডিফেন্ডার ও এইচ আরডি ফোরাম পুনর্গঠন ৩টি জেলায়	-	-	-		
৩.২	আইপি হিউম্যান রাইটস ডিফেন্ডারদের ষান্মাসিক সভা- ৩ জেলায়, প্রতিটিতে অংশগ্রহণকারী ২০ জন, কমপক্ষে ৩০% নারী।	৯৭,৫৬০	৮৩,২৬৫	১৪,২৯৫	১৫%	
৩.৩	আইপি এইচ আর ডি দের জন্য নেতৃত্ব উন্নয়ন/ বিকাশ বিষয়ক প্রশিক্ষণ (৩ দিন ব্যাপী)- ৩টি জেলায়, প্রতিটিতে ২১ জন অংশগ্রহণকারী, কমপক্ষে ৩০% নারী।	৩৬৬,০৬৪	৩৬৬,০৬৫	-১	০%	
৩.৪	নেতৃত্ব উন্নয়ন/ বিকাশ বিষয়ক প্রশিক্ষণ গ্রহণের পর আইপি এইচ আর ডি এর সাথে প্রশিক্ষণ শিখন সহভাগিতা/শেয়ারিং সভা- জেলা পর্যায়ে, প্রতিটিতে অংশগ্রহণকারী ২০ জন কমপক্ষে ৩০% নারী।	১৫,১৮০	১০,৭০৮	৪,৪৭২	২৯%	
৩.৫	অটো মোবাইল মেরামত/ স্যানিটারি এবং প্লাস্টিং/ ইলেক্ট্রিশিয়ান/ রেফ্রিজারেটর, টিভি মেরামত/ দর্জি/ ড্রাইভিং দক্ষতা/ বিউটি পার্লার/ সেলুন অথবা অন্য যেকোনো আয়বৃদ্ধিমূলক হাতে কলমে দক্ষতা উন্নয়ন বিষয়ক প্রশিক্ষণ ও কাজ শুরু করতে উপকরণ কিট প্রদান (১০ মাস প্রশিক্ষণ)- ৩ জেলা পর্যায়ে, অংশগ্রহণকারী ৪৫ জন, কমপক্ষে ৩০% নারী	৫০৩,০০০	৫০১,৫৯২	১,৪০৮	০%	
৩.৬	প্রশিক্ষণার্থী, অভিভাবক, ওয়ার্কশপ মালিক ও নাগরিক সমাজ সদস্যদের সাথে ষান্মাসিক সভা ৩ জেলায় প্রতিটিতে অংশগ্রহণকারী ২০ জন, কমপক্ষে ৩০% নারী।	৯০,০০০	৭৮,০৩০	১১,৯৭০	১৩%	

৩.৭	দ্বি-মাসিক সভা আইইপি কমিউনিটির মানুষের সাথে শিশু শিক্ষা, জেলার ইস্যু, অধিকার, বাল্যবিবাহ, স্বাস্থ্য ও স্বাস্থ্যবিধি বিষয়ক সচেতনতামূলক সেশন (এইচআরডি সদস্যরা দক্ষতা প্রশিক্ষণ পরিচালনা করবে), ৩ জেলায় (শেরপুর, রাজশাহী ও নাটোর) প্রতিটিতে অংশগ্রহণকারী ২০ জন, কমপক্ষে ৩০% নারী।	৩০১,৬৮০	২৮৩,১৪০	১৮,৫৪০	৬%
৩.৮	এইচ আরডিদের সম্পৃক্ত করে আইপি ইস্যুতে সমাবেশ/ র্যালি/ ক্যাম্পেইন/ অ্যাডভোকেসি/ ডেমনস্ট্রেশন/ সংবাদ সম্মেলন/ পদক্ষেপ সম্পদ ও সেবা প্রাপ্তিতে বিভিন্ন প্রতিষ্ঠানের সাথে লিঙ্কেজ তৈরি -৩ জেলায় (শেরপুর, রাজশাহী ও নাটোর) প্রতিটিতে অংশগ্রহণকারী ৫০ জন, কমপক্ষে ৩০ শতাংশ নারী।	৭৭,৪০০	৬৮,১৮৪	৯,২১৬	১২%
৩.৯	এইচআরডিদের সম্পৃক্ত করে আইপি ইস্যুতে সমাবেশ/ র্যালি/ ক্যাম্পেইন/ অ্যাডভোকেসি/ ডেমনস্ট্রেশন/সংবাদ সম্মেলন/পদক্ষেপ সম্পদ ও সেবা প্রাপ্তিতে বিভিন্ন প্রতিষ্ঠানের সাথে লিঙ্কেজ তৈরি-ঢাকায়, প্রতিটি অংশগ্রহণকারী ৫০ জন, কমপক্ষে ৩০% নারী।	১৩,৩০০	১৪,০৯৭	-৭৯৭	-৬%
৩.১০	ইউনিয়ন পরিষদ ও পৌরসভার সাথে দিনব্যাপী অ্যাডভোকেসি ইভেন্ট আয়োজন ৩ জেলায় (শেরপুর, রাজশাহী ও নাটোর), অংশগ্রহণকারী ৫০ জন, কমপক্ষে ৩০% নারী।	৬০,৯০০	৪৯,৬৬১	১১,২৩৯	১৮%
৩.১১	জাতীয় পর্যায়ে বৈচিত্র্য, শান্তি স্থাপন ও সম্প্রীতি জোরদারকরণের লক্ষ্যে সাংস্কৃতিক কর্মসূচি/ সম্মেলন (দিনব্যাপী) ঢাকায়, অংশগ্রহণকারী ২০০০ জন।	-	-	-	-
৩.১২	জাতীয় পর্যায়ে আইপি ইস্যুতে নেটওয়ার্কিং সভা-ঢাকায়, প্রতিটি ২০ জন অংশগ্রহণকারী, কমপক্ষে ৩০% নারী।	১৬,৬০০	১৪,৯১৪	১,৬৮৬	১০%
৩.১৩	আইপি ডিফেন্ডারদের বার্ষিক সমন্বয় সভা-ঢাকায়, প্রতিটিতে অংশগ্রহণকারী ২০ জন, কমপক্ষে ৩০% নারী।	৮২,৩০০	৭৮,৮৬৩	৩,৪৩৭	৪%
	টোটাল ডিরেক্ট আইপি অ্যাকাউন্টিংস কস্ট:	১,৬২৩,৯৮৪	১,৫৪৮,৫১৯	৭৫,৪৬৫	৫%
৪.০০	অর্গানাইজেশনাল ক্যাপাসিটি বিল্ডিং এন্ড পিএমই বিষয়ক:			০	
৪.১	কর্মী উন্নয়নের জন্য জেলার ও উন্নয়ন এবং অ্যাডভোকেসি দক্ষতা/ পারিবারিক বাজেট প্রক্রিয়া/ রেকর্ড রাখার পদ্ধতি/ সময় ব্যবস্থাপনা কৌশল/ সম্পদ ব্যবস্থাপনা বিষয় প্রশিক্ষণ- ঢাকায় প্রতিটিতে অংশগ্রহণকারী ২০জন, কমপক্ষে ৪০% নারী।	৮৫,৭০০	৭৫,৪২৬	১০,২৭৪	১২%
৪.২	দুই দিনব্যাপী আর্থিক ব্যবস্থাপনা বিষয়ক প্রশিক্ষণ ও রিফ্রেশার কোর্স- (হিসাব কর্মী ও কর্মসূচি সংশ্লিষ্ট কর্মী)। প্রতিটিতে অংশগ্রহণকারী ২০ জন।	৬১,০০০	৬৭,৩২৯	-৬,৩২৯	-১০%

8.৩	কর্মীদের শান্তি স্থাপন ও দ্ব্যর্থ নিরসন/ সংবেদনশীলতা ও রূপান্তর বিষয় প্রশিক্ষণ এবং রিফ্রেশার্স কোর্স (প্রতিটি ৩ দিন)- ঢাকায়, প্রত্যেকটিতে অংশগ্রহণকারী ২৫ জন (কেন্দ্রের কর্মী- ১০ জন, উদ্যোগ ফেলো পাঁচ আইপি ফেলো ৩ কেন্দ্রীয় কর্মী শাহ কমপক্ষে ৩০% নারী	-	-	-	
8.৪	ক্রস লার্নিং/ এক্সপোজার ভিজিট (দেশে/বিদেশে): কর্মীদের শিখনের ও উন্নয়ন চিন্তা সহভাগিতার জন্য। অংশগ্রহণকারী সিনিয়র কর্মী ও উন্নয়ন চিন্তাবিদ, প্রত্যেকটি ৪দিন, অংশগ্রহণকারী ৬ জন।	-	-	-	
8.৫	আন্তর্জাতিক সেমিনার/ কনফারেন্স/ সভায় অংশগ্রহণ (১৩ দিন)	-	-	-	
8.৬	মান্যাসিক কর্মসূচি পর্যালোচনা ও পরিকল্পনা কর্মশালা- ঢাকায় কেন্দ্রীয় পর্যায়ে, প্রতিটিতে অংশগ্রহণকারী ২০ জন, কমপক্ষে ৩০ শতাংশ নারী।	১৭৯,৬০০	১৪৯,৭৩৭	২৯,৮৬৩	১৭%
8.৭	মাসিক কর্মী সমন্বয় অন্যান্য সভা এবং ভিজিটের রিফ্রেশমেন্ট ব্যয়, ঢাকায় কেন্দ্রীয় পর্যায়ে, প্রতিটিতে অংশগ্রহণকারী ২০ জন, কমপক্ষে ২০% নারী।	৬০,০০০	৬৫,৮০২	-৫,৮০২	-১০%
8.৮	মাসিক কর্মী সক্ষমতা উন্নয়ন সেশন- ঢাকায় কেন্দ্রীয় পর্যায়ে, প্রতিটিতে অংশগ্রহণকারী ২০ জন, কমপক্ষে ৩০% নারী।	২৪,০০০	২৫,৯২০	-১,৯২০	-৮%
8.৯	অভ্যন্তরীণ মনিটরিং ও ইভ্যালুয়েশন ভিজিট এবং কর্মী সক্ষমতা উন্নয়ন সেশন পরিচালনা করা- কেন্দ্রীয় থেকে ফিল্ড ও স্থানীয় পর্যায়ে পরিবহন, থাকা-খাওয়া, যাতায়াত ও অন্যান্য রিফ্রেশমেন্ট ব্যয়)	৩৬০,০০০	৩৬৫,৬৭৭	-৫,৬৭৭	-২%
8.১০	সংশ্লিষ্ট মন্ত্রণালয় ও বিভাগের সাথে নিয়মিত অ্যাডভোকেসি, লবিং যোগাযোগ, ইভেন্ট আয়োজন সহ অনুমোদনের আনুষঙ্গিক রিফ্রেশমেন্ট খরচ ও সংশ্লিষ্ট মুভমেন্টসহ অন্যান্য খরচ।	৯০,০০০	৮৮,০০০	২,০০০	২%
8.১১	প্রকল্প কর্মীদের জন্য দিনব্যাপী প্রশিক্ষণ কর্মশালা আয়োজন করা হবে (বিএফটিডব্লিউ-সি.এস.এস-এমডিএফ এর চাহিদা মোতাবেক সংশ্লিষ্ট প্রজেক্ট কর্মসূচি, বাস্তবায়ন কৌশল, ফ্যাসিলিটেশান প্রসেস বিষয়ক প্রশিক্ষণ কর্মশালা)- ঢাকায়, অংশগ্রহণকারী ২০ জন।	১৪৯,৮০০	৮৭,৭৯১	৬২,০০৯	৪১%
8.১২	সংস্থার কৌশলগত পরিকল্পনা পর্যালোচনা (সময়কাল ২০২৪-২০৩০)	৪৫০,০০০	৪৪৭,৭০০	২,৩০০	১%
	টোটাল অর্গানাইজেশন ক্যাপাসিটি ডেভেলপমেন্ট অ্যান্ড পিএমই	১,৪৬০,১০০	১,৩৭৩,৩৮২	৮৬,৭১৮	৬%
৫.০০	মূল্যায়ন (প্রকল্প মূল্যায়ন):			০	
৫.১	বহিঃস্থ মূল্যায়ন	-	-	-	
	মোট:	-	-	-	
	মোট প্রোগ্রাম ব্যয়:	১০,৪৫৯,৬৮০	৯,৯২৬,৩৩৯	৫৩৩,৩৪১	৫%

৬.০০	কর্মচার: বেতন ও ভাতা ব্যবস (১৩ মাসের বেতন+১ মাসের বেতনের সমান উৎসব বোনাস+০.২ বৈশাখী ভাতা+১ মাসের বেতনের সমান গ্রাচুইটি+০.৬ মাসের বেতনের সমান পিএফ এবং গড়ে ১০% বার্ষিক ইনফ্লেশন ইনক্রিমেন্টের উপস্থিতিতে)	-	-	-	-
৬.১	প্রোগ্রাম কর্মী: কেন্দ্রীয় কার্যালয় পর্যায়ে				
৬.১.১	নির্বাহী পরিচালক (১)-৯০% [সার্বিক ব্যবস্থাপনা]	২,৯৫৯,৭০৪	৩,০৫২,৪০০	-৯২,৬৯৬	-৩%
৬.১.২	সিনিয়র সমন্বয়কারী/ উপ-পরিচালক (২) কেন্দ্রীয় কার্যালয় [পিএমই ও ফিল্ড অপারেশন-১ এবং ক্যাপাসিটি বিল্ডিং ও অ্যাডভোকেসি-১]	৩,৪৭৮,০০০	৩,৪৬৭,৩২০	১০,৬৮০	০%
৬.১.৩	সমন্বয়কারী (২) কেন্দ্রীয় কার্যালয় [পিএলস ইনিশিয়েটিভস-জনউদ্যোগ ও পিস বিল্ডিং-১ এবং ফিল্ড অপারেশন ও অ্যাডভোকেসি-১]	২,০০৬,৫৮৪	২,০৩১,৫৮০	-২৪,৯৯৬	-১%
৬.১.৪	সহযোগী সমন্বয়কারী (২) কেন্দ্রীয় কার্যালয় [এম ই ও ডকুমেন্টেশন-১ এবং আইপি ফিল্ড অপারেশন ও অ্যাডভোকেসি-১]	১,৫৫২,৮১৬	১,৫২৭,৬৩২	২৫,১৮৪	২%
	সাব টোটাল:	৯,৯৯৭,১০৪	১০,০৭৮,৯৩২	-৮১,৮২৮	-১%
৬.১.৫	সহকারী সমন্বয়কারী (১) [আইটি অ্যাডমিনিস্ট্রেশন ও এডভোকেসি]	৬০০,২৮৮	৫২৭,১৮৪	৭৩,১০৪	১২%
৬.১.৬	প্রোগ্রাম ফ্যাসিলিটের (১) [ঢাকা ফোরাম ফিল্ড ইউনিট]	১৯১,৪৩৮	১৭৯,১৪৬	১২,২৯২	৬%
৬.১.৭	ড্রাইভার (১) কেন্দ্রীয় কার্যালয়	৩৭৭,১০৪	৩৮০,৫৯২	-৩,৪৮৮	-১%
৬.১.৮	সাপোর্ট স্টাফ (২)- [অফিস পিয়ন কাম গার্ড-১ এবং সিকিউরিটি নাইট গার্ড-১]	৫২৫,৫৪৮	৫০২,৮৪২	২২,৭০৬	৪%
৬.১.৮	সাপোর্ট স্টাফ (এডক)-কুক/আয়া/ক্লিনার কর্মী (৪)	৫৮০,১৬০	৫৫৭,৩৫৮	২২,৮০২	৪%
	সাব-মোট: (প্রোগ্রাম কর্মী)	২,২৭৪,৫৩৮	২,১৪৭,১২২	১২৭,৪১৬	৬%
	প্রোগ্রাম স্টাফ: (সেন্ট্রাল লেভেল)	১২,২৭১,৬৪২	১২,২২৬,০৫৪	৪৫,৫৮৮	০%
৬.২	প্রোগ্রাম কর্মী: কেন্দ্র/ফিল্ড পর্যায়ে				
৬.২.১	সেন্টার ম্যানেজার (২)- কেন্দ্র/ফিল্ড পর্যায়ে	১,৫০২,৪৯৬	১,৪৮৯,২৭২	১৩,২২৪	১%
৬.২.২	(ডেভলপমেন্ট অফিসার (২)-কেন্দ্র/ফিল্ড পর্যায়ে	১,১২৯,২৪০	১,১৪২,৫৪০	-১৩,৩০০	-১%
৬.২.৩	প্রোগ্রাম অর্গানাইজার (৬)- কেন্দ্র/ফিল্ড পর্যায়ে	২,৪৯৯,৪২৪	২,৫০৮,৯৪৪	-৯,৫২০	০%
৬.২.৪	সাপোর্ট স্টাফ-পিওন কাম গার্ড (২) কেন্দ্র/ফিল্ড পর্যায়ে	৪২২,০৯৬	৩৯৩,৯৪৭	২৮,১৪৯	৭%
৬.২.৫	সাপোর্ট স্টাফ (এডক)-কুক/আয়া কাম ক্লিনার কর্মী (২) কেন্দ্র/ফিল্ড পর্যায়ে	২০৭,২০০	১৯৭,০৬০	১০,১৪০	৫%
	সাব-মোট (প্রোগ্রাম কর্মী)	৫,৭৬০,৪৫৬	৫,৭৩১,৭৬৩	২৮,৬৯৩	০%
	টোটাল প্রোগ্রাম স্টাফ	১৮,০৩২,০৯৮	১৭,৯৫৭,৮১৭	৭৪,২৮১	০%
৬.৩	প্রশাসনিক ও হিসাব কর্মী: (কেন্দ্রীয় ও কেন্দ্রপর্যায়ে)				
৬.৩.১	কেন্দ্রীয় কার্যালয়:				
৬.৩.১.১	সহকারী প্রশাসনিক কর্মকর্তা (১)-কেন্দ্রীয় কার্যালয় (প্রশাসনিক কার্যক্রম)	৬৩০,৪৮০	৫৯১,০৪৮	৩৯,৪৩২	৬%
৬.৩.১.২	হিসাবরক্ষণ কর্মকর্তা/হেড অব অ্যাকাউন্টস অ্যান্ড ফাইন্যান্স (১)- কেন্দ্রীয় অফিস (বাজেট নিয়ন্ত্রণ ও সুপারভিশন)	১,৭৩৬,৫৭৩	১,৭০৮,৩২০	২৮,২৫৩	২%
৬.৩.১.৩	সহকারী হিসাবরক্ষণ কর্মকর্তা- কেন্দ্রীয় কার্যালয় (ফাইন্যান্সিয়াল রেকর্ড কিপিং ও ডকুমেন্টেশন)	৮১১,৬৩২	৭৭৮,৬৫৬	৩২,৯৭৬	৪%
	সাব-মোট: (প্রশাসনিক ও হিসাব কর্মী)	৩,১৭৮,৬৮৫	৩,০৭৮,০২৪	১০০,৬৬১	৩%

৬.৪	কেন্দ্র পর্যায়ে			-		
৬.৪.১	কেন্দ্র হিসাবরক্ষক- (২) কেন্দ্র/ফিল্ড পর্যায়ে (ফাইন্যান্সিয়াল রেকর্ড কিপিং ও ডকুমেন্টেশন)	১,০২৮,৬০০	১,০৪১,১৮০	-১২,৫৮০	-১%	
	সাব-মোট : (প্রশাসনিক ও হিসাব কর্মী)	১,০২৮,৬০০	১,০৪১,১৮০	-১২,৫৮০	-১%	
	মোট বেতন: (প্রশাসনিক ও হিসাব কর্মী)	৪,২০৭,২৮৫	৪,১১৯,২০৪	৮৮,০৮১	২%	
	সর্বমোট কর্মী ব্যয় (পারসোনেল কস্ট):	২২,২৩৯,৩৮৩	২২,০৭৭,০২১	১৬২,৩৬২	১%	
৭.০০	ব্যবস্থাপনিক/ অপারেটিং কস্ট: (মাসিক ভিত্তিক ও প্রয়োজনীয়)			-		
৭.১	কেন্দ্রীয় কার্যালয় ও কেন্দ্র/স্থানীয় পর্যায়ে:			-		
৭.১.১	অফিস ভাড়া (কেন্দ্রীয় কার্যালয়)	১,০২০,০০০	১,০২৭,৬৮৯	-৭,৬৮৯	-১%	
৭.১.২	স্টেশনারি অ্যান্ড সাপ্লাইস ইত্যাদি	২০৪,০০০	১৮৫,৪২৭	১৮,৫৭৩	১%	
৭.১.৩	প্রিন্টিং, ফটোস্ট্যাট অ্যান্ড টোনার/কার্টিজ ইত্যাদি আনুষঙ্গিক ব্যয়	১৮০,০০০	১৯৪,২৮৭	-১৪,২৮৭	-৮%	
৭.১.৪	পোস্টেজ, ফ্যাক্স অ্যান্ড ফোন, ই-মেইল, ইন্টারনেট ও অন্যান্য যোগাযোগ ইত্যাদি।	১৮০,০০০	১৮৬,৩৯৬	-৬,৩৯৬	-৪%	
৭.১.৫	ইউটিলিটিজ চার্জ (গ্যাস, পানি, বিদ্যুৎ ও আইপিএস/ইউপিএস ইত্যাদি)	১৮০,০০০	১৭৪,৯২০	৫,০৮০	৩%	
৭.১.৬	ভ্রমণ, পারডিয়াম, যাতায়াত, ও অন্যান্য মুভমেন্ট জাতীয় খরচ ইত্যাদি	১৯২,০০০	১৬৬,৭৬৭	২৫,২৩৩	১৩%	
৭.১.৭	ফুয়েল অ্যান্ড রক্ষণাবেক্ষণ, ভেইকেলস ফিটনেস, আনুষঙ্গিক ব্যয় ইত্যাদি	২৪০,০০০	২৩৫,৪০০	৪,৬০০	২%	
৭.১.৮	মেরামত ও রক্ষণাবেক্ষণ-ইকুইপমেন্ট সহ অন্যান্য পরিচ্ছন্নতা উপকরণ সম্পর্কিত আনুষঙ্গিক খরচ	১৮০,০০০	১৮৬,৪১১	-৬,৪১১	-৪%	
৭.১.৯	বুকস, পিরিয়ডিকালস ও নিউজ পেপার ইত্যাদি	৩২,৪০০	২৪,২৩৪	৮,১৬৬	২৫%	
৭.১.১০	অফিস জেনারেল ও প্রয়োজনীয় অন্যান্য আনুষঙ্গিক খরচ	৮৪,০০০	৮৭,৪৮৫	-৩,৪৮৫	-৪%	
৭.১.১১	ব্যাংক চার্জ ও কমিশন	৩০,০০০	৩১,৪৬২	-১,৪৬২	-৫%	
৭.১.১২	অডিট ফি (বার্ষিক প্রকল্প অডিট ফি)	১৫০,০০০	১৫০,০০০	-	০%	
	মোট ব্যবস্থাপনিক/ অপারেটিং কস্ট:	২,৬৭২,৪০০	২,৬৫০,৪৭৮	২১,৯২২	১%	
৮.০০	প্রকিউরমেন্ট কস্ট: (অফিস ইকুইপমেন্ট, ফার্নিচার অ্যান্ড ফিক্সার)			-		
৮.১	ডেস্কটপ কম্পিউটার ও পেরিফেরিয়ালস (৬ সেট)	৪৫৫,৯০৭	৪৫৫,৯০৭	-	০%	
৮.২	লেজার প্রিন্টার (৩ সেট)	৮০,৬২৫	৮০,৬২৫	-	০%	
৮.৩	ডিজিটাল ক্যামেরা/ডিভাইজ (২)	৪৯,৩৪৩	৪৯,৩৪৩	-	০%	
	ডিজিটাল কানেক্টিভিটি এইডস:			-		
৮.৪	ওভারহেড প্রোজেক্টর ও স্কিন সরঞ্জাম এইডস ব্যয়: (ডিজিটাল কনফারেন্সিং সরঞ্জাম এইডস) সেট-২ টি, ২ টি কেন্দ্র কার্যক্রম এলাকা/গ্রুপ/ক্লাস্টার স্তরের প্রোগ্রেস শো-এর জন্য।	১৬৯,৬৩৪	১৬৯,৬৩৪	-	০%	
৮.৫	ল্যাপটপ এর মাধ্যমে (ডিজিটাল কনফারেন্সিং সরঞ্জাম এইডস)/সংযোগ	২২৭,৩৩২	২২৭,৩৩২	-	০%	
৮.৬	এয়ার কন্ডিশন-মিটিং/কনফারেন্স রুমের জন্য।	১৫৬,৬২২	১৫৬,৬২২	-	০%	
**	বিহাইকেল রিপ্রেসেন্ট-এগ্যাগেইনস্ট			-		



1.	Name of the project	Promoting Rights and Empowerment Through Initiatives of People (PREIP), Project number : N-BGD-2023-0048
	Implemented by:	INSTITUTE FOR ENVIRONMENT AND DEVELOPMENT (IED)
2.	Memo No. & Date of Project Approval	Ref : 03.07.2666.663.68.023.2023-215 dated : 16.05.2023 and revised letter No. 03.07.2666.663.68.023.203-134 dated 09.04.2024.
3.	Project year:	For the period from 01 July 2023 to 30th June 2024
4a.	Memo No. & date of fund release :	Ref : 03.07.2666.663.68.023.2023-215 dated : 16.05.2023 and revised letter No. 03.07.2666.663.68.023.203-134 dated 09.04.2024.
4b.	Foreign Donation Received and date of fund received	Note: 10

Annexure-A/1

Sl No	Head of Expenditure in details (As per Revised FD-6)	Amount as per approved budget (Revised)	Amount actually Spent	Variance	Variance in %	Reasons for Variance/ Remarks
	PROGJECT COST :					
1.00	Women groups for empowerment and livelihood					
1.1	Baseline survey & documentation in 2 centers [Jashore and Mymensingh center]	20,166	20,166	-	0%	
1.2	Re-organize existing women groups [Jashore and Mymensingh]	-	-	-	0%	
1.3	Organize groups' planning exercise for three years and six monthly review meeting at women group level (100 groups), [Jashore and Mymensingh Center] Participants 20 in each event	105,000	105,320	(320)	0%	
1.4	Monthly meeting and sensitizing session at women group level (50 group x 10 Month x 2 Center), [Jashore & Mymensingh center]	-	-	-	0%	
1.5	Organizing life skill training on leadership for women and male group leaders (3 days course) at 2 Center level (Jashore & Mymensingh center), Participants 20 (Women 15 and Men 5) in each course.	-	-	-	0%	
1.6	Organizing gender and development sensitivity training (3 days course for 20 leaders (10 male, 5 women group leaders and 5 community forum members) at 2 Center (Jashore & Mymensingh), Participants 20 each event.	56,800	56,974	(174)	0%	
1.7	Preparation and produce project related module/ manual for conducting different training programs with project staff and group/community members'. - Develop 4 modules/manuals	738,750	744,320	(5,570)	0%	
1.8	Re-organize women groups' cluster committees at ward level (20 clusters in 2 Centers and average 5 groups in a cluster) (Jashore & Mymensingh center)	-	-	-	0%	
1.9	Organize yearly action plan exercise at cluster level based on group plan, (Jashore & Mymensingh) Participants-20 women in each event. protection)	25,000	25,077	(77)	0%	
1.10	Organize six monthly cluster committees meeting and review of cluster plan [20 cluster X 2], (Jashore & Mymensingh center), Participants-20 women in each event.	54,400	47,612	6,788	12%	
1.11	Organize quick response during emerging situation at groups & local level by cluster committee (Jashore & Mymensingh), Participants 20 women in each event	10,000	7,974	2,026	20%	
1.12	Organize yearly group members' social gathering program for inspiring and motivating followed by fair and games (day long) of women groups in 2 Center, (Jashore & Mymensingh center), Participants 100 (80 female and 20 male) in each event.	88,200	85,764	2,436	0%	





1.13	Re-organizing male Group at 2 center level- (20 Groups), Jashore & Mymensingh	-	-	-	0%	
1.14	Organize quarterly sensitizing session and meeting of male group [20 group X 4], (Jashore & Mymensingh), Participants 20 in each event.	116,800	93,627	23,173	20%	
1.15	Re-organizing women forum at center level- (2 Forums), Jashore & Mymensingh	-	-	-	0%	
1.16	Organize quarterly women Forum meeting [2 Forum X 4], (Jashore & Mymensingh), Participants 20 in each event.	20,800	10,743	10,057	48%	
1.17	Sensitizing sessions for school students on health and hygiene at school /community level. Yearly 2 in each Center, (Jashore and Mymensingh), Participants 50.	16,000	14,061	1,939	12%	
1.18	Organize gathering program with school students focusing social and environment issues followed by sports and games. Yearly 1 in each Center) Jashore and Mymensing), Participants 200 (at least 30% female)	-	-	-	0%	
1.19	Re-organizing youth & cultural forum at center level-(2 Forum)	-	-	-	0%	
1.20	Half yearly youth & cultural forum meeting [2 Forum X 2], (Jashore & Mymensingh), (Including social, health hygiene and COVID-19 protection). Participants 20 (at least 30% female) in each event	25,040	24,324	716	3%	
1.21	Facilitate youths' sensitizing session using audio visual aids on social development and change issues of ages 18-35 (4 events). Participants 100 (at least 30% female) for each event, Jashore and Mymensingh Center.	41,200	37,329	3,871	9%	
1.22	Organize 10 events for issue based advocacy-lobbying and cultural actions addressing environment, minorities, gender and rights issues by youth forums in each Center. (Total: 6 (2+2+2), Jashore and Mymensingh, Participants 100 (at least 30% female) in each event.	51,600	46,044	5,556	11%	
1.23	Formation of 12 adolescent girls' groups at community level in 2 Center, (Jashore & Mymensingh)	-	-	-	0%	
1.24	Organize quarterly adolescent girls' group awareness meeting [12 groups X 4] in 2 Center offices, (Jashore & Mymensingh), Participants 20 in each event.	65,280	56,897	8,383	13%	
1.25	Organize gender sensitivity training for adolescent group members including social, health hygiene. 2 days course, 4 courses in two Centers (Jashore & Mymensingh), Participants 20 girls in each event.	38,400	38,565	(165)	0%	
1.26	Organize yearly cultural/ sports program with the 12 adolescent groups (Including social, health hygiene) in 2 Center each, Jashore and Mymensingh. Participants 100 (at least 30% female) in each event.	-	-	-	0%	
1.27	Re-organizing Women entrepreneurs group (16 groups in 2 Centers with 12 members), Jashore and Mymensingh.	-	-	-	0%	
1.28	Organize monthly meeting with women entrepreneurs group [32 Groups x 12], (Jashore & Mymensingh), Participants 12.	-	-	-	0%	NA
1.29	Organize needs based skills training (5 days course at the center level) total 12 courses for total 12x 20 = 240 members (80 women members per year and 40 for each Center), (Jashore & Mymensingh), Participants 20 in each event.	195,200	195,338	(138)	0%	
1.30	Skill training on electrician/ refrigerator/TV repairing/ parlor/ tailoring/ automobile/ plumbing / mobile servicing/salesmanship/ Physiotherapy/ any other income earning skill activities (10 months course for family members of women groups and community people at 2 Center level 6 persons for each center and give material kit to each participants to start work (Jashore & Mymensingh)	54,000	55,947	(1,947)	-4%	
1.31	Organize training for capacity development on enterprise and business development process (3 days course at center level) 12 courses for 240 members, (2 courses in each center in a year), (Jashore & Mymensingh) Participants 20 women in each event.	121,600	121,681	(81)	0%	





1.32	Organize meeting/ workshop with Market Committee representatives at Center level (1 meetings in each Center (Jashore & Mymensingh), Participants 20 (at least 30% female) in each event.	12,120	11,688	432	4%	
1.33	Re-organization of community forums (6 Forums in each 2 Centers)	-	-	-	0%	NA
1.34	Organize meeting of community forum on social development issues. (2 Meetings in a year) [12 Forum X 2 meetings] yearly 6 in each center, Total 6x2x2x3 =72, (Jashore and Mymensingh), Participants 20 (at least 30% female) in each event.	40,800	36,221	4,579	11%	As per practical requirements
1.35	Facilitate sensitizing session for community people using audio visual aids on social development issues. Yearly 6 in each center, Total 6 x 2 x 2 x 3 =72, Participants 80 (at least 30% female) in each event.	230,400	214,066	16,334	7%	As per practical requirements
1.36	Organize interactive meeting with group, cluster and community forum leaders on social, health hygiene. (Yearly 2 meetings in each Center), (Jashore and Mymensingh) Participants 20 (at least 80% female) in each event.	20,800	11,393	9,407	45%	As per practical requirements
1.37	Organize events on information collections related to resources and facilities group members (yearly 2 events in each 2 Center), (Jashore and Mymensingh), Participants 20 (at least 80% female) in each event.	9,520	9,132	388	4%	
1.38	Organize interactive meeting between GoB officials/ service providers/local govt. representatives and women group members for creating access to resources and facilities (yearly 2 meetings in each 2 Center), (Jashore and Mymensingh), Participants 25 (at least 30% female) in each event.	21,200	12,214	8,986	42%	As per practical requirements
1.39	Organize debate competition for developing knowledge and analytical skills at school/ college at Center level, Yearly 1 in each Center, (Jashore and Mymensingh), Participants 150 (at least 50% female) in each event.	-	-	-	0%	NA
1.40	Organize network meeting with women and male group members, youths, community forum, middle class women leaders, civil society members, cultural activist & social leaders on social issues. (Yearly 2 meetings in each 2 Center), (Jashore and Mymensingh), Participants 30 (at least 50% female) in each event.	31,200	22,325	8,875	28%	As per practical requirements
1.41	Counseling event with group members on legal issues at group level. (Yearly 6 in each 2 Center), (Jashore and Mymensingh), Participants 20 female in each event.	45,120	42,990	2,130	5%	As per practical requirements
1.42	Organize workshop on legal issues with community leaders/ civil society groups/cluster leader (yearly 1 meeting in each 2 Center, participants 20), (Jashore and Mymensingh), Participants 20 (at least 30% female) in each event.	12,600	9,110	3,490	28%	As per practical requirements
1.43	Facilitate day observation event through mobilization/ rally at center level. (Yearly 5 events in each 2 center), (Jashore and Mymensingh), Participants 80 (at least 50% female) in each event.	171,000	139,777	31,223	18%	As per practical requirements
1.44	Self-defense and confidence building skill training for adolescent students (Duration- 16 days), 20 girls students participants for each training in Jashore & Mymensingh.	154,400	144,653	9,747	6%	
1.45	Counseling and networking sessions using connectivity aid/video conferencing device with tools sets connecting with grassroots women/ marginal beneficiaries. Participants 30 (at least 30% female) in each event	479,560	466,360	13,200	0%	
1.46	Staff coordination and staff capacity session, other visitor refreshment & staff development meeting at center level -twice in a month, Participants 20 (at least 60% female) in each event.	57,600	50,908	6,692	12%	As per practical requirements
1.47	Program monitoring and supervision/support by local management staffs (Center Manager, DO & ACT (Travel related cost)	180,000	161,488	18,512	0%	
1.48	Liaison with groups & community level communication - conveyance support to PO /Front line staff to program activities implementation at field level	144,000	111,599	32,401	0%	





***	Dhaka slum activities/Programs :					
1.49	Formation of 6 women group at slum in Dhaka with 15 women in a group	-	-	-	0%	NA
1.50	Formation of 2 slum community forum with 15 (at least 30% female) members in a forum taking representation from all sections in the community	-	-	-	0%	NA
1.51	Organize monthly women group meeting at slum on social, health hygiene. (6 groups x 10 Months)	-	-	-	0%	NA
1.52	Organize quarterly slum community forum meeting on social, health hygiene, 2 x 4 meetings, participants 20 (at least 30% female) in each event.	14,080	8,955	5,125	36%	As per practical requirements
1.53	Hands on income generating skill training of women group members (5 days course) 1 course, Participants 20 in each course	46,050	45,735	315	0%	
1.54	Facilitate legal awareness meeting for women (1 day x 2 meetings). Participants 20 in each event.	8,870	2,908	5,962	67%	
1.55	Develop adolescent group at slum, 2 groups, and Participants 15 girls in each group.	-	-	-	0%	NA
1.56	Organize gender sensitivity training for adolescent, 2 days course, Participants 20 girls in each course.	26,200	20,218	5,982	23%	As per practical requirements
1.57	Organize campaign (rally) program on women, adolescent and child security, 1 event, Participants 50 female in each event.	4,800	3,145	1,655	0%	
1.58	Organize training on health and hygiene for adolescent, 2 days course, Participants 20 girls in each course.	26,600	21,244	5,356	20%	As per practical requirements
1.59	Facilitate home visit by adolescent member for addressing health and hygiene at family in the community level (1 adolescent will cover 10 family), 15 x 10 = 150 family, Participants 15 girls in each event.	-	-	-	0%	NA
1.60	Develop youth group at slum, 1 group, participants 20 (at least 30% female) and quarterly meeting (4x 3 Year) =12 meeting on social, health hygiene.	9,280	5,750	3,530	38%	As per practical requirements
1.61	ICT skill based orientation of youth (must have smart phone/tab) on process to use of Apps for getting services from govt. and other agencies to promote socialization, 1 day long course, Participants 20 (at least 30% female).	-	-	-	0%	NA
1.62	Organize campaign (rally) program by youth groups on social environment (eve teasing, security) 1 event, Participants 20 (at least 30% female) in each event.	3,060	2,530	530	0%	
1.63	Organize cultural and sports Program /open air popular theatre by youth forum and adolescent forum involving women and community members focusing social environment and promoting unity, peace and cooperation (Participants 200 at least 50% female).	33,100	30,661	2,439	0%	
	Total Cost : Women groups for empowerment and livelihood	3,626,596	3,372,833	253,763	7%	
2.00	Promoting Peoples Initiatives for just society - Jonouddyog program					
2.1	Organize campaign events and sports, fair, cultural program on environment, women, ethnic & religious minorities related and emerging issues at local level (1 programs in each 5 districts), Participants 80 (at least 30% female).	371,000	374,142	(3,142)	-1%	
2.2	Organize advocacy event through roundtable/ dialogue/ human chain/ rally/ demonstration/ art/ debate/ award giving/ movie and making linkages with institutions for mobilizing resources and facilities involving youth focusing women, minority and environment issues (5 programs in each 5 districts, participants 50 (at least 30% female) in each event.	607,500	545,100	62,400	10%	As per practical requirements





2.3	Organize press conference/ press meet/ media campaign on social awareness including health hygiene (3 programs in each 5 districts, participants 40 at least 30% female).	298,500	295,612	2,888	1%	
2.4	Training on ICT skill for youth (must have smart phone/tab) to use of different Apps for getting services from govt. and other agencies and develop social network. 2 days course, 5 districts (Sherpur, Netrakona, Gaibandha, Khulna and Rajshahi) participants 20 at least 30% female)	108,000	103,957	4,043	4%	
2.5	Facilitate greater mobilization through social gathering followed by sports/ cultural/ debate/ youth carnival/parliament event involving Janaudyog members focusing social environment and promoting unity, peace, cooperation at 2 district level. Street mobile cultural event / rally /demonstration on environment, women, ethnic & religious minorities related and emerging issues, (Jashore, Mymensingh), Yearly 1 in each district. Participants 100 at least 30% female).	138,000	125,364	12,636	0%	
2.6	Organize advocacy event through roundtable/ human chain/ demonstration on women, minority and environment issues including social, health hygiene. (12 programs in each 2 Centers, Jashore and Mymensingh), Participants 50 (at least 30% female).	53,200	51,717	1,483	3%	As per practical requirements
2.7	Organize press conference/press meet/media campaign on social development, health hygiene (6 programs in each 2 Centers, Jashore and Mymensingh, Participants 40 at least 30% female).	55,200	43,480	11,720	21%	As per practical requirements
2.8	Organize 6 monthly Janaudyog (JU) committee meeting at local & center level on social, health hygiene (Yearly 2 meetings in 5 districts), (Sherpur, Netrakona, Gaibandha, Rajshahi and Khulna) Participants 25 at least 30% female).	150,600	139,159	11,441	8%	As per practical requirements
2.9	Organize 6 monthly Janaudyog (JU) committee meeting at local & center level on social, health hygiene (Yearly 2 meetings in 3 districts), (Dhaka, Jashore and Mymensingh) Participants 25 at least 30% female).	12,400	7,244	5,156	42%	As per practical requirements
2.10	Organize press conference/ press meet/ media campaign advocacy event through round table/ human chain/ rally/ demonstration on women, minority and environment issues at Dhaka, Participants 80 at least 30% female).	36,800	40,447	(3,647)	-10%	As per practical requirements
2.11	Organize ward level Janaudyog (JU) events related to women, ethnic and religious minority rights and environment in Dhaka, (Mirpur, Mohammadpur, Shahbag) Participants 60 at least 30% female).	37,200	36,653	547	1%	
2.12	Workshop on ideas and change of mindset based on culture at national level involving cultural activists, writers, actors and singers in Dhaka JU (day long each), Participants 20 at least 30% female).	-	-	-	0%	NA
2.13	Provide fellowship to 3 youth team guided by academicians on IP/women/minority/environment and rights issues at national level in Dhaka.	90,400	90,190	210	0%	
2.14	Yearly meeting for Janaudyog members in Dhaka. Participants 28 at least 30% female) 1 day	86,900	83,385	3,515	4%	
2.15	Quick response during emerging situation, Participants 6	55,000	58,587	(3,587)	-7%	
2.16	TV talk show on women, minority and environment and rights issues	-	-	-	0%	NA
2.17	Develop space/folk center for analysing and developing efforts for social transformation, promoting peace and harmony involving youth, women, open thinkers and Janaudyog activists through open discussion, workshop, idea sharing, video presentation, cultural program in Dhaka, Participants 35 at least 30% female (daylong 2 events in a month)	837,000	870,864	(33,864)	0%	
2.18	Self-defense and confidence building skill training for youth girls and adolescent (Duration- 16 days), 20 girls participants for each training, at 5 JU district [Involving govt. departments, local govt. and civil society members to develop self-protection skills, attitude and changed behavior.]	210,800	207,788	3,012	0%	





2.19	Provide orientation on posting processes, editing and practicing support on use of digital management information system (MIS) including annual technical service charges	120,000	117,000	3,000	0%	
2.20	Material supports & notepad distribution for project staff and others official /associate stakeholder for smooth implementation of programs at all level	82,500	67,042	15,458	19%	As per practical requirements
2.21	Communication through cell phone cost support to staff for smooth implementation of programs [26 staff x 12 month]	144,000	114,824	29,176	20%	As per practical requirements
2.22	Publish half yearly newsletter/ documents [200 Copies each x 2 issue per year]	20,000	19,800	200	1%	
2.23	Posters /calendar on emerging issues [1000 Copies each issue x 3 issue per year]	60,000	59,400	600	1%	
2.24	Leaflets/stickers on emerging 3 issues [1000 Copies each issue per year]	24,000	23,320	680	3%	
2.25	Publish and disseminate annual report of the ongoing project [200 copies per year]	60,000	64,350	(4,350)	-7%	
2.26	Develop and publish IEC materials with related useful information on women, ethnic & religious minorities and environment issues (300 copies x 1 issues	90,000	92,180	(2,180)	-2%	
	Total : Peoples Initiatives for just society- Janoudyog Programs cost	3,749,000	3,631,605	117,395	3%	
3.0	Indigenous Peoples (IP) Programs/Activity :					
3.1	Re-organizing IP human rights defenders and HRD forum at 3 districts level	-	-	-	0%	
3.2	Six monthly meeting of IP HRDs at 3 districts level (20 at least 30% female participants).	97,560	83,265	14,295	15%	As per practical requirements
3.3	Training on leadership development for IP HRD at 3 districts level (3 days Course) 20 person per course, Participants 21 at least 30% female in each event.	366,064	366,065	(1)	0%	
3.4	Sharing meeting with IP HRDs on training learning from Leadership development course, Participants 20 at least 30% female in each event.	15,180	10,708	4,472	29%	As per practical requirements
3.5	Hands on skill training on automobile repairing/ sanitary and plumbing/ electrician/refrigerator, TV repairing/ tailoring/ driving skills/beauty parlor/ saloon or any other income generating skills (10 Months course at 3 districts level and give material kit to each participants to start work) Participants 45 at least 30% female in each training)	503,000	501,592	1,408	0%	
3.6	Six monthly meeting with hands on skill trainees and guardian and Workshop owner & Civil Society at 3 district level, Participants 20 at least 30% female in each event.	90,000	78,030	11,970	13%	As per practical requirements
3.7	Bi-monthly sensitizing sessions of IP community people on child education, gender issues, rights, early marriage, health and hygiene on skill training facilitated by HRDs at 3 districts level (Sherpur, Rajshahi and Natore) Participants 20 at least 30% female in each event.	301,680	283,140	18,540	6%	
3.8	Gathering/rally/ campaign/ advocacy/ demonstration/ press conference/ move and making linkages with institutions for mobilizing resources and facilities involving HRDs on IP issues at 3 district level (Sherpur, Rajshahi and Natore) by HRDs, Participants 50 at least 30% female in each event.	77,400	68,184	9,216	12%	As per practical requirements
3.9	Gathering/rally/ campaign/ advocacy/demonstration/press conference/ move and making linkages with institutions for mobilizing resources and facilities involving HRDs on IP issues at Dhaka by HRDs, Participants 50 at least 30% female in each event.	13,300	14,097	(797)	-6%	



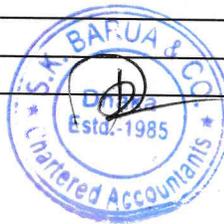


3.10	Advocacy event with Union Parishad and Pourasava at Sherpur, Rajshahi and Natore (1 day), Participants 50 at least 30% female each event.	60,900	49,661	11,239	18%	As per practical requirements
3.11	Cultural Program/ conference for promoting diversity, peace and harmony at national level at Dhaka (1 day), Participants 2000 at least 50% female	-	-	-	0%	NA
3.12	IP Network meeting at national level, Participants in Dhaka, 20 at least 30% female in each event.	16,600	14,914	1,686	10%	
3.13	IP Defenders yearly Coordination Meeting at Dhaka (20 person), Participants 20 at least 30% female in each event.	82,300	78,863	3,437	4%	
	Total Direct IP Activities Cost :	1,623,984	1,548,519	75,465	5%	
4	Organizational Capacity Development & PME					
4.1	Organize Staff development training on gender & development and advocacy skills/family budgeting process/record keeping system/time management techniques/resource management in Dhaka, Participants 20 at least 40% female in each event.	85,700	75,426	10,274	0%	
4.2	Financial management training 2 days course and refreshers course (Finance & Non Finance Person) Participants 20 in each event.	61,000	67,329	(6,329)	0%	
4.3	Training for staffs on peace building and conflict resolution/sensitivity and transformation and refreshers course at central office, Dhaka. 3 days course. Participants 25 at least 30% female. (Field staff 10, JU fellow 5, IP fellow 3, Central office 7	-	-	-	0%	NA
4.4	Cross learning/exposure visit (abroad/home) for learning and sharing development thoughts, Participants senior staffs, and development thinkers for 4 days] Total 6 persons	-	-	-	0%	NA
4.5	Participation at international seminar/ conference/ meeting, Participants event. (for 13 days)	-	-	-	0%	NA
4.6	Half-yearly program review & planning workshop, Participants 20 at least 30% female in each event.	179,600	149,737	29,863	17%	As per practical requirements
4.7	Staff coordination meeting (monthly) & other meeting at central level and other visitor refreshment Cost [20 staffs], Participants 20 at least 20% female) in each event.	60,000	65,802	(5,802)	-10%	As per practical requirements
4.8	Staff capacity development session (monthly) at central level in Dhaka Participants 20 at least 30% female in each event.	24,000	25,920	(1,920)	-8%	As per practical requirements
4.9	Internal program monitoring and evaluation visit to field & center level staff capacity building session & local level by central staffs (Transport, lodging, meal, local conveyance & travel cost)	360,000	365,677	(5,677)	-2%	
4.10	Lobbying & expedition expenses for organize events for advocacy & lobbying with relevant ministry & department various approval from govt. and movement transport cost as per needs on emerging issues	90,000	88,000	2,000	2%	
4.11	Organise training workshop for project staff (day long) on project activities, implementation strategies, process facilitation by Bftw-CSS-MDF requirement	149,800	87,791	62,009	41%	As per practical requirements
4.12	Organizational Strategic Plan review for the period [2024-2030]	450,000	447,700	2,300	1%	





	Total Organizational Capacity Development & PME :	1,460,100	1,373,382	86,718	6%	
5	Evaluation :					
5.1	External Evaluation	-	-	-	0%	NA
	Total :	-	-	-		
	Total Program Cost :	10,459,680	9,926,339	533,341	5%	
6.00	Personnel Costs : Salaries & Benefits for staff: [(13 Month salary including 1 full bonus + 0.2 as Baisakhi festival allowance)+1 month gross salary as gratuity + 0.6 Months as P.F and based on previous year about 10% yearly increment in average.]					
6.1	Program Staff : Central level					
6.1.1	Executive Director (1) (90%)	2,959,704	3,052,400	(92,696)	-3%	
6.1.2	Senior Coordinator/Deputy Director (2) central office [PME &1 ; Capacity Building 1]	3,478,000	3,467,320	10,680	0%	
6.1.3	Coordinator (2) central office [-]JU & Field Operation & Advocacy-1]	2,006,584	2,031,580	(24,996)	-1%	
6.1.4	Associate Coordinator (2) central office [ME & Documentation-1 ; IP Field Operation -1]	1,552,816	1,527,632	25,184	2%	
	Sub Total :	9,997,104	10,078,932	(81,828)		
6.1.5	Assistant Coordinator (1) central office -[IT administrator]	600,288	527,184	73,104	12%	
6.1.6	Program Facilitator for Dhaka slum field (1)	191,438	179,146	12,292	6%	
6.1.7	Driver -(1) at central level	377,104	380,592	(3,488)	-1%	
6.1.8	Support Staff - Office Peon & Security night guard(2) at central office level	525,548	502,842	22,706	4%	
6.1.8	Support Staff - cook/aya cum cleaner and (4) at central office level	580,160	557,358	22,802	4%	
	Sub Total :	2,274,538	2,147,122	127,416		
	Program staff :Central Level	12,271,642	12,226,054	45,588		
6.2	Program Staff : Center level					
6.2.1	Center Manager (2) at center/field level	1,502,496	1,489,272	13,224	1%	
6.2.2	Development Officer (2) at center/field level	1,129,240	1,142,540	(13,300)	-1%	
6.2.3	Program Organiser- (6) at center/field level	2,499,424	2,508,944	(9,520)	0%	
6.2.4	Support Staff -Peon cum night guard (2) at center/field level	422,096	393,947	28,149	7%	
6.2.5	Support Staff - Cook/aya cum cleaner (2) at center/field level	207,200	197,060	10,140	5%	
	Sub Total :	5,760,456	5,731,763	28,693		
	Total - Program staff	18,032,098	17,957,817	74,281	0%	
6.3	Admin & Accounts Staff :					
6.3.1	Admin & Accounts Staff : Central Level					As per practical requirements
6.3.1.1	Assistant Admin Officer (1) Central office	630,480	591,048	39,432	6%	
6.3.1.2	Accounts Officer/Head of Accounts & Finance (1)-central office	1,736,573	1,708,320	28,253	2%	
6.3.1.3	Assistant Accounts Officer - (1) Central office	811,632	778,656	32,976	4%	
	Sub Total :	3,178,685	3,078,024	100,661	3%	
6.4	Admin & Accounts Staff : Center Level					



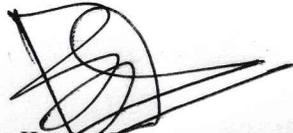


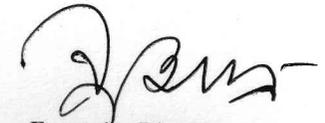
6.4.1	Accountant- (2) Center level	1,028,600	1,041,180	(12,580)	-1%	
	Sub Total :	1,028,600	1,041,180	(12,580)		
	Total -Admin & Accounts Staff :	4,207,285	4,119,204	88,081		
	Total Personnel Cost	22,239,383	22,077,021	162,362	1%	
7.0	Administration/OPERATING COST: (Monthly Basis & need based)					
7.1.1	Office Rent [Central office] including 15 % VAT & 5% TAX	1,020,000	1,027,689	(7,689)	-1%	As per practical requirements
7.1.2	Stationary and Supplies	204,000	185,427	18,573	9%	
7.1.3	Printing, photostate andt Tonnerc Cartige etc	180,000	194,287	(14,287)	-8%	
7.1.4	Postage, fax and phone-email, internet & office communication	180,000	186,396	(6,396)	-4%	
7.1.5	Utility charges, IPS, UPS & stabilizer related management cost	180,000	174,920	5,080	3%	
7.1.6	Travel, per diem and local conveyance for communication & any others movement	192,000	166,767	25,233	13%	
7.1.7	Fuel and maintenance/fitness of vehicle related cost	240,000	235,400	4,600	2%	
7.1.8	Maintenance of office equipments and cleaning materials related cost	180,000	186,411	(6,411)	-4%	
7.1.9	Books, periodicals, newspaper & notebook, etc	32,400	24,234	8,166	25%	
7.1.10	Office general expenses/unseen necessary cost	84,000	87,485	(3,485)	0%	
7.1.11	Bank charges & commission	30,000	31,462	(1,462)	-5%	As per bank statement
7.1.12	Audit fee (with 10% Tax &15% VAT)	150,000	150,000	-	0%	
	Sub Total :	2,672,400	2,650,478	21,922	1%	
8.00	Procurement : Office Equipments,Furniture & Fixture :					
8.1	Computer with Peripherals'(6 Sets), HP/Dell	455,907	455,907	-	0%	
8.2	Printer (3 sets) , HP	80,625	80,625	-	0%	
8.3	Digital Camera (for 2 Center), Rangs/ Sony	49,343	49,343	-	0%	
**	Digital Connectivity Aids :					
8.4	Overhead Projector with screen for program show for 3 Centre office area/Group/Cluster level	169,634	169,634	-	0%	
8.5	Laptop for connectivity (HP/Dell) with modem for connectivity for 2 center	227,332	227,332	-	0%	
8.6	Air condition for meeting/conference room at central office	156,622	156,622	-	0%	
**	Vehicle replacement-against car Hire :					
8.7	Motor vehicle replacement/purchase with registration cost- Central [80%]	3,324,742	3,324,742	-	0%	
	Sub Total :	4,464,205	4,464,205	-	0%	





	Total Administration/Operating & Procurement	7,136,605	7,114,683	21,922	0%	
9.00	Reserve fund :					
9.01	Reserve for emergency-Relief & Rehabilitation, ,exchange loss and others related issues	-	-	-	0%	NA
	Grand Total (Including Audit fee Provision)	39,835,668	39,118,043	717,625		
	Grand Total (Including Audit fee Provision)	39,118,043				
	Less: Provison during the year	75,000				
		<u>39,043,043</u>				


Head of Finance
IED


Executive Director
IED



Dated: Dhaka

29 SEP 2024


Pear Ali FCA
Partner
Enrollment No.0249
S.K.Barua & Co.
Chartered Accountants

DYC 2409300249AS8432SS



INSTITUTE FOR ENVIRONMENT AND DEVELOPMENT (IED)
Project title : Promoting Rights and Empowerment Through Initiatives of People (PREIP)
Project number : N-BDG-2023-0048
Funded by- Bread for the world ,Germany
Statement of Deduction of Tax and VAT and deposit thereof
 For the period from 01 July 2023 to 30 June 2024

Annexure- B

Sl No.	Item of Expenses as per Annex A/1(including sub head)	Amount of Expenses	Deductible Amount		Actual Amount of Deduction		Amount Deposit to Govt. Treasury		Arrear Amount if any (4-5)		Treasury / Mushak Chalan No., Date,Bank Name and Branch	
			4 VAT	5 TAX	6 VAT	7 TAX	8 VAT	9 TAX	10 VAT	11 TAX	12	
	PROJECT COST :	-										
	Outcome-1 Targeted 2120 women's participated in family decision making process in their families increased by 30%, violence against women and children reduced by 80% at the community level and 30% women group members are active on the control over family income and expenditure from the baseline in Mymensingh, Jashore and Dhaka Slum. (Addressing SDG 1, 2, 5, 8)											
1.00	Women groups for empowerment and livelihood		-	-								
1.1	Baseline survey & documentation in 2 centers [Jashore and Mymensingh center]	20,166	1,168	461	1,168	461	1,168	461	-	-	Sonali Bank Limited ,Jashore Corporate Branch ch-655 Date:20/07/23.ch-176 Date:31/07/23. Sonali Bank Limited ,Mymensingh Corporate Branch Ch-55 Date-27.7.2023	Sonali Bank Limited ,Jashore Corporate Branch ch-656 Date:20/07/23.ch-177 Date: 31/07/23 Sonali Bank Limited ,Mymensingh Corporate Branch Ch-54 Date-27.7.2023
1.2	Re-organize existing women groups [Jashore and Mymensingh]	-	-	-	-	-	-	-	-	-	NA	NA





1.3	Organize groups' planning exercise for three years and six monthly review meeting at women group level (100 groups), [Jashore and Mymensingh Center] Participants 20 in each event	105,320	6,812	2,771	6,812	2,771	6,812	2,771	-	-	Sonali Bank Limited ,Jashore Corporate Branch ch-176 Date:31/07/23, ch-137 Date:14/08/23, ch-86 Date:31/08/23.	Sonali Bank Limited ,Jashore Corporate Branch ch-177 Date: 31/07/23 ch-138 Date:14/08/23, ch-87 Date:31/08/23.
											Sonali Bank Limited ,Mymensingh Corporate Branch Ch-55 Date-27.7.2023, Ch-36 Date-20.8.2023, Ch-33 Date-30.08.2023	Sonali Bank Limited ,Mymensingh Corporate Branch Ch-54 Date-27.7.2023, Ch-37 Date-20.8.2023, Ch-32 Date-30.08.2023
1.4	Monthly meeting and sensitizing session at women group level (50 group x 10 Month x 2 Center), [Jashore & Mymensingh center]	-	-	-	-	-	-	-	-	-	NA	NA
1.5	Organizing life skill training on leadership for women and male group leaders (3 days course) at 2 Center level (Jashore & Mymensingh center), Participants 20 (Women 15 and Men 5) in each course.	-	-	-	-	-	-	-	-	-	NA	NA
1.6	Organizing gender and development sensitivity training (3 days course for 20 leaders (10 male, 5 women group leaders and 5 community forum members) at 2 Center (Jashore & Mymensingh), Participants 20 each event.	56,974	2,107	1,846	2,107	1,846	2,107	1,846	-	-	Sonali Bank Limited ,Jashore Corporate Branch ch-112 Date:27/09/23.	Sonali Bank Limited ,Jashore Corporate Branch ch-113 Date:27/09/23.
											Sonali Bank Limited ,Mymensingh Corporate Branch Ch No-00180879701, Date-19.11.2023	Sonali Bank Limited ,Mymensingh Corporate Branch Ch No-00180847731, Date-19.11.2023
1.7	Preparation and produce project related module/ manual for conducting different training programs with project staff and group/community members'. - Develop 4 modules/manuals	744,320	93,913	62,609	93,913	62,609	93,913	62,609	-	-	Sonali Bank Ltd. College gate Br. CH. 57, DT 27/9/2023, ch 88, dt 31/8/2023 Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Ltd. College gate Br. CH. 59, DT 27/9/2023 CH. 89, DT 31/8/2023 Sonali Bank Ltd. Mohammadpur Bazar Br.





1.8	Re-organize women groups' cluster committees at ward level (20 clusters in 2 Centers and average 5 groups in a cluster) (Jashore & Mymensingh center)	-	-	-	-	-	-	-	-	-	NA	NA
1.9	Organize yearly action plan exercise at cluster level based on group plan, (Jashore & Mymensingh) Participants-20 women in each event. protection)	25,077	1,595	644	1,595	644	1,595	644	-	-	Sonali Bank Limited ,Jashore Corporate Branch ch-86 Date:31/08/23.ch-54 Date:17/09/23	Sonali Bank Limited ,Jashore Corporate Branch ch-87 Date:31/08/23.ch-55 Date:17/09/23
											Sonali Bank Limited ,Mymensingh Corporate Branch Ch-55 Date-27.7.2023, Ch-33 Date-30.08.2023	Sonali Bank Limited ,Mymensingh Corporate Branch Ch-54 Date-27.7.2023, Ch-32 Date-30.08.2023
1.10	Organize six monthly cluster committees meeting and review of cluster plan [20 cluster X 2], (Jashore &	47,612	3,180	1,878	3,180	1,878	3,180	1,878	-	-	Sonali Bank Limited ,Jashore Corporate Branch ch-124619291 Date:16/10/23.ch-148246841 Date:31/10/23 Date:16/10/23.ch-177041431 Date:15/11/23 ch-358443791 Date:30/04/24.ch-375530031 Date:15/05/24.ch-382571031 Date:21/05/24.	Sonali Bank Limited ,Jashore Corporate Branch ch-124565311 Date:16/10/23. ch-177072451 Date:15/11/23 ch-358472661 Date:30/04/24. ch-375556341 Date:15/05/24.ch-382586281 Date:21/05/24.





	Mymensingh center), Participants-20 women in each event.												Ch No-00180879701, Date-19.11.2023, Ch No 00194240531 Date- 29.11.2023, Ch No- 00215728321, Date- 18.12.2023, Ch-No- 00346457181 Date 18.04.2024, Ch- 00355309701 Date- 28.04.2024, Ch 00380230731 Date- 20.05.2024, Ch- 00389137651 Date- 30.05.2024	Ch No-00180847731, Date-19.11.2023, Ch No 00194227291 Date-29.11.2023, Ch No-00215724641, Date-18.12.2023, Ch-No-00346456071 Date 18.04.2024, Ch-00355305611 Date-28.04.2024,Ch - 00380224701 Date-20.05.2024, Ch- 00389131921 Date-30.05.2024
1.11	Organize quick response during emerging situation at groups & local level by cluster committee (Jashore & Mymensingh), Participants 20 women in each event	7,974	89	44	89	44	89	44	-	-	Sonali Bank Limited Jashore Corporate Branch ch-330211261 Date:31/03/24.	Sonali Bank Limited ,Jashore Corporate Branch ch-330211261 Date:31/03/24.ch- 330234171 Date:31/03/24.		
1.12	Organize yearly group members' social gathering program for inspiring and motivating followed by fair and games (day long) of women groups in 2 Center, (Jashore & Mymensingh center), Participants 100 (80 female and 20 male) in each event.	85,764	4,355	4,664	4,355	4,664	4,355	4,664	-	-	Sonali Bank Limited Jashore Corporate Branch ch-264878481 Date:31/01/24.	Sonali Bank Limited ,Jashore Corporate Branch ch-264928851 Date:31/01/24.		
1.13	Re-organizing male Group at 2 center level- (20 Groups), Jashore & Mymensingh	-	-	-	-	-	-	-	-	-	NA	NA		





1.14	Organize quarterly sensitizing session and meeting of male group [20	93.627	6.221	3.348	6.221	3.348	6.221	3.348	-	-	<p>Sonali Bank Limited Jashore Corporate Branch ch-176 Date:31/07/23.ch-86 Date:31/08/23.ch-54 Date:17/09/23 ch-112 Date:27/09/23 ch-124619291 Date:16/10/23.ch-148246841 Date:31/10/23.ch-177041431 Date:15/11/23 ch-196313441 Date:30/11/23 ch-226002631 Date:28/12/23. ch-243086501 Date:15/01/24.ch-264878481 Date:31/01/24. ch-279644271 Date:14/02/24. ch-294024201 Date:29/02/24. ch-330211261 Date:31/03/24.ch-339469411</p>	<p>Sonali Bank Limited Jashore Corporate Branch ch-177 Date: 31/07/23 ch-87 Date:31/08/23.ch-55 Date:17/09/23 ch-113 Date:27/09/23. ch-124565311 Date:16/10/23.ch-148357581 Date:31/10/23.ch-177072451 Date:15/11/23 ch-196337901 Date:30/11/23 ch-226052821 Date:28/12/23.ch-243106591 Date:15/01/24. ch-264928851 Date:31/01/24.ch-279658681 Date:14/02/24. ch-294052331 Date:29/02/24. ch-330234171 Date:31/03/24.ch-339602651 Date:08/04/24. ch-375556341 Date:15/05/24.ch-382586281 Date:21/05/24.</p>
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1.21	Facilitate youths' sensitizing session using audio visual aids on social development and change issues of ages 18-35 (4 events). Participants 100 (at least 30% female) for each event, Jashore and Mymensingh Center.	37,329	2,644	1,284	2,644	1,284	2,644	1,284	-	-	Sonali Bank Limited ,Jashore Corporate Branch ch-112 Date:27/09/23 . ch-279644271 Date: 14/02/24.	Sonali Bank Limited ,Jashore Corporate Branch ch-113 Date:27/09/23, ch-279658681 Date: 14/02/24.
											Sonali Bank Limited ,Mymensingh Corporate Branch Ch-33 Date-30.08.2023, Ch No-00262642321Date-30.01.2024	Sonali Bank Limited ,Mymensingh Corporate Branch Ch-32 Date-30.08.2023, Ch No-00262634561 Date-30.01.2024
1.22	Organize 10 events for issue based advocacy-lobbying and cultural actions addressing environment, minorities, gender and rights issues by youth forums in each Center. (Total: 6 (2+2+2), Jashore and Mymensingh, Participants 100 (at least 30% female) in each event	46,044	2,209	2,765	2,209	2,765	2,209	2,765	-	-	Sonali Bank Limited ,Jashore Corporate Branch ch-196313441 Date:30/11/23	Sonali Bank Limited ,Jashore Corporate Branch ch-196337901 Date:30/11/23
											Sonali Bank Limited ,Mymensingh Corporate Branch Ch-00280807051 Date-18.02.2024	Sonali Bank Limited ,Mymensingh Corporate Branch Ch-00280806071 Date-18.02.2024
1.23	Formation of 12 adolescent girls' groups at community level in 2 Center, (Jashore & Mymensingh)	-	-	-	-	-	-	-	-	-	NA	NA





1.24	Organize quarterly adolescent girls' group awareness meeting [12 groups X 4] in 2 Center offices, (Jashore & Mymensingh), Participants 20 in each event.	56,897	3,722	2,042	3,722	2,042	3,722	2,042	-	Sonal Bank Limited ,Jashore Corporate Branch ch-176 Date:31/07/23.ch-86 Date:31/08/23.ch-54 Date:17/09/23 ch-112 Date:27/09/23 ch-148246841 Date:31/10/23 ch-177041431 Date:15/11/23 ch-213199561 Date:14/12/23 ch-226002631 Date:28/12/23.ch-243086501 Date:15/01/24.ch-264878481 Date:31/01/24.ch-294024201 Date:29/02/24.ch-330211261 Date:31/03/24.ch-358443791 Date:30/04/24.ch-375530031 Date:15/05/24.ch-382571031 Date:21/05/24.ch-	Sonal Bank Limited ,Jashore Corporate Branch ch-177 Date: 31/07/23 ch-87 Date:31/08/23.ch-55 Date:17/09/23 ch-113 Date:27/09/23.ch-148357581 Date:31/10/23.ch-177072451 Date:15/11/23 ch-213234971 Date:14/12/23 ch-226052821 Date:28/12/23.ch-243106591 Date:15/01/24.ch-264928851 Date:31/01/24.ch-294052331 Date:29/02/24.ch-330234171 Date:31/03/24.ch-358472661 Date:30/04/24.ch-375556341 Date:15/05/24.ch-382586281 Date:21/05/24.ch-410741671 Date:13/06/24.
	Organize gender sensitivity training for adolescent group members including									Sonal Bank Limited ,Mymensingh Corporate Branch Ch-54 Date-27.7.2023, Ch-36 Date-27.7.2023, Ch-78 Date-17.09.2023, Ch-00131549751 Date-19.10.2023, Ch No-00180879701, Date-19.11.2023, Ch No-00215728321, Date-18.12.2023, Ch No-00247244111 Date-18.01.2024, Ch-00280807051 Date-18.02.2024, Ch-00290331671 Date-28.02.2024, Ch-00315509971 Date-18.03.2024, Ch-00327489031 Date-18.03.2024, Ch-No-00346456071 Date-18.04.2024, Ch-00380224701 Date-20.05.2024, Ch-00389131921 Date-30.05.2024	
										Sonal Bank Limited ,Jashore Corporate Branch ch-243086501 Date:15/01/24.	





1.25	social, health hygiene. 2 days course, 4 courses in two Centers (Jashore & Mymensingh), Participants 20 girls in each event.	38,565	1,523	1,358	1,523	1,358	1,523	1,358	-	-	Sonali Bank Limited ,Mymensingh Corporate Branch Ch-78 Date-17.09.2023	Sonali Bank Limited ,Mymensingh Corporate Branch Ch-79 Date-17.09.2023
1.26	Organize yearly cultural/ sports program with the 12 adolescent groups (Including social, health hygiene) in 2 Center each, Jashore and Mymensingh. Participants 100 (at least 30% female) in each event.	-	-	-	-	-	-	-	-	-	NA	NA
1.27	Re-organizing Women entrepreneurs group (16 groups in 2 Centers with 12 members), Jashore and Mymensingh.	-	-	-	-	-	-	-	-	-	NA	NA
1.28	Organize monthly meeting with women entrepreneurs group [32 Groups x 12], (Jashore & Mymensingh), Participants 12.	-	-	-	-	-	-	-	-	-	NA	NA
1.29	Organize needs based skills training (5 days course at the center level) total 12 courses for total 12x 20 = 240 members (80 women members per year and 40 for each Center), (Jashore & Mymensingh), Participants 20 in each event.	195,338	6,513	8,295	6,513	8,295	6,513	8,295	-	-	Sonali Bank Limited ,Jashore Corporate Branch ch-124619291 Date: 16/10/23.ch-264878481 Date:31/01/24.	Sonali Bank Limited ,Jashore Corporate Branch ch-124565311 Date:16/10/23. ch-264928851 Date:31/01/24.
											Sonali Bank Limited ,Mymensingh Corporate Branch Ch-00140695101 Date-29.10.2023, Ch-00280807051 Date-18.02.2024	Sonali Bank Limited ,Mymensingh Corporate Branch Ch-00140725221 Date-29.10.2023, Ch-00280806071 Date-18.02.2024
1.30	skill training on electrician/ refrigerator/TV repairing/ parlor/ tailoring/ automobile/ plumbing / mobile servicing/salesmanship/ Physiotherapy/ any other income earning skill	55,947	1,132	681	1,132	681	1,132	681	-	-	Sonali Bank Limited ,Jashore Corporate Branch ch-390850981 Date:30/05/24.	Sonali Bank Limited ,Jashore Corporate Branch ch-390880191 Date:30/05/24.





	income earning skill activities (10 months course for family members of women groups and community people at 2 Center level 6 persons for each center and give											Sonali Bank Limited ,Mymensingh Corporate Branch Ch-00389137651 Date-30.05.2024	Sonali Bank Limited ,Mymensingh Corporate Branch Ch-00389131921 Date-30.05.2024	
1.31	Organize training for capacity development on enterprise and business development process (3 days course at center level) 12 courses for 240 members, (2 courses in each center in a year), (Jashore & Mymensingh) Participants 20 women in each event.	121,681	4,245	5,335	4,245	5,335	4,245	5,335	-	-	Sonali Bank Limited ,Jashore Corporate Branch ch-112 Date:27/09/23.ch-382571031 Date:21/05/24.	Sonali Bank Limited ,Jashore Corporate Branch ch-113 Date:27/09/23.ch-375556341 Date:15/05/24.ch-382586281 Date:21/05/24.	Sonali Bank Limited ,Mymensingh Corporate Branch Ch No 00194240531 Date-29.11.2023, Ch-00315509971, Date-18.03.2024	Sonali Bank Limited ,Mymensingh Corporate Branch Ch No 00100194227291 Date-29.11.2023, Ch-00315507081, Date-18.03.2024
1.32	Organize meeting/ workshop with Market Committee representatives at Center level (1 meetings in each Center (Jashore & Mymensingh), Participants 20 (at least 30% female) in each event.	11,688	362	200	362	200	362	200	-	-	Sonali Bank Limited ,Jashore Corporate Branch .ch-196313441 Date:30/11/23	Sonali Bank Limited ,Jashore Corporate Branch ch-196337901 Date:30/11/23	Sonali Bank Limited ,Mymensingh Corporate Branch Ch-00315509971, Date-18.03.2024	Sonali Bank Limited ,Mymensingh Corporate Branch Ch-00315507081, Date-18.03.2024
1.33	Re-organization of community forums (6 Forums in each 2 Centers)	-	-	-	-	-	-	-	-	-	NA	NA	NA	





1.34	Organize meeting of community forum on social development issues. (2 Meetings in a year) [12 Forum X 2 meetings] yearly 6 in each center, Total 6x2x2x3 =72, (Jashore and Mymensingh), Participants 20 (at least 30% female) in each event.	36,221	2,377	1,193	2,377	1,193	2,377	1,193		<p>Sonali Bank Limited ,Jashore Corporate Branch ch-176 Date:31/07/23.ch-86 Date:31/08/23.ch-112 Date:27/09/23 ch-148246841 Date:31/10/23 ch-177041431 Date:15/11/23 ch-226002631 Date:28/12/23. ch-264878481 Date:31/01/24. ch-294024201 Date:29/02/24.ch-330211261 Date:31/03/24. ch-358443791 Date:30/04/24. ch-382571031 Date:21/05/24.</p>	<p>Sonali Bank Limited ,Jashore Corporate Branch ch-177 Date: 31/07/23 ch-87 Date:31/08/23.ch-113 Date:27/09/23.ch-148357581 Date:31/10/23.ch-177072451 Date:15/11/23 ch-226052821 Date:28/12/23. ch-264928851 Date:31/01/24. ch-294052331 Date:29/02/24. ch-330234171 Date:31/03/24.ch-358472661 Date:30/04/24.ch-382586281 Date:21/05/24.</p>
										<p>Sonali Bank Limited ,Mymensingh Corporate Branch Ch-36 Date-20.8.2023, Ch-33 Date-30.08.2023, Ch-78 Date-17.09.2023, Ch-93 Date-26.09.2023, Ch-00131549751 Date-19.10.2023, Ch No-00247244111 Date-18.01.2024, Ch No-00262642321Date-30.01.2024, Ch-00280807051 Date-18.02.2024, Ch-00290331671 Date-28.02.2024,Ch-00380230731 Date-20.05.2024, Ch-00389137651 Date-30.05.2024</p>	<p>Sonali Bank Limited ,Mymensingh Corporate Branch Ch-37 Date-20.8.2023, Ch-32 Date-30.08.2023, Ch-79 Date-17.09.2023, Ch-94 Date-26.09.2023,Ch-00131563771 Date-19.10.2023, Ch No-00247240531 Date-18.01.2024, Ch No-00262 634561 Date-30.01.2024, Ch-00280806071 Date-18.02.2024, Ch-00290325071 Date-28.02.2024,Ch-00380224701Date-20.05.2024, Ch-00389131921 Date-30.05.2024</p>





1.35	Facilitate sensitizing session for community people using audio visual aids on social development issues. Yearly	214,066	16,626	8,440	16,626	8,440	16,626	8,440	-	-	<p>Sonali Bank Limited Jashore Corporate Branch ch-86 Date:31/08/23, ch-112 Date:27/09/23 ch-124619291 Date:16/10/23, ch-196313441 Date:30/11/23 ch-213199561 Date:14/12/23 ch-226002631 Date:28/12/23. ch-264878481 Date:31/01/24. ch-294024201 Date:29/02/24. ch-330211261 Date:31/03/24. ch-358443791 Date:30/04/24. ch-375530031 Date:15/05/24. ch-382571031 Date:21/05/24.</p>	<p>Sonali Bank Limited Jashore Corporate Branch ch-87 Date:31/08/23, ch-113 Date:27/09/23, ch-124565311 Date:16/10/23. ch-196337901 Date:30/11/23 ch-213234971 Date:14/12/23 ch-226052821 Date:28/12/23. ch-264928851 Date:31/01/24. ch-294052331 Date:29/02/24, ch-330234171 Date:31/03/24, ch-358472661 Date:30/04/24, ch-375556341 Date:15/05/24, ch-382586281 Date:21/05/24.</p>
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	<p>in each center, total 6 x 2 x 2 x 3 = 72, Participants 80 (at least 30% female) in each event.</p>									<p>Sonali Bank Limited ,Mymensingh Corporate Branch Ch-36 Date-20.8.2023, Ch-33 Date-30.08.2023, Ch-78 Date-17.09.2023, Ch-93 Date-26.09.2023, Ch-00131549751 Date-19.10.2023, Ch No-00247244111 Date-18.01.2024, Ch No-00262642321 Date-30.01.2024, Ch-00280807051 Date-18.02.2024, Ch-00290331671 Date-28.02.2024, Ch-00290331671 Date-28.02.2024, Ch-00380230731 Date-20.05.2024, Ch-00389137651 Date-30.05.2024</p>	<p>Sonali Bank Limited ,Mymensingh Corporate Branch Ch-37 Date-20.8.2023, Ch-32 Date-30.08.2023, Ch-79 Date-17.09.2023, Ch-94 Date-26.09.2023, Ch-00131563771 Date-19.10.2023, Ch No-00247240531 Date-18.01.2024, Ch No-002626 34561 Date-30.01.2024, Ch-00280806071 Date-18.02.2024, Ch-00290325071 Date-28.02.2024, Ch-00380224701 Date-20.05.2024, Ch-00389131921 Date-30.05.2024</p>
1.36	<p>Organize interactive meeting with group, cluster and community forum leaders on social, health hygiene. (Yearly 2 meetings in each Center), (Jashore and Mymensingh) Participants 20 (at least 80% female) in each event.</p>	11,393	759	399	759	399	759	399	-	<p>Sonali Bank Limited ,Jashore Corporate Branch ch-86 Date:31/08/23. ch-294024201 Date:29/02/24.</p>	<p>Sonali Bank Limited ,Jashore Corporate Branch ch-87 Date:31/08/23.ch-294052331 Date:29/02/24.</p>
										<p>Sonali Bank Limited ,Mymensingh Corporate Branch Ch No-00224120841, Date-28.12.2023, Ch-00389137651 Date-30.05.2024</p>	<p>Sonali Bank Limited ,Mymensingh Corporate Branch Ch No-00224110441, Date-28.12.2023, Ch-00389131921 Date-30.05.2024</p>





1.37	Organize events on information collections related to resources and facilities group members (yearly 2 events in each 2 Center), (Jashore and Mymensingh), Participants 20 (at least 80% female) in each event.	9,132	282	634	282	634	282	634	-	-	Sonali Bank Limited ,Jashore Corporate Branch Ch No-00224120841, Date-28.12.2023	Sonali Bank Limited ,Jashore Corporate Branch Ch No-00224110441, Date-28.12.2023
1.38	Organize interactive meeting between GoB officials/ service providers/local govt. representatives and women group members for creating access to resources and facilities (yearly 2 meetings in each 2 Center), (Jashore and Mymensingh), Participants 25 (at least 30% female) in each event.	12,214	780	376	780	376	780	376	-	-	Sonali Bank Limited ,Jashore Corporate Branch ch-112 Date:27/09/23,ch-330211261 Date:31/03/24.	Sonali Bank Limited ,Jashore Corporate Branch ch-113 Date:27/09/23,ch-330234171 Date:31/03/24.
											Sonali Bank Limited ,Mymensingh Corporate Branch Ch No-00180879701, Date-19.11.2023, Ch-00380230731 Date-20.05.2024	Sonali Bank Limited ,Mymensingh Corporate Branch Ch No-00180847731, Date-19.11.2023, Ch-00380224701 Date-20.05.2024
1.39	Organize debate competition for developing knowledge and analytical skills at school/ college at Center level, Yearly 1 in each Center, (Jashore and Mymensingh), Participants 180 (at least 50% female) in each event.	-	-	-	-	-	-	-	-	-	NA	NA





1.40	Organize network meeting with women and male group members, youths, community forum, middle class women leaders, civil society members, cultural activist & social leaders on social issues. (Yearly 2 meetings in each 2 Center), (Jashore and Mymensingh), Participants 30 (at least 50% female) in each event.	22,325	1,125	561	1,125	561	1,125	561	-	-	Sonali Bank Limited ,Jashore Corporate Branch ch-148246841 Date:31/10/23 ch-294024201 Date:29/02/24.	Sonali Bank Limited ,Jashore Corporate Branch ch-148357581 Date:31/10/23. ch-294052331 Date:29/02/24.
1.41	Counseling event with group members on legal issues at group level. (Yearly 6 in each 2 Center), (Jashore and Mymensingh), Participants 20 female in	42,990	1,974	2,861	1,974	2,861	1,974	2,861	-	-	Sonali Bank Limited ,Jashore Corporate Branch ch-176 Date:31/07/23.ch-112 Date:27/09/23 ch-213199561 Date:14/12/23 ch-264878481 Date:31/01/24.ch-358443791 Date:30/04/24. ch-390850981 Date:30/05/24.	Sonali Bank Limited ,Mymensingh Corporate Branch Ch No-00224120841, Date-28.12.2023, ChNo-00407194181 Date-12.06.2024 Sonali Bank Limited ,Jashore Corporate Branch ch-177 Date: 31/07/23 ch-113 Date:27/09/23.ch-213234971 Date:14/12/23 ch-264928851 Date:31/01/24.ch-358472661 Date:30/04/24. ch-390880191 Date:30/05/24.





1.46	Staff coordination and staff capacity session, other visitor refreshment & staff development meeting at center level –twice in a month, Participants 20 (at least 60% female) in each event.	50,908	1,478	830	1,478	830	1,478	830		Sonal Bank Limited Jashore Corporate Branch ch-655 Date:20/07/23.ch-176 Date:31/07/23.ch-137 Date:14/08/23.ch-86 Date:31/08/23.ch-54 Date:17/09/23.ch-112 Date:27/09/23.ch-124619291 Date:16/10/23.ch-148246841 Date:31/10/23.ch-177041431 Date:15/11/23.ch-196313441 Date:30/11/23.ch-213199561 Date:14/12/23.ch-226002631 Date:28/12/23.ch-243086501 Date:15/01/24.ch-264878481 Date:31/01/24.ch-279644271 Date:14/02/24.ch-294024201 Date:29/02/24.ch-	Sonal Bank Limited ,Jashore Corporate Branch ch-177 Date: 31/07/23 ch-138* Date:14/08/23.ch-177072451 Date:15/11/23.ch-196337901 Date:30/11/23.ch-213234971 Date:14/12/23.ch-226052821 Date:28/12/23.ch-243106591 Date:15/01/24.ch-264928851 Date:31/01/24.ch-279658681 Date:14/02/24.ch-294052331 Date:29/02/24.ch-313549681 Date:14/03/24.ch-330234171 Date:31/03/24.ch-339602651 Date:08/04/24.ch-358472661 Date:30/04/24.ch-390880191 Date:30/05/24.ch-410741671 Date:13/06/24.
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1.47	Program monitoring and supervision/support by local management staffs (Center Manager, DO & ACT (Travel related cost)	161,488	5,756	2,982	5,756	2,982	5,756	2,982	-	-	<p>Sonali Bank Limited ,Jashore Corporate Branch ch-655 Date:20/07/23.ch-176 Date:31/07/23.ch-137 Date:14/08/23. ch-86 Date:31/08/23.ch-54 Date:17/09/23 ch-112 Date:27/09/23 ch-124619291 Date:16/10/23.ch-177041431 Date:15/11/23 ch-213199561 Date:14/12/23 ch-226002631 Date:28/12/23.ch-243086501 Date:15/01/24.ch-264878481 Date:31/01/24. ch-279644271 Date:14/02/24. ch-313520651 Date:14/03/24.ch-339469411 Date:08/04/24.ch-358443791</p> <p>Sonali Bank Limited ,Jashore Corporate Branch ch-177 Date: 31/07/23 ch-138 Date:14/08/23.ch-55 Date:17/09/23 ch-177072451 Date:15/11/23 ch-226052821 Date:28/12/23.ch-264928851 Date:31/01/24.ch-313549681 Date:14/03/24.ch-375556341 Date:15/05/24. .ch-410741671 Date:13/06/24.</p>
											<p>Sonali Bank Limited ,Mymensingh Corporate Branch Ch-00131549751 Date-19.10.2023, Ch-00315509971, Date-18.03.2024, Ch-00389137651 Date-30.05.2024</p> <p>Sonali Bank Limited ,Mymensingh Corporate Branch Ch-00131563771 Date-19.10.2023, Ch-00315507081, Date-18.03.2024, Ch-00389131921 Date-30.05.2024</p>
1.48	Liaison with groups & community level communication - conveyance support to PO /Front line staff to program activities implementation at field level	111,599	-	-	-	-	-	-	-	-	NA



***	Dhaka slum activities/Programs :											
1.49	Formation of 6 women group at slum in Dhaka with 15 women in a group	-	-	-	-	-	-	-	-	-	NA	NA
1.50	Formation of 2 slum community forum with 15 (at least 30% female) members in a forum taking representation from all sections in the community	-	-	-	-	-	-	-	-	-	NA	NA
1.51	Organize monthly women group meeting at slum on social, health hygiene. (6 groups x 10 Months)	-	-	-	-	-	-	-	-	-	NA	NA
1.52	Organize quarterly slum community forum meeting on social, health hygiene, 2 x 4 meetings, participants 20 (at least 30% female) in each event.	8,955	-	-	-	-	-	-	-	-	NA	NA
1.53	Hands on income generating skill training of women group members (5 days course) 1 course, Participants 20 in each course	45,735	4,811	-	4,811	-	4,811	-	-	-	Sonali Bank Limited Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br.ch 2324-001778071, dt 27/12/2023 /Sonali Bank Ltd. Mohammadpur Bazar Br.	
1.54	Facilitate legal awareness meeting for women (1 day x 2 meetings). Participants 20 in each event.	2,908	-	-	-	-	-	-	-	-	NA	NA
1.55	Develop adolescent group at slum, 2 groups, and Participants 15 girls in each group.	-	-	-	-	-	-	-	-	-	NA	NA





1.56	Organize gender sensitivity training for adolescent, 2 days course, Participants 20 girls in each course.	20,218	1,687	751	1,687	751	1,687	751	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br.ch 2324-00292198771, dt 29/2/2024 /Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. CH. 2324-00292064511, 29/2/2024 /Sonali Bank Ltd. Mohammadpur Bazar Br.
1.57	Organize campaign (rally) program on women, adolescent and child security, 1 event, Participants 50 female in each event.	3,145	-	-	-	-	-	-	-	-	NA	NA
1.58	Organize training on health and hygiene for adolescent, 2 days course, Participants 20 girls in each course.	21,244	-	-	-	-	-	-	-	-	NA	NA
1.59	Facilitate home visit by adolescent member for addressing health and hygiene at family in the community level (1 adolescent will cover 10 family), 15 x 10 = 150 family, Participants 15 girls in each event.	-	-	-	-	-	-	-	-	-	NA	NA
1.60	Develop youth group at slum, 1 group, participants 20 (at least 30% female) and quarterly meeting (4x 3 Year) =12 meeting on social, health hygiene.	5,750	-	-	-	-	-	-	-	-	NA	NA



1.61	ICT skill based orientation of youth (must have smart phone/tab) on process to use of Apps for getting services from govt. and other agencies to promote socialization, 1 day long course, Participants 20 (at least 30% female).	-	-	-	-	-	-	-	-	-	NA	NA
1.62	Organize campaign (rally) program by youth groups on social environment (eve teasing, security) 1 event, Participants 20 (at least 30% female) in each event.	2,530	-	-	-	-	-	-	-	-	NA	NA
1.63	Organize cultural and sports Program /open air popular theatre by youth forum and adolescent forum involving women and community members focusing social environment and promoting unity, peace and cooperation (Participants 200 at least 50% female).	30,661	2,299	1,013	2,299	1,013	2,299	1,013	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch.2324-00226345371 dt 28/12/2023 Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch.2324-00226329961 dt 28/12/2023 Sonali Bank Ltd. Mohammadpur Bazar Br.
	Total Cost : Women groups for empowerment and livelihood	3,372,833	231,293	149,446	231,293	149,446	231,293	149,446	-	-		





<p>Outcome-2</p>	<p>Sustainable strong 8 Janouddyog (Peoples' initiatives) platforms at 8 districts that are enable to raise voice for improving the situation of environment, enjoyment of rights of women and ethnic & religious minorities and solving the local problems involving civil society members & youth. (addressing SDG 13, 16, 8)</p>											
<p>2.00</p>	<p>Promoting Peoples Initiatives for just society – Jonouddyog program</p>											
<p>2.1</p>	<p>Organize campaign events and sports, fair, cultural program on environment, women, ethnic & religious minorities related and emerging issues at local level (1 programs in each 5 districts), Participants 80 (at least 30% female).</p>	<p>374,142</p>	<p>14,448</p>	<p>3,332</p>	<p>14,448</p>	<p>3,332</p>	<p>14,448</p>	<p>3,332</p>	<p>-</p>	<p>-</p>	<p>Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch.232400427006821 dt. 30/6/2024 /CH. 2324-00327830501, dt 28/3/2024 CH 2324-00221767711, 27/12/2023 Ch.2324-00226345371 dt 28/12/2023 Sonali Bank Ltd. Mohammadpur Bazar Br.</p>	<p>Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch.2324-00426996421, Dt-30.6.2024 /CH. 2324-00327876191 DT 28/3/2024 Ch.2324-00226329961 dt 28/12/2023 ch 2324-00148201131, 31/10/2023Sonali Bank Ltd. Mohammadpur Bazar Br.</p>



2.2	Organize advocacy event through roundtable/ dialogue/ human chain/ rally/ demonstration/ art/ debate/ award giving/ move and making linkages with institutions for mobilizing resources and facilities involving youth focusing women, minority and environment issues (5 programs in each 5 districts, participants 50 (at least 30% female) in each event.	545,100	20,129	9,920	20,129	9,920	20,129	9,920	-	-	Sonal Bank Limited ,Jashore Corporate Branch /Sonal Bank Limited ,Mymensingh Branch/Sonal Bank Ltd. College gate Br. ch 2324-00388118951, Dt 28/5/2024 //CH. 2324-00327830501, dt 28/3/2024 CH 2324-00221765411, 27/12/2023 CH.176, DT 14/9/2023 Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonal Bank Limited ,Jashore Corporate Branch /Sonal Bank Limited ,Mymensingh Branch/Sonal Bank Ltd. College gate Br. 2324-00388136411 DT 28/5/2024 CH. 2324-00327876191 DT 28/3/2024 CH 2324-00221766631, dt. 27/12/2023 , CH 177, DTR 14/9/2023 sonali Bank Ltd. Mohammadpur Bazar Br.
											Sonal Bank Ltd. Mohammadpur Bazar Br. CH 23-24-00416467181 , DT. 23/6/2024	Sonal Bank Ltd. Mohammadpur Bazar Br. CH 23-24-00416460571 , DT. 23/6/2024
2.3	Organize press conference/ press meet/ media campaign on social awareness including health hygiene (3 programs in each 5 districts, participants 40 at least 30% female).	295,612	11,208	2,321	11,208	2,321	11,208	2,321	-	-	Sonal Bank Limited ,Jashore Corporate Branch /Sonal Bank Limited ,Mymensingh Branch/Sonal Bank Ltd. College gate Br. CH 2324-00221765411, 27/12/2023, 2324-00226106711 dt 28/12/2023 Ch.2324-00226345371 dt 28/12/2023 CH. 176 DT 14/9/2023, ch 189, dt 10/8/2023 Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonal Bank Limited ,Jashore Corporate Branch /Sonal Bank Limited ,Mymensingh Branch/Sonal Bank Ltd. College gate Br. CH 2324-00221766631, dt. 27/12/2023 Ch.2324-00226329961 dt 28/12/2023 CH 177 DT 14/9/2023 CH 188, DT 10/8/2023 Sonali Bank Ltd. Mohammadpur Bazar Br.





2.4	Training on ICT skill for youth (must have smart phone/tab) to use of different Apps for getting services from govt. and other agencies and develop social network. 2 days course, 5 districts (Sherpur, Netrakona, Gaibandha, Khulna and Rajshahi) participants 20 at least 30% female)	103,957	6,599	2,366	6,599	2,366	6,599	2,366	-	-	Sonal Bank Limited ,Jashore Corporate Branch /Sonal Bank Limited ,Mymensingh Branch/Sonal Bank Ltd. College gate Br. Ch.232400427006821 dt. 30/6/2024 2324-00388118951, Dt 28/5/2024 /CH 2324-00221765411, 27/12/2023/Sonal Bank Ltd. Mohammadpur Bazar Br.	Sonal Bank Limited ,Jashore Corporate Branch /Sonal Bank Limited ,Mymensingh Branch/Sonal Bank Ltd. College gate Br. Ch-2324-00426996421, Dt-30.6.2024 /, 2324-00388136411 DT 28/5/2024 CH 2324-00221766631, dt. 27/12/2023 sonali Bank Ltd. Mohammadpur Bazar Br.
2.5	Facilitate greater mobilization through social gathering followed by sports/ cultural/ debate/ youth carnival/parliament event involving Janaudyog members focusing social environment and promoting unity, peace, cooperation at 2 district level. Street mobile cultural event / rally /demonstration on environment, women, ethnic & religious minorities related and emerging issues, (Jashore, Mymensingh), Yearly 1 in each district. Participants 100 at least 30% female).	125,364	6,384	5,653	6,384	5,653	6,384	5,653	-	-	Sonal Bank Limited ,Jashore Corporate Branch ch-177041431 Date:15/11/23 ch-196313441 Date:30/11/23 ch-313520651 Date:14/03/24.	Sonal Bank Limited ,Jashore Corporate Branch ch-177072451 Date:15/11/23 ch-196337901 Date:30/11/23ch-313549681 Date:14/03/24.
2.6	Organize advocacy event through roundtable/ human chain/ demonstration on women, minority and environment issues including social, health hygiene.	51,717	3,337	1,861	3,337	1,861	3,337	1,861	-	-	Sonal Bank Limited ,Jashore Corporate Branch ch-226002631 Date:28/12/23.ch-243086501 Date:15/01/24.	Sonal Bank Limited ,Jashore Corporate Branch ch-226052821 Date:28/12/23.





	(12 programs in each 2 Centers, Jashore and Mymensingh), Participants 50 (at least 30% female).													Sonali Bank Limited ,Mymensingh Corporate Branch Ch No 00194240531 Date-29.11.2023, Ch No-00224120841, Date-28.12.2023	Sonali Bank Limited ,Mymensingh Corporate Branch Ch No 00194227291 Date-29.11.2023, Ch No-00224110441, Date-28.12.2023
2.7	Organize press conference/press meet/media campaign on social development, health hygiene (6 programs in each 2 Centers, Jashore and Mymensingh, Participants 40 at least 30% female).	43,480	1,363	712	1,363	712	1,363	712	-	-	-	-	-	Sonali Bank Limited ,Jashore Corporate Branch ch-137 Date:14/08/23.ch-410691801 Date:13/06/24.	Sonali Bank Limited ,Jashore Corporate Branch ch-138 Date:14/08/23.ch-243106591 Date:15/01/24..ch-410741671 Date:13/06/24.
														Sonali Bank Limited ,Mymensingh Corporate Branch Ch No-00180879701, Date-19.11.2023, Ch-00380230731 Date-20.05.2024	Sonali Bank Limited ,Mymensingh Corporate Branch Ch No-00180847731, Date-19.11.2023, Ch-00380224701 Date-20.05.2024
2.8	Organize 6 monthly Janaudyog (JU) committee meeting at local & center level on social, health hygiene (Yearly 2 meetings in 5 districts), (Sherpur, Netrakona, Gaibandha, Rajshahi and Khulna) Participants 25 at least 30% female).	139,159	5,983	1,610	5,983	1,610	5,983	1,610	-	-	-	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch.232400427006821 dt. 30/6/2024 CH 2324-00221765411, 27/12/2023/ch.2324-00226106711 dt 28/12/2023 Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch-2324-00426996421, Dt-30.6.2024 CH 2324-00221766631, dt. 27/12/2023 /Sonali Bank Ltd. Mohammadpur Bazar Br.





2.9	Organize 6 monthly Janaudyog (JU) committee meeting at local & center level on social, health hygiene (Yearly 2 meetings in 3 districts), (Dhaka, Jashore and Mymensingh) Participants 25 at least 30% female).	7,244	429	232	429	232	429	232	-	-	Sonali Bank Limited Jashore Corporate Branch ch-148246841 Date:31/10/23 ch- 294024201 Date:29/02/24.	Sonali Bank Limited ,Jashore Corporate Branch ch-148357581 Date:31/10/23. ch- 294052331 Date:29/02/24.
											Sonali Bank Limited Mymensingh Corporate Branch Ch-00140695101 Date-29.10.2023, Ch- 00327491621 Date- 28.03.2024	Sonali Bank Limited ,Mymensingh Corporate Branch Ch-00140725221 Date- 29.10.2023, Ch-00327489031 Date- 28.03.2024
2.10	Organize press conference/ press meet/ media campaign advocacy event through round table/ human chain/ rally/ demonstration on women, minority and environment issues at Dhaka, Participants 80 at least 30% female).	40,447	544	-	544	-	544	-	-	-	Sonali Bank Limited Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. /Sonali Bank Ltd. Mohammadpur Bazar Br. CH 2324- 00358846651, DT 30/4/2024	
2.11	Organize ward level Janaudyog (JU) events related to women, ethnic and religious minority rights and environment in Dhaka, (Mirpur, Mohammadpur, Shabbao) Participants 60 at least	36,653	-	-	-	-	-	-	-	-	NA	NA
2.12	Workshop on ideas and change of mindset based on culture at national level involving cultural activists, writers, actors and singers in Dhaka JU (day long each). Participants 20 at least	-	-	-	-	-	-	-	-	-	NA	NA





2.13	Provide fellowship to 3 youth team guided by academicians on IP/women/minority/environment and rights issues at national level in Dhaka.	90,190	6,764	6,562	6,764	6,562	6,764	6,562	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br.ch. 2324-00226345371 dt28/12/2023/Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch-2324-00426996421, Dt-30.6.2024 Ch.2324-00226329961dt 28/12/2023 /Sonali Bank Ltd. Mohammadpur Bazar Br.
2.14	Yearly meeting for Janaudyog members in Dhaka. Participants 28 at least 30% female) 1 day	83,385	2,518	662	2,518	662	2,518	662	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. /Sonali Bank Ltd. Mohammadpur Bazar Br. Ch. 232400416194701, dt 23/6/2024	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. /Sonali Bank Ltd. Mohammadpur Bazar Br. 2324-00416184301 Dt 23/6/2024
2.15	Quick response during emerging situation, Participants 6	58,587	4,756	1,432	4,756	1,432	4,756	1,432	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. CH. 2324-00327830501, dt 28/3/2024 /Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. CH. 2324-00327876191 DT 28/3/2024 /Sonali Bank Ltd. Mohammadpur Bazar Br. Ch 2324-00358843111, 30/4/2024
2.16	TV talk show on women, minority and environment and rights issues	-	-	-	-	-	-	-	-	-	NA	NA



2.17	Develop space/folk center for analysing and developing efforts for social transformation, promoting peace and harmony involving youth, women, open thinkers and Janaudyog activists through open discussion, workshop, idea sharing, video presentation, cultural program in Dhaka, Participants 35 at least 30% female (daylong 2 events in a month)	870,864	60,023	18,921	60,023	18,921	60,023	18,921	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br 232400405917471, dt 11/6/2024 /ch 2324-00388118951, dt 28/5/2024 CH. 2324-00327830501, dt 28/3/2024 ch 2324-00292198771, dt 29/2/2024 CH 2324-00260707791, 29/1/2024, CH 2324-00260707791, 29/1/2024 CH 2324-0022061371, 24/12/2023, CH.2324-00221782681, 27/12/2023 CH.2324-00136253361, 26/10/2023 , 2324-00136249781, dt 26/10/2023 CH.176, DT 14/9/2023 CH. 57, 27/9/2023 ch 189, dt 10/8/2023 ch. 17, dt 28/8/2023 Sonali Bank	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br.CH. 2324-00405797051, Dt 11.6.2024, 2324-00388136411, Dt 28/5/2024 /CH. 2324-00327876191 DT 28/3/2024, CH. 2324-00292064511, 29/2/2024, CH 2324-00260695481, DT 29/1/2024 ch.2324-00220262741, 24/12/2023, ch2324-00136234551, dt 26/10/2023 , ch. 2324-00136209991, 26/10/2023, CH 177, DT 14/9/2023 CH. 59, DT 27/9/2023 CH, 188, DT10/8/2023 CH 19, DT 28/8/2023 Sonali Bank Ltd. Mohammadpur Bazar Br. 2324-00416184301 Dt 23/6/2024, Ch 2324-00358843111, 30/4/2024
2.18	Self-defense and confidence building skill training for youth girls and adolescent (Duration-16 days), 20 girls participants for each training, at 5 JU district [Involving govt. departments, local govt. and civil society members to develop self-protection skills, attitude and changed behavior.]	207,788	3,016	1,177	3,016	1,177	3,016	1,177	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch.232400427006821 dt. 30/6/2024 /Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch-2324-00426996421, Dt-30.6.2024 /Sonali Bank Ltd. Mohammadpur Bazar Br.





2.19	Provide orientation on posting processes, editing and practicing support on use of digital management information system (MIS) including annual technical service charges	117,000	6,062	7,532	6,062	7,532	6,062	7,532	-	Sonal Bank Limited ,Jashore Corporate Branch /Sonal Bank Limited ,Mymensingh Branch/Sonal Bank Ltd. College gate Br. CH 2324-00260707791, 29/1/2024 ch. 17, dt 28/8/2023/Sonal Bank Ltd. Mohammadpur Bazar Br. Ch. 232400416194701, dt 23/6/2024	Sonal Bank Limited ,Jashore Corporate Branch /Sonal Bank Limited ,Mymensingh Branch/Sonal Bank Ltd. College gate Br CH 2324-00260695481, DT 29/1/2024 CH 19, DT 28/8/2023 /Sonal Bank Ltd. Mohammadpur Bazar Br. 2324-00416184301 Dt 23/6/2024
2.20	Material supports & notepad distribution for project staff and others official /associate stakeholder for smooth implementation of programs at all level	67,042	4,210	3,720	4,210	3,720	4,210	3,720	-	Sonal Bank Limited ,Jashore Corporate Branch /Sonal Bank Limited ,Mymensingh Branch/Sonal Bank Ltd. College gate Br. 2324-00225924401 dt 28/12/2023 Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonal Bank Limited ,Jashore Corporate Branch /Sonal Bank Limited ,Mymensingh Branch/Sonal Bank Ltd. College gate Br. Ch 2324-00224284861 dt 27/12/2023 Sonali Bank Ltd. Mohammadpur Bazar Br.
										Sonal Bank Limited ,Jashore Corporate Branch ch-390850981 Date:30/05/24.	Sonal Bank Limited ,Jashore Corporate Branch ch-390880191 Date:30/05/24.
										Sonal Bank Limited ,Mymensingh Corporate Branch Ch-00389137651 Date-30.05.2024	Sonal Bank Limited ,Mymensingh Corporate Branch Ch-00389131921Date-30.05.2024





2.21	Communication through cell phone cost support to staff for smooth implementation of programs [26 staff x 12 month]	114,824	-	-	-	-	-	-	-	-	NA	NA
2.22	Publish half yearly newsletter/ documents [200 Copies each x 2 issue per year]	19,800	1,800	540	1,800	540	1,800	540	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. 2324-00224437811, 27/12/2023 /Sonali Bank Ltd. Mohammadpur Bazar Br. Ch. 232400416194701, dt 23/6/2024	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch. 2324-00224412661 dt 27/12/2023/Sonali Bank Ltd. Mohammadpur Bazar Br. 2324-00416184301 Dt 23/6/2024
2.23	Posters /calendar on emerging issues [1000 Copies each issue x 3 issue per year]	59,400	5,400	5,400	5,400	5,400	5,400	5,400	5,400	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. 2324-00225924401 dt 28/12/2023 Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch 2324-00224284861 dt 27/12/2023 Sonali Bank Ltd. Mohammadpur Bazar Br.



2.24	Leaflets/stickers on emerging 3 issues [1000 Copies each issue per year]	23,320	2,120	2,120	2,120	2,120	2,120	2,120	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. 2324-00225924401 dt 28/12/2023 Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch 2324-00224284861 dt 27/12/2023 Sonali Bank Ltd. Mohammadpur Bazar Br.
2.25	Publish and disseminate annual report of the ongoing project [200 copies per year]	64,350	5,850	1,755	5,850	1,755	5,850	1,755	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br.2324-00224437811, 27/12/2023 /Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch. 2324-00224412661 dt 27/12/2023/Sonali Bank Ltd. Mohammadpur Bazar Br.
2.26	Develop and publish IEC materials with related useful information on women, ethnic & religious minorities and environment issues (300 copies x 1 issues	92,180	8,380	2,514	8,380	2,514	8,380	2,514	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. ch 232400405917471, 11/6/2024. //Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. CH. 2324-00405797051 dt. 11/6/2024 /Sonali Bank Ltd. Mohammadpur Bazar Br.





	Total : Peoples Initiatives for just society- Janoudyog Programs cost	3,631,605	181,323	80,341	181,323	80,341	181,323	80,341	-	-		
Outcome-3	Organized 18 events by 180 trained IP HRDs (male-120, female 60) and developed hands on skills trained 70% of 45 (male-30, female-15) youths for increasing income at least TK.3000/- per month and employed another at least 30 IP youth without financial support from IED in Natore, Rajshahi, and Sherpur. (Addressing SDG 1,2, and 8).		-	-	-	-	-	-	-	-		
3.0	Indigenous Peoples (IP) Programs/Activity :		-	-	-	-	-	-	-	-		
3.1	Re-organizing IP human rights defenders and HRD forum at 3 districts level	-	-	-	-	-	-	-	-	-	NA	Sonali Bank Limited ,Mymensingh Corporate Branch Ch.2324-00226329961 dt 28/12/2023
3.2	Six monthly meeting of IP HRDs at 3 districts level (20 at least 30% female participants).	83,265	2,494	1,013	2,494	1,013	2,494	1,013	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br.ch. 2324-00226345371 dt28/12/2023/Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br.Ch.2324-00226329961 dt 28/12/2023 /Sonali Bank Ltd. Mohammadpur Bazar Br.





3.3	Training on leadership development for IP HRD at 3 districts level (3 days Course) 20 person per course, Participants 21 at least 30% female in each event.	366,065	43,038	23,546	43,038	23,546	43,038	23,546	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. ch 2324-00220240421, 24/12/2023 /ch. 2324-00226345371 dt28/12/2023//ch.2324-00194401441, 29/11/2023 ch 2324-00194506461, 29/11/2023 ch.2324-00194586991, 29/11/2023 ch.2324-00194586991, 29/11/2023 Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. CH. 2324-00220224761, 24/12/2023 dt. 11/6/2024 /Ch.2324-00226329961dt 28/12/2023 ch.2324-00194579461, 30/11/2023 , 2324-00194526821,dt 29/11/2023Sonali Bank Ltd. Mohammadpur Bazar Br.
3.4	Sharing meeting with IP HRDs on training learning from Leadership development course, Participants 20 at least 30% female in each event.	10,708	-	-	-	-	-	-	-	-	NA	NA
3.5	Hands on skill training on automobile repairing/ sanitary and plumbing/ electrician/refrigerator, TV repairing/ tailoring/ driving skills/beauty parlor/ saloon or any other income generating skills (10 Months course at 3 districts level and give material kit to each participants to start work) Participants 45 at least 30% female in each training)	501,592	3,154	1,262	3,154	1,262	3,154	1,262	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. ch 232400405917471, 11/6/2024. //Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. CH. 2324-00405797051 dt. 11/6/2024 /Sonali Bank Ltd. Mohammadpur Bazar Br.



3.6	Six monthly meeting with hands on skill trainees and guardian and Workshop owner & Civil Society at 3 district level, Participants 20 at least 30% female in each event.	78,030	821	-	821	-	821	-	-	-	-	Sonal Bank Limited ,Jashore Corporate Branch /Sonal Bank Limited ,Mymensingh Branch/Sonal Bank Ltd. College gate Br. CH. 2324-00327830501, dt 28/3/2024, CH 2324-00221771291, 27/12/2023 Sonali Bank Ltd. Mohammadpur Bazar Br.	NA
3.7	Bi-monthly sensitizing sessions of IP community people on child education, gender issues, rights, early marriage, health and hygiene on skill training facilitated by HRDs at 3 districts level (Sherpur, Rajshahi and Natore) Participants 20 at least 30% female in each event.	283,140	760	713	760	713	760	713	-	-	-	Sonal Bank Limited ,Jashore Corporate Branch /Sonal Bank Limited ,Mymensingh Branch/Sonal Bank Ltd. College gate Br, ch 2324-00388118951, Dt 28/5/2024 /CH 176, DT 14/9/2023 CH 57, DT 27/9/2023 Sonali Bank Ltd. Mohammadpur Bazar Br. Ch. 232400416194701, dt 23/6/2024	Sonal Bank Limited ,Jashore Corporate Branch /Sonal Bank Limited ,Mymensingh Branch/Sonal Bank Ltd. College gate Br. 2324-00388136411 DT 28/5/2024, CH 177, DT 14/9/2023 sonali Bank Ltd. Mohammadpur Bazar Br.





3.12	IP Network meeting at national level, Participants in Dhaka, 20 at least 30% female in each event.	14,914	-	-	-	-	-	-	-	-	NA	NA
3.13	IP Defenders yearly Coordination Meeting at Dhaka (20 person), Participants 20 at least 30% female in each event.	78,863	2,461	869	2,461	869	2,461	869	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. /Sonali Bank Ltd. Mohammadpur Bazar Br. Ch. 232400416194701, dt 23/6/2024	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. /Sonali Bank Ltd. Mohammadpur Bazar Br. 2324-00416184301 Dt 23/6/2024
	Total Direct IP Activities Cost	1,548,519	57,290	27,753	57,290	27,753	57,290	27,753	-	-		
Outcome level-4	Analytical skill and change knowledge management capacity of the staff of IED enhanced towards effective implementation of different program activities.		-	-	-	-	-	-	-	-		
4	Organizational Capacity Development & PME		-	-	-	-	-	-	-	-		
4.1	Organize Staff development training on gender & development and advocacy skills/family budgeting process/record keeping system/time management techniques/resource management in Dhaka, Participants 20 at least 40% female in each event.	75,426	7,560	2,753	7,560	2,753	7,560	2,753	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch.232400427006821 dt. 30/6/2024 /Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch-2324-00426996421, Dt-30.6.2024 /Sonali Bank Ltd. Mohammadpur Bazar Br. 2324-00416184301 Dt 23/6/2024





4.2	Financial management training 2 days course and refreshers course (Finance & Non Finance Person) Participants 20 in each event.	67,329	1,984	1,306	1,984	1,306	1,984	1,306	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. /Sonali Bank Ltd. Mohammadpur Bazar Br. Ch. 232400416194701, dt 23/6/2024	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. /Sonali Bank Ltd. Mohammadpur Bazar Br. 2324-00416184301 Dt 23/6/2024
											Sonali Bank Limited ,Jashore Corporate Branch ch-86 Date:31/08/23.	Sonali Bank Limited ,Jashore Corporate Branch ch-87 Date:31/08/23.
4.3	Training for staffs on peace building and conflict resolution/ sensitivity and transformation and refreshers course at central office, Dhaka. 3 days course. Participants 25 at least 30% female. (Field staff 10, JU fellow 5, IP fellow 3, Central office 7	-	1,707	683	1,707	683	1,707	683	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. CH 57, DT 27/9/2023 /Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. CH 59, DT 27/9/2023 /Sonali Bank Ltd. Mohammadpur Bazar Br.
4.4	Cross learning/exposure visit (abroad/home) for learning and sharing development thoughts, Participants senior staffs, and development thinkers for 4 days] Total 6 persons	-	-	-	-	-	-	-	-	-	NA	NA
4.5	Participation at international seminar/ conference/ meeting, Participants event. (for 13 days)	-	-	-	-	-	-	-	-	-	NA	NA





4.6	Half-yearly program review & planning workshop, Participants 20 at least 30% female in each event.	149,737	8,994	4,620	8,994	4,620	8,994	4,620	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. 2324-00220248881, 24/12/2023 Ch.232400427006821 dt. 30/6/2024 /Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch-2324-00426996421, Dt-30.6.2024 /ch. 2324-00220258211, dt 28/12/2023 Sonali Bank Ltd. Mohammadpur Bazar Br.
4.7	Staff coordination meeting (monthly) & other meeting at central level and other visitor refreshment Cost [20 staffs], Participants 20 at least 20% female) in each event.	65,802	-	-	-	-	-	-	-	-	NA	NA
4.8	Staff capacity development session (monthly) at central level in Dhaka Participants 20 at least 30% female in each event.	25,920	-	-	-	-	-	-	-	-	NA	NA
4.9	Internal program monitoring and evaluation visit to field & center level staff capacity building session & local level by central staffs (Transport, lodging, meal, local conveyance & travel cost)	365,677	-	13,000	-	13,000	-	13,000	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. /Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. /Sonali Bank Ltd. Mohammadpur Bazar Br. 2324-00416184301 Dt 23/6/2024
4.10	Lobbying & expedition expenses for organize events for advocacy & lobbying with relevant ministry & department various approval from govt. and movement transport cost as per needs on emerging issues	88,000	5,020	2,166	5,020	2,166	5,020	2,166	-	-	Sonali Bank Ltd. Mohammadpur Bazar Br. CH 23-24-00416467181 , DT. 23/6/2024	Sonali Bank Ltd. Mohammadpur Bazar Br. CH 23-24-00416460571 , DT. 23/6/2024





4.11	Organise training workshop for project staff (day long) on project activities, implementation strategies, process facilitation by Bftw-CSS-MDF requirement	87,791	7,559	2,859	7,559	2,859	7,559	2,859	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch.232400427006821 dt. 30/6/2024 /Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch-2324-00426996421, Dt-30.6.2024 /Sonali Bank Ltd. Mohammadpur Bazar Br.
4.12	Organizational Strategic Plan review for the period [2024-2030]	447,700	43,590	29,566	43,590	29,566	43,590	29,566	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch.232400427006821 dt. 30/6/2024 ch 2324-00292198771, dt 29/2/2024 /Sonali Bank Ltd. Mohammadpur Bazar Br. CH 2324-00358860561, DT 30/4/2024	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch- CH. 2324-00292064511, 29/2/2024 Sonali Bank Ltd. Mohammadpur Bazar Br. Ch 2324-00358858501, dt30/4/2024
	Sub Total :	1,373,382	76,414	56,953	76,414	56,953	76,414	56,953	-	-		
5	Evaluation :		-	-	-	-	-	-	-	-		
5.1	External Evaluation	-	-	-	-	-	-	-	-	-	NA	NA
	Sub Total :	-	-	-	-	-	-	-	-	-		
	Total Program Cost :	9,926,339	546,320	314,493	546,320	314,493	546,320	314,493	-	-		
7.00	Personnel Costs : Salaries & Benefits for staff: [(13 Month salary including 1 full bonus + 0.2 as Baisakhi festival allowance)+1 month gross salary as gratuity + 0.6 Months as P.F and based on previous year about 10% yearly increment in average.]		-	-	-	-	-	-	-	-		



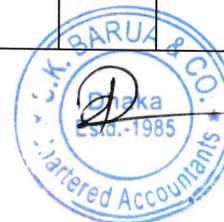


6.1	Program Staff : Central level											
6.1.1	Executive Director (1) (90%)	3,052,400	-	264,000	-	264,000	-	264,000	-	-	-	<p>Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch-2324-004033631, Dt-9.6.2024 CH 2324-00388265131, 29/5/2024 /CH-2324-00330273101, DT 31/3/2024, CH 2324-00292343781, DT 29/2/2024, CH-2324-00259258831, 29/1/2024 ch 2324-00224370881, 27/12/2023 ch 2324-00193813891, dt 28/11/2023, Ch.2324-00141040311, 31/10/2023,, CH 58, DT 27/9/2023, CH 18, 28/8/2023, CH. 57 DT 30/7/2023 Sonali Bank Ltd. Mohammadpur Bazar Br. CH 2324-00358863951, Dt 30/4/2024</p>
6.1.2	Senior Coordinator/Deputy Director (2) central office [PME &1 ; Capacity Building 1]	3,467,320	-	54,616	-	54,616	-	54,616	-	-	-	<p>Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch-2324-00425176501, Dt-30.6.2024 CH 2324-00388280431, 29/5/2024 CH. 2324-00330265081, DT 31/3/2024 /CH 2324-00292343781, DT 29/2/2024, CH-2324-00259258831, 29/1/2024 ch 2324-00224370881, 27/12/2023 ch .2324-00193817831, dt 28/11/2023, ch 2324-00141341821, 31/10/2023 CH 58, DT 27/9/2023 CH 18, 28/8/2023 CH. 57 DT 30/7/2023 Sonali Bank Ltd. Mohammadpur Bazar Br. Ch 2324-00358867321, 30/4/2024</p>





6.1.3	Coordinator (2) central office [- JU & Field Operation & Advocacy-1]	2,031,580	-	5,004	-	5,004	-	5,004	-	-	Sonal Bank Limited Jashore Corporate Branch /Sonal Bank Limited ,Mymensingh Branch/Sonal Bank Ltd. College gate Br. /Sonal Bank Ltd. Mohammadpur Bazar Br.	Sonal Bank Limited ,Jashore Corporate Branch /Sonal Bank Limited ,Mymensingh Branch/Sonal Bank Ltd. College gate Br. Ch-2324-00425176501, Dt-30.6.2024 CH 2324-00388280431, 29/5/2024 /CH. 2324-00330265081, DT 31/3/2024 CH 2324-002923343781, DT 29/2/2024 CH-2324-00259258831, 29/1/2024 ch 2324-00224370881, 27/12/2023 /ch. 2324-00194303051, 28/11/2023 ch 2324-00144300581, 31/10/2023 CH 58, DT 27/9/2023 CH 18, 28/8/2023, CH 18, 28/8/2023 CH. 57 DT 30/7/2023 Sonali Bank Ltd. Mohammadpur Bazar Br. Ch 2324- 00358867321, 30/4/2024
6.1.4	Associate Coordinator (2) central office [ME & Documentation-1 ; IP Field Operation -1]	1,527,632	-	7,089	-	7,089	-	7,089	-	-	Sonal Bank Limited Jashore Corporate Branch /Sonal Bank Limited ,Mymensingh Branch/Sonal Bank Ltd. College gate Br. /Sonal Bank Ltd. Mohammadpur Bazar Br.	Sonal Bank Limited ,Jashore Corporate Branch /Sonal Bank Limited ,Mymensingh Branch/Sonal Bank Ltd. College gate Br. Ch-2324-00425176501, Dt-30.6.2024 CH 2324-00388280431, 29/5/2024 , CH. 2324-00330265081, DT 31/3/2024 CH 2324-002923343781, DT 29/2/2024 /CH-2324-00259258831, 29/1/2024 ch 2324-00224370881, 27/12/2023, 2324-001943061, 28/11/2023, ch 2324-00194275971, 28/11/2023, ch 2324-00144307801, 31/10/2023 , ch.02324-0014431331, 31/10/2023 CH 58, 27/9/2023, CH 58, 27/9/2023 CH 18, 28/8/2023 CH. 57 DT 30/7/2023 CH. 57 DT 30/7/2023 Sonali Bank Ltd. Mohammadpur Bazar Br. Ch 2324-00358867321, 30/4/2024





6.1.5	Assistant Coordinator (1) central office -[IT administrator]	527,184	-	9,289	-	9,289	-	9,289	-	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate BrCH 2324-00388280431, 29/5/2024, CH. 2324-00330265081, DT 31/3/2024 CH 2324-002923343781, DT 29/2/2024 CH-2324-00259258831, 29/1/2024 ch 2324-00224370881, 27/12/2023 ch 2324-00194291951, dt 28/11/2023 ch.2324-00144331331, 31/10/2023 CH . 58, 27/9/2023 CH 18, 28/8/2023/ CH. 57 DT 30/7/2023 Sonali Bank Ltd. Mohammadpur Bazar Br. Ch 2324-00358867321, 30/4/2024
6.1.6	Program Facilitator for Dhaka slum field (1)	179,146	-	-	-	-	-	-	-	-	NA	NA
6.1.7	Driver -(1) at central level	380,592	-	-	-	-	-	-	-	-	NA	NA
6.1.8	Support Staff - Office Peon & Security night guard(2) at central office level	502,842	-	-	-	-	-	-	-	-	NA	NA
6.1.8	Support Staff - coock/aya cum cleaner and (4) at central office level	557,358	-	-	-	-	-	-	-	-	NA	NA
	Program staff Salary :Central Level	12,226,054	-	339,998	-	339,998	-	339,998	-	-		
6.2	Program Staff : Center level		-	-	-	-	-	-	-	-		

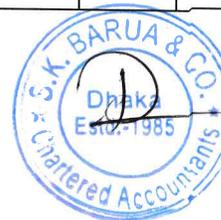




6.2.1	Center Manager (2) at center/field level	1,489,272	-	3,000	-	3,000	-	3,000	-	-	-	Sonali Bank Limited ,Jashore Corporate Branch ch-177 Date: 31/07/23.ch-87 Date:31/08/23.ch-113 Date:27/09/23. ch-148290661 Date:31/10/23.ch-196265301 Date:30/11/23. ch-226060651 Date:28/12/23. ch-264967061 Date:31/01/24.ch-294080781 Date:29/02/24.ch-330244801 Date:31/03/24.ch-358491991 Date:30/04/24. ch-390857981 Date:30/05/24. ch-424059411 Date:27/06/24.
6.2.2	Development Officer (2) at center/field level	1,142,540	-	-	-	-	-	-	-	-	NA	NA
				4,000		4,000		4,000				Ch-34 Date-30.08.2023, Ch-95 Date-26.09.2023, Ch-00140745811 Date-29.10.2023, Ch No 00193295861 Date-29.11.2023, Ch No-00224128331, Date-28.12.2023, Ch No-00262618191Date-30.01.2024, Ch No-00290305501 Date-28.02.2024, Ch-00327494041 Date-28.03.2024, Ch-00355313351 Date-28.04.2024, Ch-00389143681 Date-30.05.2024, Ch-00418068031 Date-25.06.2024
6.2.3	Program Organiser- (6) at center/field level	2,508,944	-	-	-	-	-	-	-	-	NA	NA
6.2.4	Support Staff -Peon cum night guard (2) at center/field level	393,947	-	-	-	-	-	-	-	-	NA	NA
6.2.5	Support Staff - Cooek/aya cum cleaner (2) at center/field level	197,060	-	-	-	-	-	-	-	-	NA	NA
	Program staff Salary :Center level	5,731,763	-	7,000	-	7,000	-	7,000	-	-		
	Total Salary of the Program staff	17,957,817	-	346,998	-	346,998	-	346,998	-	-		
	Admin & Accounts Staff :	-	-	-	-	-	-	-	-	-		



6.3.1	Admin & Accounts Staff : Central Level		-	-	-	-	-	-	-	-	NA	NA
6.3.1.1	Assistant Admin Officer (1) Central office	591,048	-	-	-	-	-	-	-	-	NA	NA
6.3.1.2	Accounts Officer/Head of Accounts & Finance (1)-central office	1,708,320	-	40,800	-	40,800	-	40,800	-	-	NA	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. Ch-2324-00425176501, Dt-30.6.2024 CH 2324-00388280431, 29/5/2024 CH. 2324-00330265081, DT 31/3/2024 CH 2324-002923343781, DT 29/2/2024 CH-2324-00259258831, 29/1/2024 ch 2324-00224370881, 27/12/2023, ch 2324-001938227171, 28/11/2023, ch2324-00144291151, 31/10/2023/, CH 58, DT 27/9/2023 CH 18, 28/8/2023 CH. 57 DT 30/7/2023 Sonali Bank Ltd. Mohammadpur Bazar Br. Ch 2324-00358867321, 30/4/2024
6.3.1.3	Assistant Accounts Officer - (1) Central office	778,656	-	-	-	-	-	-	-	-	NA	NA
	Admin & Accounts Staff Salary : Central	3,078,024	-	40,800	-	40,800	-	40,800	-	-		
6.4	Admin & Accounts Staff : Center Level		-	-	-	-	-	-	-	-		
6.4.1	Accountant- (2) Center level	1,041,180	-	-	-	-	-	-	-	-	NA	NA
	Admin & Accounts Staff Salary : Center	1,041,180	-	-	-	-	-	-	-	-		
	Total salary of the Admin & Accounts Staff :	4,119,204	-	40,800	-	40,800	-	40,800	-	-		
	Total Personnel Cost :	22,077,021	-	387,798	-	387,798	-	387,798	-	-		
7.0	Administration/OPERATING COST: (Monthly Basis & need based)		-	-	-	-	-	-	-	-		





									<p>Ch-56 Date-27.7.2023, Ch-376 Date-02.8.2023, Ch-69 Date-03.9.2023, Ch-00104844381 Date- 04.10.2023, Ch- 00148625311 Date- 01.11.2023, Ch- 00197464261 Date- 03.12.2023, Ch- 00230663491 Date- 03.01.2024, Ch- 00270079981 Date 04.02.2024, Ch - 00296828411 Date- 03.03.2024, Ch 0035208651, Date- 04.04.2024, Ch- 00359602181 Date- 02.05.2024, Ch- 00407166741 Date- 12.06.2024</p>	<p>Ch-57 Date-27.7.2023, Ch-377 Date- 02.8.2023, Ch-70 Date-03.9.2023, Ch- 2324-00104856531 Date-04.10.2023, Ch- 001148614401 Date-01.11.2023, Ch- 00197467371 Date-03.12.2023, Ch- 00230660821 Date-03.01.2024, Ch- 00270078531 Date 04.02.2024, Ch - 00296826741 Date-03.03.2024, Ch- 00335202371 Date-04.04.2024, Ch- 00359601451 Date-02.05.2024, Ch- 00407158911 Date-12.06.2024</p>
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7.1.2	Stationary and Supplies	185,427	20,048	8,743	20,048	8,743	20,048	8,743		<p>Sonali Bank Limited Jashore Corporate Branch ch-655 Date:20/07/23.ch-137 Date:14/08/23.ch-54 Date:17/09/23 ch-124619291 Date:16/10/23.ch-177041431 Date:15/11/23 ch-213199561 Date:14/12/23 ch-243086501 Date:15/01/24.ch-279644271 Date:14/02/24.ch-313520651 Date:14/03/24. ch-339469411 Date:08/04/24.ch-375530031 Date:15/05/24.ch-410691801 Date:13/06/24.</p>	<p>Sonali Bank Limited ,Jashore Corporate Branch ch-656 Date:20/07/23.ch-138 Date:14/08/23.ch-55 Date:17/09/23 ch-124565311 Date:16/10/23.ch-177072451 Date:15/11/23 ch-213234971 Date:14/12/23 ch-243106591 Date:15/01/24.ch-279658681 Date:14/02/24.ch-313549681 Date:14/03/24.ch-339602651 Date:08/04/24. ch-375556341 Date:15/05/24. ch-410741671 Date:13/06/24.</p>
										<p>Sonali Bank Limited ,Mymensingh Corporate Branch Ch-55 Date-27.7.2023, Ch-78 Date-17.09.2023, Ch-00131549751 Date-19.10.2023, Ch No-00247244111 Date-18.01.2024, Ch-00315509971, Date-18.03.2024, ChNo-00407194181 Date-12.06.2024</p>	<p>Sonali Bank Limited ,Mymensingh Corporate Branch Ch-54 Date-27.7.2023, Ch-79 Date-17.09.2023, Ch-00131563771 Date-19.10.2023, Ch No-00247240531 Date-18.01.2024, Ch-00315507081, Date-18.03.2024, ChNo-00407183191 Date-12.06.2024</p>





7.1.3	Printing, photostate andt Tonnerc Cartige etc	194,287	12,154	4,427	12,154	4,427	12,154	4,427	-
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<p>Sonali Bank Limited Jashore Corporate Branch ch-655 Date:20/07/23.ch-176 Date:31/07/23.ch-137 Date:14/08/23.ch-86 Date:31/08/23.ch-112 Date:27/09/23 ch-124619291 Date:16/10/23.ch-177041431 Date:15/11/23 ch-196313441 Date:30/11/23 ch-213199561 Date:14/12/23 ch-243086501 Date:15/01/24.ch-279644271 Date:14/02/24.ch-339469411 Date:08/04/24. ch-375530031 Date:15/05/24. ch-424012081 Date:27/06/24.</p>	<p>Sonali Bank Limited Jashore Corporate Branch ch-177 Date: 31/07/23 ch-138 Date:14/08/23.ch-87 Date:31/08/23. ch-113 Date:27/09/23. ch-124565311 Date:16/10/23. ch-177072451 Date:15/11/23 ch-196337901 Date:30/11/23 ch-213234971 Date:14/12/23 ch-243106591 Date:15/01/24.ch-279658681 Date:14/02/24. ch-339602651 Date:08/04/24.ch-375556341 Date:15/05/24. ch-424037611 Date:27/06/24.</p>
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										<p>Ch-55 Date-27.7.2023, Ch-33 Date-30.08.2023, Ch-78 Date-17.09.2023, Ch-00131549751 Date- 19.10.2023, Ch No- 00180879701, Date- 19.11.2023, Ch No- 00215728321, Date- 18.12.2023, Ch No- 00247244111 Date- 18.01.2024, Ch No- 00262642321 Date- 30.01.2024, Ch- 00280807051 Date- 18.02.2024, Ch- 00315509971, Date- 18.03.2024, Ch-No- 00346457181 Date 18.04.2024,Ch- 00380230731 Date- 20.05.2024,Ch- 00380230731 Date- 20.05.2024</p>	<p>Ch-54 Date-27.7.2023, Ch-32 Date- 30.08.2023, Ch-79 Date-17.09.2023, Ch- 00131563771 Date-19.10.2023, Ch No- 00180847731, Date-19.11.2023, Ch No- 00215724641, Date-18.12.2023, Ch No- 00247240531 Date-18.01.2024, Ch No- 00262634561 Date-30.01.2024, Ch- 00280806071 Date-18.02.2024, Ch- 00315507081, Date-18.03.2024,Ch-No- 00346456071 Date 18.04.2024,Ch- 00380224701 Date-20.05.2024, Ch- 00380224701 Date-20.05.2024</p>
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											<p>Sonali Bank Limited Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. 2324- 00388118951, Dt 28/5/2024 /CH. 2324- 00327830501, dt 28/3/2024 ch 2324- 00292198771, dt 29/2/2024 CH 2324- 00260707791, 29/1/2024, CH-2324- 0014844219131/10/2023, CH 57, DT 27/9/2023 ch. 17, dt 28/8/2023 CH 56, DT 30/7/2023 Sonali Bank Ltd. Mohammadpur Bazar Br. CH 2324- 00358846651, DT 30/4/2024</p>	<p>Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br.2324-00148404781, dt 26/10/2023 CH. 59, DT 27/9/2023 CH 19, DT 28/8/2023 CH. 55 DT 30/7/2023 Sonali Bank Ltd. Mohammadpur Bazar Br.</p>
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7.1.4	Postage, fax and phone-email, internet & office communication	186,396	11,112	4,427	11,112	4,427	11,112	4,427		Ch-55 Date-27.7.2023, Ch-33 Date-30.08.2023, Ch-78 Date-17.09.2023, Ch-00131549751 Date- 19.10.2023, Ch No- 00180879701, Date- 19.11.2023, Ch No- 00215728321, Date- 18.12.2023, Ch No- 00247244111 Date- 18.01.2024,Ch- 00280807051 Date- 18.02.2024, Ch- 00315509971, Date- 18.03.2024,Ch-No- 00346457181 Date 18.04.2024, Ch- 00380230731 Date- 20.05.2024, ChNo- 00407194181 Date- 12.06.2024,ChNo- 00407194181 Date- 12.06.2024	Ch-54 Date-27.7.2023, Ch-32 Date- 30.08.2023, Ch-79 Date-17.09.2023, Ch- 00131563771 Date-19.10.2023, Ch No- 00180847731, Date-19.11.2023, Ch No- 00215724641, Date-18.12.2023, Ch No- 00247240531 Date-18.01.2024,Ch- 00280806071 Date-18.02.2024, Ch- 00315507081, Date-18.03.2024, Ch-No- 00346456071 Date 18.04.2024, Ch- 00380224701 Date-20.05.2024,ChNo- 00407183191 Date-12.06.2024,ChNo- 00407183191 Date-12.06.2024
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											<p>Sonali Bank Limited Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. 2324- 00388118951, Dt 28/5/2024 CH. 2324- 00327830501, dt 28/3/2024 /ch 2324- 00292198771, dt 29/2/2024 CH 2324- 00260707791, 29/1/2024 ch 2324-00194715141, dt 29/11/2023 CH. 57, DT. 27/9/2023ch 189, dt 10/8/2023 ch. 17, dt 28/8/2023 CH 56, DT 30/7/2023 Sonali Bank Ltd. Mohammadpur Bazar Br. CH 2324- 00358846651, DT 30/4/2024</p>	<p>Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited Mymensingh Branch/Sonali Bank Ltd. College gate Br. 2324-00388136411, Dt 28/5/2024 /CH. 2324-00327876191 DT 28/3/2024 CH. 2324-00292064511, 29/2/2024 CH 2324-00260695481, DT 29/1/2024 ch 2324-0019472351, 28/11/2023 CH. 59, DT 27/9/2023 , CH 188, DT 10/8/2023 CH 19, DT 28/8/2023 CH. 55 DT 30/7/2023 Sonali Bank Ltd. Mohammadpur Bazar Br. Ch 2324- 00358843111, 30/4/2024</p>
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7.1.8	Maintenance of office equipments and cleaning materials related cost	186,411	7,373	5,816	7,373	5,816	7,373	5,816	-	<p>Sonali Bank Limited ,Jashore Corporate Branch ch-54 Date:17/09/23.ch-148246841 Date:31/10/23 ch-177041431 Date:15/11/23 ch-196313441 Date:30/11/23 ch-243086501 Date:15/01/24. ch-264878481 Date:31/01/24. ch-330211261 Date:31/03/24.ch-339469411 Date:08/04/24. ch-410691801 Date:13/06/24. ch-424012081 Date:27/06/24.</p>	<p>Sonali Bank Limited ,Jashore Corporate Branch ch-55 Date:17/09/23 ch-148357581 Date:31/10/23.ch-177072451 Date:15/11/23 ch-196337901 Date:30/11/23 ch-243106591 Date:15/01/24. ch-264928851 Date:31/01/24.ch-330234171 Date:31/03/24. ch-410741671 Date:13/06/24. ch-424037611 Date:27/06/24.</p>
<p>Sonali Bank Limited ,Mymensingh Corporate Branch Ch-33 Date-30.08.2023, Ch No-00180879701, Date-19.11.2023</p>										<p>Sonali Bank Limited ,Mymensingh Corporate Branch Ch-32 Date-30.08.2023, Ch No-00180847731, Date-19.11.2023</p>	





7.1.9	Books, periodicals, newspaper & notebook, etc	24,234	-	-	-	-	-	-	-	-	NA	NA
7.1.10	Office general expenses/unseen necessary cost	87,485	3,708	1,716	3,708	1,716	3,708	1,716	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. 2324-00388118951, Dt 28/5/2024 /Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. 2324-00388136411, Dt 28/5/2024 /Sonali Bank Ltd. Mohammadpur Bazar Br. Ch 2324-00358843111, 30/4/2024
											Sonali Bank Limited ,Jashore Corporate Branch ch-176 Date:31/07/23.ch-54 Date:17/09/23	Sonali Bank Limited ,Jashore Corporate Branch ch-177 Date: 31/07/23 ch-55 Date:17/09/23
											Ch No-00247244111 Date-18.01.2024	Ch No-00247240531 Date-18.01.2024
7.1.11	Bank charges & commission	31,462	-	-	-	-	-	-	-	-	NA	NA
7.1.12	Audit fee (with 10% Tax & 15% VAT)	150,000	16,957	11,305	16,957	11,305	16,957	11,305	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. CH 57, DT 27/9/2023 /Sonali Bank Ltd. Mohammadpur Bazar Br. CH2324-00358853751, Dt 30/4/2024	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br.. CH 59, 27/9/2023 Sonali Bank Ltd. Mohammadpur Bazar Br. CH2324-00358850251, Dt 30/4/2024
	Sub Total :	2,650,478	207,261	81,680	207,261	81,680	207,261	81,680	-	-	50% Audit provision	
8.00	Procurement : Office Equipments,Furniture & Fixture :	-	-	-								





8.1	Computer with Peripherals* (6 Sets), HP/Dell	455,907	31,808	12,323	31,808	12,323	31,808	12,323	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. CH 26, DT. 17/8/2023/Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. CH 24, DT. 17/8/2023/Sonali Bank Ltd. Mohammadpur Bazar Br.
8.2	Printer (3 sets) , HP	80,625	5,625	2,250	5,625	2,250	5,625	2,250	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. CH 26, DT. 17/8/2023/Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. CH 24, DT. 17/8/2023/Sonali Bank Ltd. Mohammadpur Bazar Br.
8.3	Digital Camera (for 2 Center), Rangs/ Sony	49,343	5,020	2,166	5,020	2,166	5,020	2,166	-	-	Sonali Bank Ltd. Mohammadpur Bazar Br. CH 23-24-00416467181 , DT. 23/6/2024	Sonali Bank Ltd. Mohammadpur Bazar Br. CH 23-24-00416460571 , DT. 23/6/2024
**	Digital Connectivity Aids :		-	-	-	-	-	-	-	-		





8.4	Overhead Projector with screen for program show for 3 Centre office area/Group/Cluster level	169,634	11,835	4,734	11,835	4,734	11,835	4,734	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. CH 26, DT. 17/8/2023/Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. CH 24, DT. 17/8/2023/Sonali Bank Ltd. Mohammadpur Bazar Br.
8.5	Laptop for connectivity (HP/Dell) with modem for connectivity for 2 center	227,332	15,860	6,344	15,860	6,344	15,860	6,344	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. CH 26, DT. 17/8/2023/Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. CH 24, DT. 17/8/2023/Sonali Bank Ltd. Mohammadpur Bazar Br.
8.6	Air condition for meeting/conference room at central office	156,622	-	-	-	-	-	-	-	-	Walton Hi-Tech Industries PLC-Exempted	Walton Hi-Tech Industries PLC-Exempted
8.7	Motor vehicle replacement/purchase with registration cost- Central [80%]	3,324,742	234,958	92,784	234,958	92,784	234,958	92,784	-	-	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. CH 23, DT. 17/8/2023/Sonali Bank Ltd. Mohammadpur Bazar Br.	Sonali Bank Limited ,Jashore Corporate Branch /Sonali Bank Limited ,Mymensingh Branch/Sonali Bank Ltd. College gate Br. CH 25, DT. 17/8/2023/Sonali Bank Ltd. Mohammadpur Bazar Br.
	Sub Total :	4,464,205	305,106	120,601	305,106	120,601	305,106	120,601	-	-		
	Total operating cost	7,114,683	512,367	202,281	512,367	202,281	512,367	202,281	-	-		
9.00	Reserve :	-	-	-	-	-	-	-	-	-		
9.1	Reserve fund for emergency-	-	-	-	-	-	-	-	-	-	NA	NA
	TOTAL EXPENDITURE	39,118,043	1,058,687	904,572	1,058,687	904,572	1,058,687	904,572	-	-		

SL	Particulars	VAT	TAX
1	Central office	874,157	787,173
2	Jashore center	96,967	62,922
3	Mymensingh center	87,563	54,477
	Total :	1,058,687	904,572



TERMS OF REFERENCE OF THE COMPLIANCE REQUIREMENT FOR C.A. FIRM

Letter Reference No. 03.07.2666.657.43.253.17-2458 Dated: 24 December 2023

Effective for the years 2024 and 2025 (To be applied to reports after 1st January 2024)

TOR Ref. No.	NGO Affairs Bureau Compliance Requirements	Auditor's Findings from verification of documents and Response
1	In course of audit of NGOs, the C.A. firm should perform their duties with utmost responsibility and shall ensure independence from the parties concerned. Reports should be prepared using Excel/Access software	We have conducted the audit in accordance with international standards on auditing (ISAs). We have carried out our work freely & independently and in an objective manner.
2	The C.A Firm shall ensure that the NGO concerned has followed the Foreign Donations (Voluntary Activities) Regulation Act 2016 and whether the Project has been implemented as per FD 6 approved by The NGO Affairs Bureau. Opinion shall be formed whether or not the NGO concerned has complied with regulations based on conditions as per FD 6.	It appears from our audit sampling that the NGO has followed FD 6 approved by the NGO Affairs Bureau in implementing the project activities and complied the conditions as laid down in the approval letter and Foreign Donations (Voluntary Activities) Regulation Act, 2016. We found no exception resulting from this verification procedure.
3	<p>The CA firm, along with audit report, should issue audit certificate as per form FD-4 and Annexure A/1 according to prescribed form of NGO Affairs Bureau, relating to foreign donation receipts and expenses.</p> <p>All information relating to Foreign Donations in FD-4 should be cash basis not accrual basis, i.e. there should not be negative amount or receivable against Foreign Donations.</p> <p>In FD-4, approved budget, actual expenditure and their difference should be shown in BDT.</p> <p>In Annexure A/1, head wise approved budget and Actual expenditure, variance, percentage of variance and reasons for variances should be mentioned and heads/sub-head should be stated as per approved project (as per Annexure - C).</p>	<p>Form FD-4 has been issued, Annexure A/1, has been prepared as per prescribed Form of NGO affairs Bureau and enclosed.</p> <p>Form FD-4 has been prepared on cash basis.</p> <p>Heads-wise approved budget and expenditure, variance, percentage of variance (given by the organization) are stated in annexure A/1.</p> <p>Heads/Sub-heads in Annexure A/1 is stated according to project approval (as per Annexure-C).</p>
4	For each project separate audit report must be given and the audit period shall be on 12 months basis. If there are any local contributions sources of such contributions they must be presented in separate columns, and opinion shall be formed regarding whether or not the NGO concerned has followed the Foreign Donations (Voluntary Activities) Regulation Act 2016. Indications of non-compliance of regulations shall be reported.	Separate audits of each project are given (informed by the organization) The reporting period covers 01 year (01 July 2023 to 30 June 2024). Local Contribution has been shown separately in the financial statements of the project.



5	<p>In the audit report there must be a brief description of the project concerning goal, objectives and the prime activities as per following line items:</p> <p>5.1 C.A. Firm enlistment date</p> <p>5.2 Project Name</p> <p>5.3 Project Period</p> <p>5.4 Project approval letter ref. and date</p> <p>5.5 Fund release letter ref. and date</p> <p>5.6 The amount of funds released with installments</p> <p>5.7 The amount of FD received</p> <p>5.8 Before approval whether any amount withdrawn from mother account and whether amount through mother account has been received</p> <p>5.9 Year of Audit (Project year)</p> <p>5.10 Project Location (District, Upazila)</p> <p>5.11 Number of beneficiaries</p>	<p>Details are given Below:</p> <p>5.1 – 24 December 2023 (Serial No.135).</p> <p>5.2 – Promoting Rights and Empowerment Through Initiatives of People (PREIP)</p> <p>5.3 – From 01 July 2023 to 30 June 2026.</p> <p>5.4 – 03.07.2666.663.68.023.2023-215 dated: 16.05.2023 and revised letter No. 03.07.2666.663.68.023.203-134 dated 09.04.2024.</p> <p>5.5 – 03.07.2666.663.68.023.2023-215 dated: 16.05.2023 and revised letter No. 03.07.2666.663.68.023.203-134 dated 09.04.2024.</p> <p>5.6 - Mentioned in Note no. 10.00</p> <p>5.7 - Mentioned in Note no. 10.00</p> <p>5.8 - No funds have been withdrawal from mother account and no fund has been received through mother account before approval from NGO Affairs Bureau.</p> <p>5.9 – 01 July 2023 to 30 June 2024</p> <p>5.10: Dhaka, Mymensingh and Jessore District area.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">District</th> <th style="width: 50%;">Upazila/Thana</th> </tr> </thead> <tbody> <tr> <td rowspan="3" style="text-align: center;">Dhaka</td> <td style="text-align: center;">Mohammadpur</td> </tr> <tr> <td style="text-align: center;">Mirpur</td> </tr> <tr> <td style="text-align: center;">Romna</td> </tr> <tr> <td style="text-align: center;">Mymensingh</td> <td style="text-align: center;">City Corporation/ Sadar thana</td> </tr> <tr> <td style="text-align: center;">Jessore</td> <td style="text-align: center;">Paurashava/Sadar thana</td> </tr> </tbody> </table> <p>5.11- About 138,006 Peoples cover for 3 years.</p>	District	Upazila/Thana	Dhaka	Mohammadpur	Mirpur	Romna	Mymensingh	City Corporation/ Sadar thana	Jessore	Paurashava/Sadar thana
District	Upazila/Thana											
Dhaka	Mohammadpur											
	Mirpur											
	Romna											
Mymensingh	City Corporation/ Sadar thana											
Jessore	Paurashava/Sadar thana											

6	<p>Balance Sheet, Income and Expenditure Account and Receipts and Payments Account should be an integral part of the audit report and all these Financial Statement should be signed by NGO authority. If in any Case Balance Sheet is not required, due explanation should be given. Whether Receipts and Payments Account is prepared based on the heads of accounts maintained in the ledger book of the NGO's. Notes showing the detailed break-up of the expenditure under the consolidated heads of accounts (such as contingency and others) should be attached.</p>	<p>All the Statements [Statement of financial position (Balance Sheet), Statement of comprehensive (Income and Expenditure Account) and Statement of Receipts and Payment] have been drawn up and signed by authority concerned. Receipts and Payments Account has been prepared based on the heads of accounts maintained in the ledger book of the project. For details line items expenditure have been shown in the notes to the accounts.</p>
7	<p>The competent authority of the firm should put initial in each page (page no. should be given) of the audit report and invariably there should be common seal. But at the beginning of the audit report auditor's certificate, B/S, account statements, FD-4 certificate and report as per TOR the auditor must give full signature. Full name and designation of the FCA/ACA along with the enrollment number have to be given below the full signature of the auditor. In case of audit reports of the NGOs the following sequence should have to be maintained-</p> <p>First Part: - Auditor's Report containing scope, opinion etc.</p> <p>Balance Sheet, statement of Income and Expenditure, statement of Receipts and Payments. Notes to the Financial Statement Schedule/Appendix/Others.</p> <p>Second Part: - FD-4 certificate, Annexure A/1. Notes to the FD-4 (if any), Report as per TOR of NGO Affairs Bureau (the conditions of TOR have to be followed as it is).</p>	<p>The audit report has been prepared, signed and common seal of the firm has been affixed as per provision of the TOR.</p> <p>Statement of Financial Position (Balance Sheet), Statement of Comprehensive Income (Income & Expenditure), Statement of Receipts and Payments Account & Notes to the Financial Statement have been Prepared.</p> <p>These entire requirements have been complied with TOR of NGO Affairs Bureau. Please refer financial statements, FD 4, Notes to the FD 4 and Annex A/1.</p>
8	<p>In case of multiple year project whether the audit of the earlier year has been done and audit report has been submitted NGO Affairs Bureau should have to be mentioned in the audit report. In case of continuing project same name or same type whether the audit report has been submitted to NGO Affairs Bureau is to be mentioned in the audit report.</p>	<p>This is 3 years project; this is 1st year of the project (the project period covers 01 July 2023 to 30 June 2024).</p>
9	<p>The C.A. Firm upon completion of the audit, should forward one copy of audit report in a sealed cover directly to the Deputy Director (Inspection and Audit) NGO Affairs Bureau, Dhaka.</p>	<p>One copy of the audit report is being forwarded directly to the Deputy Director (Inspection and Audit) of NGO Affairs Bureau, Dhaka.</p>
	<p>Mention the organization's first registration number and date with NGO Affairs Bureau and last renewal</p>	<p>Registered with NGO Affairs Bureau bearing registration No. 1866 dated 13//2003 and It valid</p>





	date.	up to 12/08/2028.
11	<p>Whether all the foreign donations were received through a single bank account, as per section 9 of the Foreign Donations (voluntary activities) Regulation Rules, 2016.</p> <p>If received through more than one bank account, the name of the bank account numbers and the amount in respect of each are to be mentioned.</p>	<p>All foreign donations were received through Mother Account, IFIC Bank Limited, A/C No. CA-1014-174450001 Elephant Road Branch, Dhaka.</p> <p>No received through more than one bank account under the project period.</p>
12	<p>Mention the bank account (mother account), bank name and branch, amount of foreign donation received during the project year with date and name of donor.</p> <p>The date of transfer between mother account and the project account shall have to be mentioned. Related project bank account number, name of the bank and branch and bank balance should have to be mentioned. Reconciliation of mother account and project account should have to be done and whether the same is in order should have to be mentioned.</p>	<p>Mentioned in note no. 10.00</p> <p>Mentioned in note no. 10.00</p> <p>Necessary bank reconciliation has been done and no exception found from this verification.</p>
13	<p>In case of donation received in kinds (articles) whether it has been properly valued and indicated in the amount of donation shown in FD-4 and whether it was used according to FD-5 and unutilized balance of articles to be shown.</p>	<p>Not Applicable.</p>
14	<p>Whether bank interest/exchange gain on the amount of donation separately shown in the financial statements and whether the approval was obtained from NGO Affairs Bureau for its use. The bank interest shall not be refunded to the donor. Such interest shall be spent in another project.</p>	<p>Bank interest received Tk. 17,316/- during the period.</p> <p>No exchange gain derived on foreign donations during the period under audit. FD-6 finance plan approved by the NGO Affairs Bureau.</p>
15	<p>Whether books of accounts, have been maintained under double entry system as per Section 12 of The Foreign Donations (Voluntary Activities) Regulation Act, 2016 and whether Cash book, Bank book, Ledger, Stock register, Assets register and other register are maintained sufficiently.</p>	<p>The organization has maintained all necessary books such as Cash book, Ledger, Stock register; Assets register, Ledger and others under double entry accounting system as per of the Foreign Donation (Voluntary Activities). Regulation Act 2016.</p>



16	<p>Whether Project wise or Donor wise separate books of account are maintained for RLF (Revolving Loan Fund) or Consolidated accounts is maintained.</p> <p>Whether the accounts of RLF (Revolving Loan Fund) by Foreign Donation are separately audited in every year and whether the amount of service charge received has been shown in financial statement as receipt.</p>	<p>Project wise separate books of account are maintained and the organization does not have Revolving loan Fund.</p> <p>Not applicable.</p>
17	<p>Whether Certificate has been obtained from Micro Credit Regulatory Authority (MRA) for implementing the micro credit program by Foreign donation.</p>	<p>The organization does not operate micro credit program and no certificate was obtained from micro credit regulatory authority for implementing the micro credit program.</p>
18	<p>Whether any expenditure from foreign donation was incurred in foreign exchange. Whether the details thereof have been disclosed in the financial statement.</p>	<p>No expenditure in foreign currency has been incurred from donation. All expenditures are made in BDT.</p>
19	<p>Whether expenditure in excess of budget has been incurred on any items, or the excess expenditure has been adjusted with any other budget items or any unbudgeted item has been adjusted with any approved item. In case of excess expenditure over budget, whether or not approval has been obtained from NGO Affairs Bureau for such excess expenditures.</p>	<p>Budget variances have been shown in annexure-A/1.</p> <p>No excess expenditure has been adjusted with any other budgeted item and no unbudgeted item has been adjusted with the budgeted item.</p>
20	<p>Whether salary and allowances of the officers/staffs and other expenses more than Tk. 10,000/- are being paid through Bank or cash.</p>	<p>Salary and allowances and other expenses more than Taka 10,000/- are usually paid through cheque or bank transfer.</p>
21	<p>Whether project expenditures were met out of loans, the sources of loan should have to be mentioned. Whether prior approval from NGOAB and approval of the executive committee for such loan has been obtained.</p>	<p>No loan was taken for implementing the project activities.</p>
22	<p>Whether any member of the General Body or Executive Committee has been paid any remuneration or honorarium? If yes, please state the details including approval of executive Committee.</p> <p>State the details of chief Executive's salary or remuneration was taken from the project under audit and other projects partly or wholly.</p>	<p>No member of the General Body or Executive Committee has been paid any remuneration or honorarium.</p> <p>The executive director has not taken any remuneration from this project under the reporting period.</p>
23	<p>Whether internal control system (ICS) has been found to be satisfactory?</p>	<p>The ICS appears satisfactory.</p>
24	<p>Whether any amount has been refunded to the donor agency if yes, please give details; whether</p>	<p>No amount was refunded to the donor agency.</p>

	approval from NGO Affairs Bureau has obtained.	
25	Whether revenue stamp has been affixed with bills and vouchers and whether VAT/IT have been deducted at source as per the provision of law and such deduction has been deposited Government treasury within stipulated time. Mention the amount of VAT and IT separately.	Revenue stamp has been affixed where applicable but in some cases we found missing. Mentioned in management letter (Matter No.6) Tax and VAT were deducted at source where applicable and deposited Govt. exchequer after the reporting report. Ref. Schedule of VAT & TAX.
26	As per IT Ordinance, whether the organization's yearly income tax return has been submitted to the NBR / Income tax authority. Whether the foreign employee (if any) is paying his/her income Tax and whether the previous year income tax has been assessed.	The organization has submitted Income Tax Return every year under the Income Tax Ordinance, 1984 for the assessment year 2023-2024 under Tax Identification Number 311303441237/Circle-090(Companies), Zone-05, Dhaka. Not Applicable.
27	Whether there is any income generating activities-IGA in the project, mention the name of the IGA and ascertain on such source of income and whether appropriate income tax has been deposited to Tax Authority. In case of non- payment ascertain whether tax exemption certificate has been obtained from NBR.	The project has no income generating activities.
28	Whether any amount spent on Air ticket / Other facilities in Foreign tour of any official / any member of executive Committee on General Body of the organization out of the foreign donation? If so, please note down the details and state whether prior approval of the NGO Affairs Bureau was obtained.	No staff member or any member of executive General Body of the organization spent any amount in foreign tour.
29	Please annex a statement of the fixed assets owned by the organization as of the date of the audit together with the market value of the assets. Whether the fixed assets/deeds/rental agreement/donated land/vehicles are in the name of the organization.	Fixed asset schedule has been enclosed with the financial report
30	Whether any fixed/current assets were sold/transferred which were bought out of the projects fund if so whether approval from NGO Affairs Bureau was obtained.	No assets were sold/transferred during the financial period under the audit.



31	At the end of the audit of accounts of the concerned project, the C.A. Firm should issue a manage letter/report to the management stating all the weakness/illegal expenditure/unapproved expenditure/expenditure without budget and one copy of the report have to be forwarded to the Deputy Director (Inspection and audit) along with expenditure /the report. Such type of letter/report, regardless of importance, shall be reported.	Management letter has been submitted to the Management under separate cover.
32	C.A Firm should certify that the NGO under the audit has not been audited for more than five (5) consecutive years.	Certified that we have conducted 1st year audit of the project and the NGO has not been audited for more than five (5) consecutive years.
33	Mention the name of Executive committee /Governing Body / Management Committee.	Please refer Note No. 2.2
34	Whether audit fee and other related expenses has been charged to the appropriate project.	All the related expenditure has been charged to the project.
35	The memo no. and date of approval of the NGO Affairs Bureau for enlistment of the audit firm have to be stated in the relevant section of the audit report.	Enlisted vide circular no. 03.07.2666.657.43.253.17-2458 Dated: 24 December 2023 (Serial No.135)
36	C.A firm should give an opinion whether the organization free from terrorists financed and money laundering.	In course of our audit and verification of expenditure we found no such transactions. All expenditure incurred as per NGO Affairs Bureau approved budget line items.
37	The C.A. Firm shall give its opinion in respect of compliance of conditions laid down in the approval letter and whether local government authority has been involved in implementation of project activities. Necessary proof in this respect should be verified and referred to the report.	Current year's report has not shared till the date of our audit, other conditions are complied.
38	Whether the audit of accounts has been completed with the stipulated time if not reasons must be specified.	The audit has not been completed within the stipulated time, due to delay of accounts preparation.
39	The audit report shall be mentioned in the DVC (Documents Verification Code).	DVC (Documents Verification Code) has been mention in the audit report.



Dated: Dhaka

30 SEP 2024



Pear Ali FCA

Partner

Enrollment No. 249

S.K. Barua & Co.

Chartered Accountants.

DVC 240930024974243885